

RULES, ELECTIONS AND INTERGOVERNMENTAL RELATIONS COMMITTEE REPORT relative to approval of a contract with SouthTech Systems, Inc. for the use of eDisclosure/DisclosureDocs, their proprietary software.

Recommendation for Council action:

AUTHORIZE the Executive Director, City Ethics Commission, to execute the contract with SouthTech Systems, Inc., attached to the Council file, when the City's contracting processes have been satisfied and subject to the City Attorney's review as to form.

Fiscal Impact Statement: None submitted by the City Ethics Commission. Neither the City Administrative Officer nor the Chief Legislative Analyst has submitted a financial analysis of this matter.

Community Impact Statement: None submitted.

Summary:

At its meeting of June 19, 2015, the Rules, Elections and Intergovernmental Relations Committee considered the City Ethics Commission report relative to approval of a contract with SouthTech Systems, Inc. for the use of eDisclosure/DisclosureDocs, their proprietary software. The software automates the processes for filing California Form 700, which is required of approximately 6,000 City officials, and for reviewing and updating the City's 51 departmental conflict of interests codes.

After consideration and having provided an opportunity for public comment, the Committee recommended to approve the recommendation of the City Ethics Commission. This matter is now forwarded to Council for consideration.

Respectfully Submitted,

RULES, ELECTIONS AND INTERGOVERNMENTAL RELATIONS COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
WESSON:	YES
HUIZAR:	YES
LABONGE:	ABSENT

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**-NOT OFFICIAL UNTIL COUNCIL ACTS-**