

**DEPARTMENT OF PUBLIC WORKS  
BUREAU OF STREET LIGHTING**

**BOARD REPORT NO. 1**

**Date: May 18, 2016**

**C.D. ALL**

ADOPTED BY THE BOARD  
PUBLIC WORKS OF THE CITY  
of Los Angeles California  
**AND REFERRED TO THE CITY COUNCIL  
MAY 18 2016**

  
Executive Officer  
Board of Public Works

**REQUEST FOR AUTHORITY TO EXECUTE AMENDMENT NO. 1 TO PERSONAL SERVICES CONTRACT WITH SCI CONSULTING INC. (C-126312) FOR LOS ANGELES CITY LIGHTING DISTRICT (LACLD) BALLOT PROCEEDING**

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**RECOMMENDATIONS**

1. Approve and forward this report with transmittals to the City Council.
2. Upon the City Council's approval, authorize the President or two members of the Board of Public Works (Board) to execute Amendment No. 1 with SCI Consulting Inc. (C-126312) to extend the contract end date of January 22, 2016 by ten (10) months to November 22, 2016 in compliance with Article 11 of the original contract. The original 4 month contract was executed on September 22, 2015.
3. Return the executed contract Amendment No. 1 to the Bureau of Street Lighting for further processing. Contact Teresa Mendez at (213) 847 – 1483 for pick-up.

**TRANSMITTALS**

1. Copy of the proposed Amendment No. 1 extending the end date of January 22, 2016 of the personal service contract with SCI Consulting group by 10 months to November 22, 2016.
2. Copy of Adopted Bureau of Street Lighting and Bureau of Contract Compliance Joint Board Report No. 1 dated January 30, 2015 for authority to award and execute personal service contract for a detailed plan for Los Angeles City Lighting District Ballot Proceeding.

**BACKGROUND**

On April 16, 2014, the Board of Public Works authorized the Bureau of Street Lighting to release a Request for Proposal (RFP) for a detailed plan for LACLD Ballot Proceeding. This contract will provide a detailed road map on how the City can best prepare for a ballot proceeding that includes more than 500,000 parcels.

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On June 11, 2014, two (2) proposals were received including SCI Consulting Group (\$183,461) and Harris & Associates (\$248,210). Thereafter, BSL recommended that the contract be awarded to SCI.

The final contract was approved by the City Council (August 18, 2015), City Attorney (September 12, 2015), BPW (September 21, 2015) and executed by the City Clerk on September 22, 2015). The personal service contract was awarded to SCI Consulting Group on October 15, 2015.

SCI Consulting Group will be processing / mailing a city wide survey (~ 40,000 property owners) to understand the community's priorities and to gauge if property owners are willing to pay higher assessments to maintain existing levels of street lighting services. This survey is in compliance with SCI's personal service contract with BSL to deliver a detailed plan for a Los Angeles City Lighting District (LACLD) ballot proceeding.

Survey results will assist us in analyzing the advantages and disadvantages of performing a single City wide ballot measure versus dividing the lighting district into smaller areas.

**AMENDMENT NO. 1**

Amendment No. 1 adds 10 months to the original Contract end date of January 22, 2016 thereby extending the end date to November 22, 2016 (Transmittal No. 1). This increase in contract duration is based on the anticipated time needed to complete the City wide survey (~ 40,000 property owners). The survey was initially delayed to avoid mailing during the holiday season. In addition, research and preliminary engineering done by the consultant exposed some Proposition 218 issues that needed to be reviewed by the City Attorney's Office in order for the survey structure to be finalized. Those issues have now been addressed and the draft survey is nearing finalization and awaiting this contract amendment approval.

**STATUS OF FINANCING**

The proposed Amendment No. 1 requires no additional funding. The City's liability under this Contract shall only be to the extent of the present appropriation to fund the Contract.

There is no impact to the General Fund. Funds were appropriated in Fiscal Year 2014-15 in the Street Lighting Maintenance Assessment Fund for the Bureau to conduct an assessment district analysis.

Respectfully submitted,



Ed Ebrahimian, Director  
Bureau of Street Lighting