

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER


Date: December 10, 2015

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Council File No. 15-0734

Council District: All

To: The Mayor
The Council

From: Miguel A. Santana, City Administrative Officer 

Reference: Transmittal from the Mayor dated November 17, 2015; referred for report on November 20, 2015

Subject: **ACCEPTANCE OF THE 2015 URBAN AREAS SECURITY INITIATIVE GRANT AWARD**

SUMMARY

The Mayor's Office of Public Safety (Mayor's Office) requests authority to accept the United States Department of Homeland Security (DHS) Fiscal Year 2015 Urban Areas Security Initiative (FY15 UASI) grant award and to take various actions related to award implementation. The grant award provides a total allocation of \$55,600,000 divided among the City and Los Angeles/Long Beach Urban Area (LA/LB UA) Partner Jurisdictions. The grant performance period is from September 1, 2015 to May 31, 2018. While the grant funds are provided to the entire LA/LB UA, the City serves as the administrative and fiscal agent for the grant, receives the total allocation, and distributes the grant funds in accordance with the approved grant budget. No matching funds are required for this grant. Since the performance period of the FY15 UASI grant commenced on September 1, 2015, certain grant-approved activities which will be reimbursed by grant funds have already occurred. Therefore, the acceptance of the grant and the recommendation to adopt the FY15 UASI budget and the authorization to enter into certain contracts would include retroactive approval of grant-funded activities that occurred within the grant performance period but prior to the Council adoption of the recommendations set forth in this report.

Background

The Urban Areas Security Initiative (UASI) program provides funding to dense urban areas to prevent, protect against, mitigate, respond to and recover from threats or acts of terrorism. The grant funding can be used to purchase homeland security equipment and fund costs associated with planning, training, exercises, operational costs, and grant administration.

On June 26, 2015 the Council authorized the Mayor's Office to apply for the FY15 UASI award, adopted a Governing Body Resolution required by the grantor, and instructed the City

Administrative Officer to report to Council with recommendations to accept the FY15 UASI award once funding was allocated (C.F. 15-0734).

The DHS awarded the UASI grant based on a risk-based methodology and assessed effectiveness. The DHS awarded the funds to the State Administrative Agent, which is the California Governor's Office of Emergency Services (Cal OES) for the State of California, which then disperses the funds to the urban areas. The LA/LB UA was awarded \$69,500,000 in FY15 UASI funds. In accordance with grant guidelines, Cal OES retained 20 percent or \$13,900,000 of the allocation, leaving a final allocation of \$55,600,000 for the LA/LB UA. FY15 UASI funding retained by Cal OES will be provided to the State of California for projects that will benefit the region but will not be allocated to or managed by the LA/LB UA.

The City of Los Angeles serves as the administrative and fiscal agent for the LA/LB UA and distributes the grant funds to the Partner Jurisdictions based on the region's approved allocation plan and funding priorities. The FY15 UASI allocation plan provides funding for four major homeland security focus areas, or Investment Justifications (IJs), as follows:

1. Strengthen interoperable and communications capabilities - \$6,787,370
2. Strengthen information sharing, collaboration capabilities, and law enforcement investigations - \$16,176,232
3. Protection of critical infrastructure and key resources (limited to commercial airports and seaports) - \$13,419,715
4. Catastrophic incident planning response and recovery - \$16,436,683

The remaining \$2,780,000 in FY15 UASI funding will be dedicated to Management and Administration expenditures for the LA/LB UA. Additional detail on the IJs is provided in the Mayor's transmittal dated November 17, 2015.

City of Los Angeles Allocations

Of the total \$55.6 million FY15 UASI grant award, \$20.9 million is allocated to the City as follows:

Department	Allocation
Emergency Management Department	\$1,582,049
Fire Department	\$7,185,565
Police Department	\$9,177,450
Los Angeles World Airports	\$240,000
Mayor's Office (Management and Administration)	\$2,690,000
Total	\$20,875,064

Attachment 4 to the Mayor's transmittal dated November 17, 2015 provides a detailed list of the projects to be completed by the City of Los Angeles as part of the FY15 UASI program.

The grant guidelines allows up to five percent of the grant award, which is \$2,780,000, to be allocated for Management and Administration (M&A) of the grant. However, it should be noted that the allocation for the Mayor's Office for M&A is shown as \$2,690,000 in the table above. The remaining \$90,000 for M&A is reflected in the City of Long Beach's FY15 UASI allocation for its personnel costs associated with managing FY15 UASI grant projects. M&A funding for the City will cover the costs of 30 positions in the Mayor's Office and one Deputy City Attorney III in the City Attorney's Office. In addition, M&A funding provided to the Mayor's Office will cover the costs of Certified Public Accounting Services and services for a Temporary Employment Agency, as well as administrative expenses such as office supplies and travel.

Additionally, the Mayor's Office requests authority to execute contractual services agreements to implement the projects detailed in Attachment 6 of the Mayor's transmittal dated November 17, 2015, entitled "Anticipated Contract Service Requirements, FY15 UASI." To ensure the appropriate use of contracting authority, the Mayor's Office is requiring FY15 UASI-funded City departments to provide quarterly reports summarizing Request for Proposals (RFPs), other procurements, and contracts that have been issued and/or completed in implementation of the FY15 UASI grant program.

Partner Jurisdictions Allocations and Contracting Authority

Partner Jurisdictions will receive a total of \$27.7 million in FY15 UASI funding. The Mayor's Office requests authority to execute subrecipient agreements with the cities of Alhambra, Beverly Hills, Burbank, Compton, El Segundo, Glendale, Hawthorne, Inglewood, Long Beach, Monterey Park, Pasadena, San Fernando, Santa Monica, Signal Hill, South Pasadena, and Vernon, the County of Los Angeles, and the American Red Cross, to disburse the grant funds. Attachment 7 to the Mayor's transmittal dated November 17, 2015 provides a draft of the subrecipient agreement.

The remaining \$7 million in FY15 UASI funds are allocated for the LA/LB Region. The Mayor's Office will submit a separate transmittal in the future detailing the planned expenditures for this allocation for the LA/LB Region.

RECOMMENDATIONS

That the Council:

1. Authorize the Mayor, or designee, to:
 - a. Accept on behalf of the City and the Los Angeles/Long Beach Urban Area, the Fiscal Year 2015 Urban Areas Security Initiative Homeland Security Grant in the amount of \$55,600,000 from the Governor's Office of Emergency Services, for a performance period of September 1, 2015 to May 31, 2018;

- b. Submit to the grantor on behalf of the City and the Los Angeles/Long Beach Urban Area, requests for drawdown of funds for payment or reimbursements of City and Partner Jurisdiction funds expended for approved grant purposes;
 - c. Execute a Memoranda of Agreement, subject to the approval of the City Attorney as to form and legality, for the distribution of the FY15 UASI grant funds, for a term of 33 months with the Los Angeles World Airports (LAWA), consistent with the approved grant budgets;
 - d. Execute subrecipient agreements, subject to the approval of the City Attorney as to form and legality, for the distribution of the FY15 UASI grant funds, for a term of up to 33 months within the applicable performance period with the Los Angeles/Long Beach Urban Area partner jurisdictions including: Alhambra, American Red Cross, Beverly Hills, Burbank, Compton, El Segundo, Glendale, Hawthorne, Inglewood, County of Los Angeles, Long Beach, Monterey Park, Pasadena, San Fernando, Santa Monica, Signal Hill, South Pasadena, and Vernon consistent with the approved grant budgets and in accordance with the pro forma Agreement (Attachment 7 to the Mayor's transmittal dated November 17, 2015);
 - e. With the assistance of General Managers of affected City departments, to release Requests for Proposals, evaluate proposals, and negotiate contracts for the purchase of approved equipment, training, exercise, and planning items, including consulting services, as detailed in the FY15 UASI budget;
 - f. Execute on behalf of the City, the contracts referenced in Attachment 6 of the Mayor's transmittal dated November 17, 2015 for a term of up to 28 months within the applicable performance period, subject to the approval of the City Attorney as to form and legality;
 - g. Receive, deposit into, and disburse from a new FY15 UASI Homeland Security Grant Fund, the grant funds from the FY15 UASI grant award;
2. Instruct the City of Los Angeles Police, Fire, and Emergency Management Departments, and Los Angeles World Airports to provide quarterly reports to the Mayor, which the Mayor's Office will compile and forward to the Chief Legislative Analyst and City Administrative Officer, relative to Request for Proposals, contracts and other procurements undertaken and completed for approved FY15 UASI grant projects within their respective entities;
 3. Authorize the Controller to establish a new interest-bearing fund entitled "FY15 UASI Homeland Security Grant Fund" and create a receivable in the Fund in the amount of \$55,600,000 for the FY15 UASI grant;

4. Authorize the Controller to expend and receive funds upon presentation of documentation and proper demand by the Mayor's Office of Public Safety to reimburse City departments and the Los Angeles/Long Beach Urban Area participants for approved FY15 UASI Homeland Security grant purchases;
5. Adopt the FY15 UASI Grant Budget (Attachment 3 to the Mayor's transmittal dated November 17, 2015) and authorize the Mayor to create new appropriation accounts within the new FY15 UASI Homeland Security Grant Fund No. XXX for the FY15 UASI Grant, as follows:

<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>
46M135	Emergency Management	\$680,000
46M138	Fire	\$3,134,255
46M170	Police	\$177,000
46M668	Partner Jurisdictions	\$27,737,566
46M904	LAWA	\$240,000
46M935	EMD Grant Allocation	\$902,049
46M938	LAFD Grant Allocation	\$3,677,574
46M946	Grant Management & Administration	\$2,690,000
46M950	LA/ LB Region	\$6,987,370
46M970	LAPD Grant Allocation	\$9,000,450
46M299	Reimbursement of General Fund Costs	\$373,736
	Total	\$55,600,000

6. Transfer appropriations from FY15 UASI Homeland Security Grant Fund No. XXX, Department 46, to the General Fund to reimburse the General Fund for FY15 UASI as follows:

Transfer from:

<u>Fund/Dept</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
XXX/46	46M135	Emergency Management	\$680,000
XXX/46	46M138	Fire	\$3,134,255
XXX/46	46M170	Police	\$177,000
		Total	\$3,991,255

Transfer to:

<u>Fund/Dept</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100/70	001092	Overtime, Sworn	\$177,000
100/38	001098	Overtime, Variable Sworn	\$2,637,991
100/38	001012	Salary, Sworn	\$496,264
100/35	001010	Salaries General	\$680,000
		Total	\$3,991,255

7. Authorize the Controller to transfer up to \$373,736 from Fund XXX, Account 46M299 to the General Fund 100, Department 38, Revenue Source 5346, for reimbursement of grant funded fringe benefits;
8. Authorize the Controller to transfer cash from Fund XXX, Department 46 to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation from the City departments, subject to the approval of the Mayor's Office of Public Safety; and,
9. Authorize the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

FISCAL IMPACT STATEMENT

Approval of the recommendations in this report will provide allocations to various City departments and Los Angeles/Long Beach Urban Area Partner Jurisdictions totaling \$55,600,000 from the Fiscal Year 2015 Urban Areas Security Initiative (FY15 UASI) Grant award. There is no impact to the General Fund. No matching funds are required. The recommendations in this report are in compliance with the City's Financial Policies as all grant eligible costs are fully covered by grant funds.

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