



ERIC GARCETTI
MAYOR

February 9, 2018

Honorable Members of the City Council
c/o City Clerk
Room 395, City Hall

Re: Fiscal Year 2016 State Homeland Security Program Grant Contracting and Fiscal Authorities (Council File No. 15-0749-S1).

Dear Honorable Members:

Transmitted herewith for consideration by the Los Angeles City Council, are proposed contracting and fiscal authorities related to the Fiscal Year 2016 State Homeland Security Program (FY16 SHSP) grant award. On November 3, 2017, the City Council accepted the FY16 SHSP grant in the amount of \$528,199 with a grant performance period from September 1, 2016 to March 31, 2019 (Council File No. 15-0749-S1).

Background

The State Homeland Security Program provides funding for planning, equipment, training, exercises and grant administration for emergency prevention, preparedness and response. This grant is funded by the U.S. Department of Homeland Security and distributed to the States. In this case, the California Governor's Office of Emergency Services (Cal OES) was awarded a grant allocation, which will be used to provide program funding to Operational Areas within the state based on population and designated for the benefit of all first responders in the area. The County of Los Angeles subsequently administers the grant funding and distributes it among regional recipients, including the City of Los Angeles. There is no match requirement associated with this grant.

Los Angeles City Fire Department

Emergency Response Leadership Training

The Los Angeles City Fire Department (LAFD) received an allocation of \$190,000 in FY16 SHSP in order to provide various trainings that will enhance emergency response leadership capabilities among its members. In order to expand upon the training that is currently available, LAFD will add one (1) "Incident Leadership" and one (1) "At the Point of the Spear" to the course deliveries funded through FY16 SHSP. Each course consists of one (1) five-day session for a select number of LAFD Chiefs and Captains. The Incident Leadership and At the Point of the Spear sessions are estimated at \$26,999 per session for a total contract amount of \$53,998. The remaining balance of \$136,002 will be used to pay LAFD student overtime and backfill.

Authority is being requested to negotiate and execute a contract with a vendor to conduct one (1) Incident Leadership and one (1) At the Point of the Spear trainings for LAFD members, for a term of up to 18 months within the grant performance period and for an amount not to exceed \$26,999 per session. Authority is also being requested to conduct the necessary fiscal transfers between the Mayor's Office appropriations as indicated above.

RECOMMENDATIONS

It is therefore requested that the City Council:

1. **Authorize** the Mayor, or his designee, to:
 - a. Negotiate and execute, on behalf of the City, a contract with a vendor to conduct one (1) Incident Leadership and one (1) At the Point of the Spear trainings for a term of up to 18 months within the grant performance period and for an amount not to exceed \$26,999 per session, subject to the approval of the City Attorney as to form.

2. **Authorize** the Controller to:
 - a. Transfer appropriations and create new appropriation account within **Fund 58X/46, SHSP 16** (Council File No. 15-0749-S1) as follows:

TRANSFER FROM:

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Title</u>	<u>Amount</u>
58X/46	46P138	LAFD	<u>\$ 53,998</u>
		Total	\$ 53,998

TRANSFER TO:

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Title</u>	<u>Amount</u>
58X/46	46P938	LAFD Grant Allocation	\$ 53,998
Total:			\$ 53,998

- b. Transfer appropriation in the amount of \$53,998, within the FY 16 SHSP Grant Fund 58X on an as-needed basis to reimburse LAFD for contractual services.

TRANSFER FROM:

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Title</u>	<u>Amount</u>
58X/46	46P938	LAFD	\$ 53,998
Total			\$ 53,998

TRANSFER TO:

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Title</u>	<u>Amount</u>
100/38	003040	Contractual Services	\$ 53,998
Total:			\$ 53,998

3. **Authorize** the Controller to transfer cash from Fund 58X/46 to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation from City Departments; and
4. **Authorize** the Mayor, or designee, to prepare Controller instructions for any technical accounting adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

Sincerely,



ERIC GARCETTI
Mayor

EG:lf