

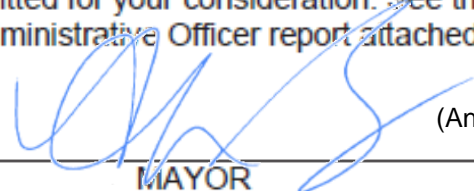
0150-11773-0000

**TRANSMITTAL**

TO The City Council The City Attorney The Department of City Planning	DATE  03/25/21	COUNCIL FILE NO.  15-1107
FROM The Mayor	COUNCIL DISTRICT	

**Request for Authority to Execute Seven First Amendments to C-126625, C-126627, C-126628, C-126629, C-126630, C-126637, and C-126642 and One Second Amendment to C-126635 for the Continued Provision of Urban Design and Economic Analysis Services**

Transmitted for your consideration. See the City Administrative Officer report attached.

  
\_\_\_\_\_  
MAYOR (Ana Guerrero for)

RHL:SEV:02210080C

REPORT FROM

## OFFICE OF THE CITY ADMINISTRATIVE OFFICER

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Date: March 15, 2021

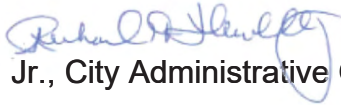
CAO File No. 0150-11773-0000

Council File No. 15-1107

Council District: Citywide

To: The Mayor

From: Richard H. Llewellyn, Jr., City Administrative Officer



Reference: Department of City Planning Transmittal dated August 19, 2020. Received by the City Administrative Officer on September 22, 2020. Additional information received through February 18, 2021.

Subject: **REQUEST FOR AUTHORIZATION TO EXECUTE SEVEN FIRST AMENDMENTS AND ONE SECOND AMENDMENT TO CONTRACTS FOR URBAN DESIGN AND ECONOMIC ANALYSIS SERVICES**

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### RECOMMENDATION

That the Council, subject to the approval of the Mayor, authorize the Director of City Planning (DCP), or designee, to 1) execute a First Amendment to seven contracts and a Second Amendment to one contract, with the contractors listed in the table below for the continued provision of: planning, urban design, landscape architecture, architecture and/or project management; and, economic analysis services, 2) establish total not-to-exceed compensation limits in the cumulative amount of \$5,076,700 as listed below; and, 3) retroactively extend the contract terms by 24 months from November 12, 2020 through November 11, 2022, for a total contract term of seven years, in substantial conformance with the draft Amendments attached to this report, subject to the review and approval of the City Attorney as to form and compliance with the City's contracting requirements:

#### First Amendment

Contract No.	Contractor	Not-to-Exceed Contract Amount
C-126625	HR&A Advisors, Inc.	\$ 640,370
C-126627	City of LA Business Source Center dba Barrio Planners, Inc.	250,000
C-126628	BAE Urban Economics	1,453,171
C-126629	AECOM Technical Services	442,631
C-126630	Perkins & Will, Inc.	250,000
C-126637	PlaceWorks	250,000
C-126642	Moore Iacofano Goltsman, Inc.	1,315,528
	<b>TOTAL:</b>	<b>\$ 4,601,700</b>

**Second Amendment**

C-126635	Rios Clementi Hale Studios	\$ 475,000
<b>GRAND TOTAL:</b>		<b>\$ 5,076,700</b>

**SUMMARY**

The Department of City Planning (DCP) requests authority to execute proposed First Amendments (Amendments) to 13 existing contracts listed in the DCP transmittal dated August 19, 2020 (Report), for the continued provision of the following three services: 1) planning, urban design, landscape architecture, architecture and/or project management; 2) economic analysis; and, 3) public outreach services. The proposed Amendments establish total not-to-exceed amounts to comply with the City’s Financial Policies, and extend the contract term by two years from November 12, 2020 through November 11, 2022, for a total contract term of seven years. It should be noted that the recommendation of this report differs from the recommendation included in the DCP Report. This Office recommends that First Amendments for the five contracts for public outreach services not be executed as a contract request for those services based on a 2019 Request for Qualifications (RFQ) process has Executive Directive 3 approval. The DCP indicates that it concurs with this Office’s recommendation. Additionally, subsequent to the release of their Report, the DCP submitted revised amendments for contracts C-126628 with BAE Urban Economics and C-126642 with Moore Iacofano Goltsman, Inc. to make technical corrections to the not-to-exceed compensation amounts to include funding for Notices to Proceed issued after the release of the Report. The DCP also provided a revised Second Amendment to C-126635 with Rios Clementi Hale Studios to reflect that a First Amendment had previously been executed with them to effectuate a name change and the DCP’s request to further amend this contract as a Second Amendment. This Office concurs with the Department’s recommendations, as amended.

The Contractors were selected from a Request for Qualifications (RFQ) process initiated by the DCP on August 11, 2014 to establish three on-call lists for urban design and planning, economic analysis, and public outreach services. The DCP received 44 Statements of Qualifications (SOQ). Of the 44 submitted SOQs, three firms were deemed nonresponsive. The remaining 41 SOQs were then reviewed and evaluated by a panel of DCP staff. The panel selected 25 of the 41 consultants who submitted SOQs based on the evaluation scores, the anticipated needs of the Department, and the experience and skills of the consultants. The Department determined that 20 firms were qualified for urban design and planning, nine firms for economic analysis, and 10 firms for public outreach, with some firms qualifying for multiple services.

The proposed contract amendments with AECOM Technical Services, Moore Iacofano Goltsman, Inc., and Rios Clementi Hale Studios from the urban design and planning list are needed to allow the contractors to finish on-going projects and pay outstanding invoices for work related to the update of the City’s General Plan and the Manchester Beautiful and Re-Imagine Exposition Square Streetscape Plan projects. The DCP reports that the Department of Transportation and the Public Works Bureau of Street Services also utilize these contracts for ongoing work related to the Manchester Beautiful project. Additional information about the projects can be found in their Report. The DCP also seeks to retain all consultants on the economic analysis list in order to release a Request for Bids to select a contractor to commence work related to the SB2 Grant and the Warner

Center Fee Study. The Department reports that retention of the current economic analysis list is necessary because the Department is currently in the process of preparing a new RFQ for Economic Analysis services and it is unlikely that a new list for these services would be established in time to avoid delays to project timelines.

The original contracts were executed without total not-to-exceed compensation amounts. To comply with current City Financial Policies, the proposed Amendments will add a total not-to-exceed compensation amount to each contract based on the amount currently authorized under the contract which cumulatively equal \$3,076,700, plus an additional \$250,000 for two projects that are pending the selection of a contractor on the economic analysis list. Execution of the proposed Amendments is necessary to allow the DCP to continue work on current projects and process pending invoices.

The Mayor's Fiscal Year 2020-21 Cost Containment Measures Memorandum dated June 24, 2020 directed departments to suspend the execution of new contracts, with limited exceptions for contracts that 1) are essential to public health and safety, 2) generate revenue, 3) are legally mandated, or 4) are special funded from a financially healthy special fund with no General Fund impact. Work related to the General Plan is legally mandated because the State of California requires that every jurisdiction prepare and maintain a General Plan to guide development and provision of services and infrastructure. Additionally, the Manchester Beautiful and Re-Imagine Exposition Streetscape projects are essential to public health and safety as the locations of the projects were identified on the City's High Injury Network as areas involving severe injuries or fatalities. Continuation of these projects will facilitate a decrease in traffic, pedestrian, and bicycle injuries. There is no additional General Fund impact as funding for the proposed amendments are provided by existing budgetary appropriations. These factors make execution of the proposed Amendments eligible for exemption from the direction in the June 24, 2020 Memorandum.

Pursuant to Charter Section 1022, on June 25, 2013 the Personnel Department determined that City employees do have the employee classifications with the necessary qualifications to perform the work. On February 18, 2021, this Office determined that it is more feasible to complete the proposed work by contract rather than utilizing City employees because the work exceeds staffing availability, is of limited duration, and additional staff cannot be deployed or trained in a timely manner.

### **FISCAL IMPACT STATEMENT**

There is no additional General Fund Impact. Funding for the proposed contract amendments will be provided by existing budgetary appropriations in the Department of City Planning's special funds and General Fund.

### **FINANCIAL POLICIES STATEMENT**

The recommendation in this report complies with the City's Financial Policies in that the City's financial obligation is limited to funds budgeted for the planning, urban design, landscape architecture, architecture and/or project management; and, economic analysis services.

*RHL:SEV:02210080C*

Attachment 1: Proposed First Amendments and Proposed Second Amendment  
Attachment 2: DCP transmittal dated August 19, 2020.

**AMENDMENT NO. 1 TO CONTRACT NUMBER 126625 BETWEEN THE CITY OF LOS ANGELES AND HR&A ADVISORS, INC.**

THIS AMENDMENT NO. 1 to Contract Number 126625 between the City of Los Angeles, a municipal corporation, (“CITY”) and HR&A Advisors, Inc. (“CONTRACTOR”) is entered into with reference to the following:

**WHEREAS,**

The CITY and CONTRACTOR entered into Contract Number 126625 on November 12, 2015; and

**WHEREAS,**

The CONTRACTOR has agreed to provide Economic Analysis Services consulting services to the Department of City Planning; and

**WHEREAS,**

The term of the above named contract expires on November 11, 2020 and additional time is needed to complete the tasks specified in the contract; and

**WHEREAS,**

Per Section I of the contract titled “Term,” the CITY requests an extension of this contract for an additional 24 months; and

**NOW THEREFORE:**

The parties hereto do mutually agree that effective November 12, 2020 this agreement is amended as follows:

1. SECTION 1 TERM is hereby modified to read in its entirety as follows:

The term of this agreement shall be effective November 12, 2020 and terminate on November 11, 2022.

2. SECTION VII METHOD OF PAYMENT is hereby modified as follows:

The City’s total obligation under this Contract shall not exceed \$640,370 for complete and satisfactory performance of the terms of this Contract.

3. SECTION XVIII INCORPORATION OF EXHIBITS is hereby modified by replacing “Appendix I Standard Provisions for City Personal Services Contracts (Rev. 03/09),” with “Standard Provisions for City Personal Services Contracts (Rev. 10/17) [v.3].”

4. SECTION XVIII INCORPORATION OF EXHIBITS is hereby modified to add Appendix III – Disclosure Ordinances Affidavit as follows:

Unless otherwise exempt by the provisions of the Slavery Disclosure Ordinance (SDO) and Disclosure of Border Wall Contracting Ordinance (DBWCO), any

contract awarded under this RFP will be subject to the SDO, Section 10.41 of the Los Angeles Administrative Code and the DBWCO, Section 10.50 of the Los Angeles Administrative Code.

5. Ratification Clause: Due to the need for the Contractor's services to be provided continuously on an ongoing basis, Contractor may have provided services prior to the execution of this Agreement. To the extent that said services were performed in accordance with the terms and conditions of this Agreement, those services are hereby ratified.
6. Except as amended herein, all other provisions of Contract Number 126625 are incorporated herein and shall remain in full force and effect.

**IN WITNESS WHEREOF**, the parties hereto have caused this instrument to be executed by their respective duly authorized officers.

THE CITY OF LOS ANGELES  
A Municipal Corporation

HR&A ADVISORS, INC.  
Contractor

By: \_\_\_\_\_

By: \_\_\_\_\_  
Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Title: \_\_\_\_\_

Date: \_\_\_\_\_

Approved as to form:

Attest:

MICHAEL N. FEUER  
City Attorney

HOLLY L. WOLCOTT  
City Clerk

By: \_\_\_\_\_  
Deputy City Attorney

By: \_\_\_\_\_  
Deputy City Clerk

Date: \_\_\_\_\_

Date: \_\_\_\_\_

City Business Tax Registration Certificate: 0002276997

Contract Number: 126625



**AMENDMENT NO. 1 TO CONTRACT NUMBER 126627 BETWEEN THE CITY OF LOS ANGELES AND BARRIO PLANNERS, INC.**

THIS AMENDMENT NO. 1 to Contract Number 126627 between the City of Los Angeles, a municipal corporation, (“CITY”) and Barrio Planners, Inc. (“CONTRACTOR”) is entered into with reference to the following:

**WHEREAS,**

The CITY and CONTRACTOR entered into Contract Number 126627 on November 12, 2015; and

**WHEREAS,**

The CONTRACTOR has agreed to provide Economic Analysis Services; and Public Outreach Services consulting services to the Department of City Planning; and

**WHEREAS,**

The term of the above named contract expires on November 11, 2020 and additional time is needed to complete the tasks specified in the contract; and

**WHEREAS,**

Per Section I of the contract titled “Term,” the CITY requests an extension of this contract for an additional 24 months; and

**NOW THEREFORE:**

The parties hereto do mutually agree that effective November 12, 2020 this agreement is amended as follows:

1. SECTION 1 TERM is hereby modified to read in its entirety as follows:

The term of this agreement shall be effective November 12, 2020 and terminate on November 11, 2022.

2. SECTION VII METHOD OF PAYMENT is hereby modified as follows:

The City’s total obligation under this Contract shall not exceed \$250,000 for complete and satisfactory performance of the terms of this Contract.

3. SECTION XVIII INCORPORATION OF EXHIBITS is hereby modified by replacing “Appendix I Standard Provisions for City Personal Services Contracts (Rev. 03/09),” with “Standard Provisions for City Personal Services Contracts (Rev. 10/17) [v.3].”

4. SECTION XVIII INCORPORATION OF EXHIBITS is hereby modified to add Appendix III – Disclosure Ordinances Affidavit as follows:

Unless otherwise exempt by the provisions of the Slavery Disclosure Ordinance (SDO) and Disclosure of Border Wall Contracting Ordinance (DBWCO), any

contract awarded under this RFP will be subject to the SDO, Section 10.41 of the Los Angeles Administrative Code and the DBWCO, Section 10.50 of the Los Angeles Administrative Code.

5. Ratification Clause: Due to the need for the Contractor's services to be provided continuously on an ongoing basis, Contractor may have provided services prior to the execution of this Agreement. To the extent that said services were performed in accordance with the terms and conditions of this Agreement, those services are hereby ratified.
6. Except as amended herein, all other provisions of Contract Number 126627 are incorporated herein and shall remain in full force and effect.

**IN WITNESS WHEREOF**, the parties hereto have caused this instrument to be executed by their respective duly authorized officers.

THE CITY OF LOS ANGELES  
A Municipal Corporation

BARRIO PLANNERS, INC.  
Contractor

By: \_\_\_\_\_

By: \_\_\_\_\_  
Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Title: \_\_\_\_\_

Date: \_\_\_\_\_

Approved as to form:

Attest:

MICHAEL N. FEUER  
City Attorney

HOLLY L. WOLCOTT  
City Clerk

By: \_\_\_\_\_  
Deputy City Attorney

By: \_\_\_\_\_  
Deputy City Clerk

Date: \_\_\_\_\_

Date: \_\_\_\_\_

City Business Tax Registration Certificate: 0000318794

Contract Number: 126627

**AMENDMENT NO. 1 TO CONTRACT NUMBER 126628 BETWEEN THE CITY OF LOS ANGELES AND BAE URBAN ECONOMICS, INC.**

THIS AMENDMENT NO. 1 to Contract Number 126628 between the City of Los Angeles, a municipal corporation, ("CITY") and BAE Urban Economics, Inc. ("CONTRACTOR") is entered into with reference to the following:

**WHEREAS,**

The CITY and CONTRACTOR entered into Contract Number 126628 on November 12, 2015; and

**WHEREAS,**

The CONTRACTOR has agreed to provide Economic Analysis Services consulting services to the Department of City Planning; and

**WHEREAS,**

The term of the above named contract expires on November 11, 2020 and additional time is needed to complete the tasks specified in the contract; and

**WHEREAS,**

Per Section I of the contract titled "Term," the CITY requests an extension of this contract for an additional 24 months; and

**NOW THEREFORE:**

The parties hereto do mutually agree that effective November 12, 2020 this agreement is amended as follows:

1. SECTION 1 TERM is hereby modified to read in its entirety as follows:

The term of this agreement shall be effective November 12, 2020 and terminate on November 11, 2022.

2. SECTION VII METHOD OF PAYMENT is hereby modified as follows:

The City's total obligation under this Contract shall not exceed \$1,453,171 for complete and satisfactory performance of the terms of this Contract.

3. SECTION XVIII INCORPORATION OF EXHIBITS is hereby modified by replacing "Appendix I Standard Provisions for City Personal Services Contracts (Rev. 03/09)," with "Standard Provisions for City Personal Services Contracts (Rev. 10/17) [v.3]."

4. SECTION XVIII INCORPORATION OF EXHIBITS is hereby modified to add Appendix III – Disclosure Ordinances Affidavit as follows:

Unless otherwise exempt by the provisions of the Slavery Disclosure Ordinance (SDO) and Disclosure of Border Wall Contracting Ordinance (DBWCO), any

contract awarded under this RFP will be subject to the SDO, Section 10.41 of the Los Angeles Administrative Code and the DBWCO, Section 10.50 of the Los Angeles Administrative Code.

5. Ratification Clause: Due to the need for the Contractor's services to be provided continuously on an ongoing basis, Contractor may have provided services prior to the execution of this Agreement. To the extent that said services were performed in accordance with the terms and conditions of this Agreement, those services are hereby ratified.
6. Except as amended herein, all other provisions of Contract Number 126628 are incorporated herein and shall remain in full force and effect.

**IN WITNESS WHEREOF**, the parties hereto have caused this instrument to be executed by their respective duly authorized officers.

THE CITY OF LOS ANGELES  
A Municipal Corporation

BAE URBAN ECONOMICS, INC.  
Contractor

By: \_\_\_\_\_

By: \_\_\_\_\_  
Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Title: \_\_\_\_\_

Date: \_\_\_\_\_

Approved as to form:

Attest:

MICHAEL N. FEUER  
City Attorney

HOLLY L. WOLCOTT  
City Clerk

By: \_\_\_\_\_  
Deputy City Attorney

By: \_\_\_\_\_  
Deputy City Clerk

Date: \_\_\_\_\_

Date: \_\_\_\_\_

City Business Tax Registration Certificate: 0002492655

Contract Number: 126628

**AMENDMENT NO. 1 TO CONTRACT NUMBER 126629 BETWEEN THE CITY OF LOS ANGELES AND AECOM TECHNICAL SERVICES, INC.**

THIS AMENDMENT NO. 1 to Contract Number 126629 between the City of Los Angeles, a municipal corporation, (“CITY”) and AECOM Technical Services, Inc. (“CONTRACTOR”) is entered into with reference to the following:

**WHEREAS,**

The CITY and CONTRACTOR entered into Contract Number 126629 on November 12, 2015; and

**WHEREAS,**

The CONTRACTOR has agreed to provide Planning, Urban Design, Landscape Architecture, Architecture and/or Project Management Services; Economic Analysis Services; and Public Outreach Services consulting services to the Department of City Planning; and

**WHEREAS,**

The term of the above named contract expires on November 11, 2020 and additional time is needed to complete the tasks specified in the contract; and

**WHEREAS,**

Per Section I of the contract titled “Term,” the CITY requests an extension of this contract for an additional 24 months; and

**NOW THEREFORE:**

The parties hereto do mutually agree that effective November 12, 2020 this agreement is amended as follows:

1. SECTION 1 TERM is hereby modified to read in its entirety as follows:

The term of this agreement shall be effective November 12, 2020 and terminate on November 11, 2022.

2. SECTION VII METHOD OF PAYMENT is hereby modified as follows:

The City’s total obligation under this Contract shall not exceed \$442,631 for complete and satisfactory performance of the terms of this Contract.

3. SECTION XVIII INCORPORATION OF EXHIBITS is hereby modified by replacing “Appendix I Standard Provisions for City Personal Services Contracts (Rev. 03/09),” with “Standard Provisions for City Personal Services Contracts (Rev. 10/17) [v.3].”

4. SECTION XVIII INCORPORATION OF EXHIBITS is hereby modified to add Appendix III – Disclosure Ordinances Affidavit as follows:

Unless otherwise exempt by the provisions of the Slavery Disclosure Ordinance (SDO) and Disclosure of Border Wall Contracting Ordinance (DBWCO), any contract awarded under this RFP will be subject to the SDO, Section 10.41 of the Los Angeles Administrative Code and the DBWCO, Section 10.50 of the Los Angeles Administrative Code.

5. Ratification Clause: Due to the need for the Contractor's services to be provided continuously on an ongoing basis, Contractor may have provided services prior to the execution of this Agreement. To the extent that said services were performed in accordance with the terms and conditions of this Agreement, those services are hereby ratified.
6. Except as amended herein, all other provisions of Contract Number 126629 are incorporated herein and shall remain in full force and effect.



**IN WITNESS WHEREOF**, the parties hereto have caused this instrument to be executed by their respective duly authorized officers.

THE CITY OF LOS ANGELES  
A Municipal Corporation

AECOM TECHNICAL SERVICES,  
INC.  
Contractor

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Approved as to form:

Attest:

MICHAEL N. FEUER  
City Attorney

HOLLY L. WOLCOTT  
City Clerk

By: \_\_\_\_\_  
Deputy City Attorney

By: \_\_\_\_\_  
Deputy City Clerk

Date: \_\_\_\_\_

Date: \_\_\_\_\_

City Business Tax Registration Certificate: 0000050695

Contract Number: 126629

**AMENDMENT NO. 1 TO CONTRACT NUMBER 126630 BETWEEN THE CITY OF LOS ANGELES AND PERKINS & WILL, INC.**

THIS AMENDMENT NO. 1 to Contract Number 126630 between the City of Los Angeles, a municipal corporation, ("CITY") and Perkins & Will, Inc. ("CONTRACTOR") is entered into with reference to the following:

**WHEREAS,**

The CITY and CONTRACTOR entered into Contract Number 126630 on November 12, 2015; and

**WHEREAS,**

The CONTRACTOR has agreed to provide Economic Analysis Services consulting services to the Department of City Planning; and

**WHEREAS,**

The term of the above named contract expires on November 11, 2020 and additional time is needed to complete the tasks specified in the contract; and

**WHEREAS,**

Per Section I of the contract titled "Term," the CITY requests an extension of this contract for an additional 24 months; and

**NOW THEREFORE:**

The parties hereto do mutually agree that effective November 12, 2020 this agreement is amended as follows:

1. SECTION 1 TERM is hereby modified to read in its entirety as follows:

The term of this agreement shall be effective November 12, 2020 and terminate on November 11, 2022.

2. SECTION VII METHOD OF PAYMENT is hereby modified as follows:

The City's total obligation under this Contract shall not exceed \$250,000 for complete and satisfactory performance of the terms of this Contract.

3. SECTION XVIII INCORPORATION OF EXHIBITS is hereby modified by replacing "Appendix I Standard Provisions for City Personal Services Contracts (Rev. 03/09)," with "Standard Provisions for City Personal Services Contracts (Rev. 10/17) [v.3]."

4. SECTION XVIII INCORPORATION OF EXHIBITS is hereby modified to add Appendix III – Disclosure Ordinances Affidavit as follows:

Unless otherwise exempt by the provisions of the Slavery Disclosure Ordinance (SDO) and Disclosure of Border Wall Contracting Ordinance (DBWCO), any

contract awarded under this RFP will be subject to the SDO, Section 10.41 of the Los Angeles Administrative Code and the DBWCO, Section 10.50 of the Los Angeles Administrative Code.

5. Ratification Clause: Due to the need for the Contractor's services to be provided continuously on an ongoing basis, Contractor may have provided services prior to the execution of this Agreement. To the extent that said services were performed in accordance with the terms and conditions of this Agreement, those services are hereby ratified.
6. Except as amended herein, all other provisions of Contract Number 126630 are incorporated herein and shall remain in full force and effect.

**IN WITNESS WHEREOF**, the parties hereto have caused this instrument to be executed by their respective duly authorized officers.

THE CITY OF LOS ANGELES  
A Municipal Corporation

PERKINS & WILL, INC.  
Contractor

By: \_\_\_\_\_

By: \_\_\_\_\_  
Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Title: \_\_\_\_\_

Date: \_\_\_\_\_

Approved as to form:

Attest:

MICHAEL N. FEUER  
City Attorney

HOLLY L. WOLCOTT  
City Clerk

By: \_\_\_\_\_  
Deputy City Attorney

By: \_\_\_\_\_  
Deputy City Clerk

Date: \_\_\_\_\_

Date: \_\_\_\_\_

City Business Tax Registration Certificate: 0000775624

Contract Number: 126630

**AMENDMENT NO. 1 TO CONTRACT NUMBER 126637 BETWEEN THE CITY OF LOS ANGELES AND PLACEWORKS**

THIS AMENDMENT NO. 1 to Contract Number 126637 between the City of Los Angeles, a municipal corporation, (“CITY”) and PlaceWorks (“CONTRACTOR”) is entered into with reference to the following:

**WHEREAS,**

The CITY and CONTRACTOR entered into Contract Number 126637 on November 12, 2015; and

**WHEREAS,**

The CONTRACTOR has agreed to provide Economic Analysis Services; and Public Outreach Services consulting services to the Department of City Planning; and

**WHEREAS,**

The term of the above named contract expires on November 11, 2020 and additional time is needed to complete the tasks specified in the contract; and

**WHEREAS,**

Per Section I of the contract titled “Term,” the CITY requests an extension of this contract for an additional 24 months; and

**NOW THEREFORE:**

The parties hereto do mutually agree that effective November 12, 2020 this agreement is amended as follows:

1. SECTION 1 TERM is hereby modified to read in its entirety as follows:

The term of this agreement shall be effective November 12, 2020 and terminate on November 11, 2022.

2. SECTION VII METHOD OF PAYMENT is hereby modified as follows:

The City’s total obligation under this Contract shall not exceed \$250,000 for complete and satisfactory performance of the terms of this Contract.

3. SECTION XVIII INCORPORATION OF EXHIBITS is hereby modified by replacing “Appendix I Standard Provisions for City Personal Services Contracts (Rev. 03/09),” with “Standard Provisions for City Personal Services Contracts (Rev. 10/17) [v.3].”

4. SECTION XVIII INCORPORATION OF EXHIBITS is hereby modified to add Appendix III – Disclosure Ordinances Affidavit as follows:

Unless otherwise exempt by the provisions of the Slavery Disclosure Ordinance (SDO) and Disclosure of Border Wall Contracting Ordinance (DBWCO), any

contract awarded under this RFP will be subject to the SDO, Section 10.41 of the Los Angeles Administrative Code and the DBWCO, Section 10.50 of the Los Angeles Administrative Code.

5. Ratification Clause: Due to the need for the Contractor's services to be provided continuously on an ongoing basis, Contractor may have provided services prior to the execution of this Agreement. To the extent that said services were performed in accordance with the terms and conditions of this Agreement, those services are hereby ratified.
6. Except as amended herein, all other provisions of Contract Number 126637 are incorporated herein and shall remain in full force and effect.

**IN WITNESS WHEREOF**, the parties hereto have caused this instrument to be executed by their respective duly authorized officers.

THE CITY OF LOS ANGELES  
A Municipal Corporation

PLACEWORKS  
Contractor

By: \_\_\_\_\_

By: \_\_\_\_\_  
Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Title: \_\_\_\_\_

Date: \_\_\_\_\_

Approved as to form:

Attest:

MICHAEL N. FEUER  
City Attorney

HOLLY L. WOLCOTT  
City Clerk

By: \_\_\_\_\_  
Deputy City Attorney

By: \_\_\_\_\_  
Deputy City Clerk

Date: \_\_\_\_\_

Date: \_\_\_\_\_

City Business Tax Registration Certificate: 0000010181

Contract Number: 126637

**AMENDMENT NO. 1 TO CONTRACT NUMBER 126642 BETWEEN THE CITY OF LOS ANGELES AND MOORE IACOFANO GOLTSMAN, INC.**

THIS AMENDMENT NO. 1 to Contract Number 126642 between the City of Los Angeles, a municipal corporation, (“CITY”) and Moore Iacofano Goltsman, Inc. (“CONTRACTOR”) is entered into with reference to the following:

**WHEREAS,**

The CITY and CONTRACTOR entered into Contract Number 126642 on November 12, 2015; and

**WHEREAS,**

The CONTRACTOR has agreed to provide Planning, Urban Design, Landscape Architecture, Architecture and/or Project Management Services; Economic Analysis Services; and Public Outreach Services consulting services to the Department of City Planning; and

**WHEREAS,**

The term of the above named contract expires on November 11, 2020 and additional time is needed to complete the tasks specified in the contract; and

**WHEREAS,**

Per Section I of the contract titled “Term,” the CITY requests an extension of this contract for an additional 24 months; and

**NOW THEREFORE:**

The parties hereto do mutually agree that effective November 12, 2020 this agreement is amended as follows:

1. SECTION 1 TERM is hereby modified to read in its entirety as follows:

The term of this agreement shall be effective November 12, 2020 and terminate on November 11, 2022.

2. SECTION VII METHOD OF PAYMENT is hereby modified as follows:

The City’s total obligation under this Contract shall not exceed \$1,315,528 for complete and satisfactory performance of the terms of this Contract.

3. SECTION XVIII INCORPORATION OF EXHIBITS is hereby modified by replacing “Appendix I Standard Provisions for City Personal Services Contracts (Rev. 03/09),” with “Standard Provisions for City Personal Services Contracts (Rev. 10/17) [v.3].”

4. SECTION XVIII INCORPORATION OF EXHIBITS is hereby modified to add Appendix III – Disclosure Ordinances Affidavit as follows:



Unless otherwise exempt by the provisions of the Slavery Disclosure Ordinance (SDO) and Disclosure of Border Wall Contracting Ordinance (DBWCO), any contract awarded under this RFP will be subject to the SDO, Section 10.41 of the Los Angeles Administrative Code and the DBWCO, Section 10.50 of the Los Angeles Administrative Code.

5. Ratification Clause: Due to the need for the Contractor's services to be provided continuously on an ongoing basis, Contractor may have provided services prior to the execution of this Agreement. To the extent that said services were performed in accordance with the terms and conditions of this Agreement, those services are hereby ratified.
6. Except as amended herein, all other provisions of Contract Number 126642 are incorporated herein and shall remain in full force and effect.

**IN WITNESS WHEREOF**, the parties hereto have caused this instrument to be executed by their respective duly authorized officers.

THE CITY OF LOS ANGELES  
A Municipal Corporation

MOORE IACOFANO GOLTSMAN, INC.  
Contractor

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Approved as to form:

Attest:

MICHAEL N. FEUER  
City Attorney

HOLLY L. WOLCOTT  
City Clerk

By: \_\_\_\_\_  
Deputy City Attorney

By: \_\_\_\_\_  
Deputy City Clerk

Date: \_\_\_\_\_

Date: \_\_\_\_\_

City Business Tax Registration Certificate:

0000862005

Contract Number:

126642

**AMENDMENT NO. 2 TO CONTRACT NUMBER 126635 BETWEEN THE CITY OF LOS ANGELES AND RIOS CLEMENTI HALE STUDIOS**

THIS AMENDMENT NO. 2 to Contract Number 126635 between the City of Los Angeles, a municipal corporation, ("CITY") and Rios Clementi Hale Studios ("CONTRACTOR") is entered into with reference to the following:

**WHEREAS,**

The CITY and CONTRACTOR entered into Contract Number 126635 on November 12, 2015; and

**WHEREAS,**

The CONTRACTOR has agreed to provide Planning, Urban Design, Landscape Architecture, Architecture and/or Project Management Services consulting services to the Department of City Planning; and

**WHEREAS,**

The term of the above named contract expires on November 11, 2020 and additional time is needed to complete the tasks specified in the contract; and

**WHEREAS,**

Per Section I of the contract titled "Term," the CITY requests an extension of this contract for an additional 24 months; and

**NOW THEREFORE:**

The parties hereto do mutually agree that effective November 12, 2020 this agreement is amended as follows:

1. SECTION 1 TERM is hereby modified to read in its entirety as follows:

The term of this agreement shall be effective November 12, 2020 and terminate on November 11, 2022.

2. SECTION VII METHOD OF PAYMENT is hereby modified as follows:

The City's total obligation under this Contract shall not exceed \$475,000 for complete and satisfactory performance of the terms of this Contract.

3. SECTION XVIII INCORPORATION OF EXHIBITS is hereby modified by replacing "Appendix I Standard Provisions for City Personal Services Contracts (Rev. 03/09)," with "Standard Provisions for City Personal Services Contracts (Rev. 10/17) [v.3]."
4. SECTION XVIII INCORPORATION OF EXHIBITS is hereby modified to add Appendix III – Disclosure Ordinances Affidavit as follows:

Unless otherwise exempt by the provisions of the Slavery Disclosure Ordinance (SDO) and Disclosure of Border Wall Contracting Ordinance (DBWCO), any contract awarded under this RFP will be subject to the SDO, Section 10.41 of the Los Angeles Administrative Code and the DBWCO, Section 10.50 of the Los Angeles Administrative Code.

5. Ratification Clause: Due to the need for the Contractor's services to be provided continuously on an ongoing basis, Contractor may have provided services prior to the execution of this Agreement. To the extent that said services were performed in accordance with the terms and conditions of this Agreement, those services are hereby ratified.
6. Except as amended herein, all other provisions of Contract Number 126635 are incorporated herein and shall remain in full force and effect.

**IN WITNESS WHEREOF**, the parties hereto have caused this instrument to be executed by their respective duly authorized officers.

THE CITY OF LOS ANGELES  
A Municipal Corporation

RIOS CLEMENTI HALE STUDIOS  
Contractor

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Approved as to form:

Attest:

MICHAEL N. FEUER  
City Attorney

HOLLY L. WOLCOTT  
City Clerk

By: \_\_\_\_\_  
Deputy City Attorney

By: \_\_\_\_\_  
Deputy City Clerk

Date: \_\_\_\_\_

Date: \_\_\_\_\_

City Business Tax Registration Certificate:

0000353077

Contract Number:

126635

**DEPARTMENT OF  
CITY PLANNING**

COMMISSION OFFICE  
(213) 978-1300

CITY PLANNING COMMISSION

SAMANTHA MILLMAN  
PRESIDENT

VAHID KHORSAND  
VICE-PRESIDENT

DAVID H. J. AMBROZ

CAROLINE CHOE  
HELEN LEUNG

KAREN MACK  
MARC MITCHELL

VERONICA PADILLA-CAMPOS  
DANA M. PERLMAN

**CITY OF LOS ANGELES  
CALIFORNIA**



ERIC GARCETTI  
MAYOR

**EXECUTIVE OFFICES**

200 N. SPRING STREET, ROOM 525  
LOS ANGELES, CA 90012-4801  
(213) 978-1271

VINCENT P. BERTONI, AICP  
DIRECTOR

KEVIN J. KELLER, AICP  
EXECUTIVE OFFICER

SHANA M.M. BONSTIN  
DEPUTY DIRECTOR

ARTHI L. VARMA, AICP  
DEPUTY DIRECTOR

LISA M. WEBBER, AICP  
DEPUTY DIRECTOR

VACANT  
DEPUTY DIRECTOR

August 19, 2020

The Honorable Eric Garcetti  
Mayor of Los Angeles  
City Hall, Room 303  
Los Angeles, CA 90012  
Attention: Heleen Ramirez

**EXECUTIVE DIRECTIVE NO. 3 TRANSMITTAL: REQUEST TO AMEND ON-CALL  
CONTRACTS FOR PLANNING, URBAN DESIGN, LANDSCAPE ARCHITECTURE,  
ARCHITECTURE AND/OR PROJECT MANAGEMENT SERVICES; ECONOMIC  
ANALYSIS SERVICES; AND PUBLIC OUTREACH SERVICES**

**SUMMARY**

Transmitted for your review, approval and further processing, in accordance with the provisions of Executive Directive No. 3, are the proposed 24 month term extension amendments to the contracts between the Department of City Planning (DCP) and the following 13 contractors:

- AECOM Technical Services (C-126629)
- BAE Urban Economics, Inc. (C-126628)
- City of LA Business Source Center dba Barrios Planners, Inc. (C-126627)
- Gruen Associates (C-126624)
- HR&A Advisors, Inc. (C-126625)
- Melendrez Associates (RELM, Inc.) (C-126621)
- Michael Baker International, Inc. (C-126620)
- Moore Iacofano Goltsman, Inc. (C-126642)
- Perkins & Will, Inc. (C-126630)
- PlaceWorks (C-126637)
- Raimi & Associates, Inc. (C-126639)
- Rios Clementi Hale Studios (C-126635)
- S.L Franklin Enterprises Inc. (C-126631)

These amendments will extend the term of the contracts for an additional 24 months. No general fund funding is being requested for these amendments.

## **DISCUSSION**

### **Background**

On August 11, 2014 the Department of City Planning (DCP) published a Request for Qualifications (RFQ) titled Urban Design and Planning (BAVN ID 20954) with an initial proposal due date for September 30, 2014 that was later pushed back to October 9, 2014. In this RFQ are listed three scope of work (SOW) services areas in which each bidder can propose on to be considered for those services on future Request for Bids (RFB). The three services areas are: Planning, Urban Design, Landscape Architecture, Architecture and/or Project Management Services; Economic Analysis Services; and Public Outreach Services. Each consultant was awarded a single contract that included all services that they qualified for. Request for Bids were tracked internally and sent out to all consultants who qualified for the services within the project scope

A total of 23 contracts were awarded under this RFQ. Under the Planning, Urban Design, Landscape Architecture, Architecture and/or Project Management Services SOW, there are a total of 19 contracts that qualified to do that work. Under the Economic Analysis SOW, there are a total of 7 contracts that qualified to do that work. Under the Public Outreach SOW, a total of 9 consultants qualified.

Via this Executive Directive 3 transmittal, DCP is requesting 24-month contract term extensions for contracts under the Planning, Urban Design, Landscape Architecture, Architecture and/or Project Management services with current active projects. DCP also requests extensions for all contracts under the Economic Analysis and Public Outreach categories due to continued project activity on economic analyses for community plans transit neighborhood plans, and specific plans (Cornfield Arroyo Seco Specific Plan, Slauson Corridor Transit Neighborhood Plan, and Ventura-Cahuenga Specific Plan) and at least two projects with pending selections within the next two months. These two anticipated projects are associated with the SB2 Grant (CF 19-1382) and the FY2020-21 Certified Local Government Grant (CLG) (CF 20-0583) and cannot be completed under the yet to be established new bench list due to grant related time constraints.

Below is a breakdown of the SOW categories with the contracts in question:

#### ***Planning, Urban Design, Landscape Architecture, Architecture and/or Project Management Services (partial service category listed here)***

- AECOM Technical Services (C-126629)
- Moore Iacofano Goltsman, Inc. (C-126642)
- Rios Clementi Hale Studios (C-126635)

#### ***Economic Analysis Services (entire service category listed here)***

- AECOM Technical Services (C-126629)
- BAE Urban Economics, Inc. (C-126628)
- City of LA Business Source Center dba Barrios Planners, Inc. (C-126627)
- HR&A Advisors, Inc. (C-126625)

- Moore Iacofano Goltsman, Inc. (C-126642)
- Perkins & Will, Inc. (C-126630)
- PlaceWorks (C-126637)

***Public Outreach Services (entire service category listed here)***

- AECOM Technical Services (C-126629)
- City of LA Business Source Center dba Barrios Planners, Inc. (C-126627)
- Gruen Associates (C-126624)
- Melendrez Associates (RELM, Inc.) (C-126621)
- Michael Baker International, Inc. (C-126620)
- Moore Iacofano Goltsman, Inc. (C-126642)
- PlaceWorks (C-126637)
- Raimi & Associates, Inc. (C-126639)
- S.L Franklin Enterprises Inc. (C-126631)

Listed below are brief descriptions of the current projects under the Planning, Urban Design, Landscape Architecture, Architecture and/or Project Management Services SOW category.

- AECOM Technical Services (C-126629)

**General Plan Strategic Approach and Support**

Preparing a scope of work for the General Plan Update, portions of which are currently underway or have been updated recently. The scope of work includes multiple phases to encompass a strategic approach for the structure, organization and project management of the update of the General Plan, its technical studies and methods of evaluation, and public engagement strategies among other efforts.

- Moore Iacofano Goltsman, Inc. (C-126642)

**Manchester Beautiful**

Conducting outreach and develop a streetscape plan for Manchester Boulevard from Vermont Avenue to Broadway. The goal of the streetscape plan is to achieve Complete Streets and improve first and last-mile connections to the Manchester Station for the Metro Silver Line Bus Rapid Transit in South Los Angeles. The streetscape plan guides infrastructure improvements that is funded through competitive grant programs such as Metro Express Lanes and CalTrans Active Transportation Program.



- Rios Clementi Hale Studios (C-126635)

*Re-Imagine Exposition Square Streetscape Plan*

Conducting outreach and developing an urban design strategy for the corridors and a set of architectural/historical guidelines for South Los Angeles. The ultimate goal of the Exposition Square Streetscape Plan, once constructed, is to enhance the comfort, safety and aesthetic experience for all people using the public streets around Exposition Park. The strategy will guide grant applications for implementation funding from sources like the Metro Express Lanes Net Toll Revenue Re-Investment Grant Program and CalTrans' Active Transportation Program.

**Cost Containment Measures Exemptions per Mayoral Memorandum dated June 24, 2020**

Below are justifications for cost containment exemptions grouped by above listed projects.

*General Plan related activities and projects*

Exemption categories:

No. 1 - Essential to Public Health and Safety

No. 3 - Legally Mandated

The State of California requires that every jurisdiction prepare and maintain a General Plan to guide development and provision of services and infrastructure. In the City of Los Angeles, the Department of City Planning bears the main responsibilities for General Plan. Consulting services under both the existing and/or new contracts may be needed to carry out technical updates as well as public engagement related to State mandated general plan updates (Housing, Safety, Conservation, and Environmental Justice Elements). COVID-19 related delays and the subsequent need to shift to online engagement have required planning staff to develop new methods and tools for outreach and public engagement. Public engagement is an integral component of updating such Elements and is required by the State. Consulting services in support of these efforts may be needed during the next fiscal year and beyond as new tools, technologies and protocols are identified and deployed.

*Manchester Beautiful*

Exemption categories:

No. 1 - Essential to Public Health and Safety

In 2017, Broadway and Manchester were identified by LADOT on the City's High Injury Network (HIN) due to the high volume of traffic deaths and serious injuries. The corridors saw more than 100 crashes involving severe injuries or fatalities

between 2009 and 2018. Council District 8 is working with both LADOT and StreetsLA to redesign these streets as multimodal corridors to eliminate preventable traffic deaths. The designs produced through the Manchester Beautiful project directly address the pressing issues around traffic safety affecting the surrounding neighborhoods.

### *Re-Imagine Exposition Streetscape Plan*

Exemption categories:

No. 1 - Essential to Public Health and Safety

This project identifies targeted pedestrian and bicyclist safety roadway and public right of way improvements along three major corridors surrounding Exposition Park in South Los Angeles, an area identified in the City's High Injury Network as part of Vision Zero. The Reimagine Expo Square plan includes Figueroa Street, Vermont Avenue and Martin Luther King Jr Boulevard, all of which are identified in the High Injury Network. The High Injury Network spotlights streets with a high concentration of severe injuries and deaths, with an emphasis on those involving people walking and bicycling. This plan would directly implement Vision Zero policies. With support from Rios, a virtual Open House was held in May (during Covid-19) to review draft alternative plans — over 1,000 attendees participated in the event. Based on community feedback, concept plans are expected to be finalized in 2020. Given the prominence of Exposition Park as a venue in the 2028 Olympic Games in Los Angeles, and attraction of additional visitors to the area, contractual services to support further plan refinement and competitive grant applications may be necessary to secure funding for implementation of this important health and safety program.

### **Closing**

DCP anticipates this to be the final request for term extensions for the contracts awarded under the October 9, 2014 RFQ. On September 16, 2019 this office published an RFQ seeking Planning and Urban Design; Marketing and Strategic Communications; and Public Engagement services. The bid proposals were due December 5, 2019 and we are currently in the processes of preparing award and non-award letters as well as an RFQ for Economic Analysis services.

### **FISCAL IMPACT**

There is no additional General Fund impact. Funding for all projects related to these contracts are provided by various special funds or existing General Funds within DCP.

### **RECOMMENDATION**

That the Mayor authorize the Director of Planning, or his designee, to execute contract amendments for 24 month term extensions for the aforementioned 13 contracts.

Should you have any questions regarding this request, please contact Jason at

Executive Directive 3 Transmittal  
Planning & Urban Design, Economic Analysis, & Public Outreach  
Page 6 of 6

(213) 978-1256, or email at Jason.Valencia@lacity.org.

Sincerely,

VINCENT P. BERTONI, AICP  
Director of Planning

A handwritten signature in black ink, appearing to read "Raoul Mendoza", with a stylized flourish at the end.

RAOUL MENDOZA  
Chief Management Analyst

Attachments: 13 proposed contract amendments

cc: Nicholas Campbell, Office of the City Administrative Officer