

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

0150-03892-0076

Date: December 29, 2015

To: The Mayor  
The CouncilAttn: Mandy Morales, Mayor's Office  
Michael Espinosa, City Clerk's OfficeFrom: Miguel A. Santana, City Administrative Officer Subject: **GRANTS PILOT PROGRAM – GRANT ACCEPTANCE PACKET FOR CALIFORNIA OFFICE OF EMERGENCY SERVICES (CAL OES), 2015-16 VICTIM ASSISTANCE PROGRAM (VAP) SUB-AWARD THROUGH LOS ANGELES COUNTY**

Attached is the Grant Acceptance Packet for the 2015-16 Victim Assistance Program Sub-award in the amount of \$1,497,149 received by the City Attorney's Office. This grants funds victim advocates and administrative support staff to provide services to victims of crime and survivors of homicide victims including crisis intervention, resource and referral assistance, filing claims, applying for restitution or funeral arrangements. As a participant in the Grants Pilot Program, this department submitted the packet for review and analysis by the CAO Grants Oversight Unit and the appropriate CAO Analyst.

In accordance with the approved procedures for the Pilot, this Office reviewed the Packet for completeness, conducted a concise analysis and prepared a Fiscal Impact Statement. The Grant Acceptance Packet consists of the following:

- Review of Grant Award and Acceptance Determination
- Department Request for Acceptance of Grant Award

If you have any questions about the Grants Pilot Program or the procedures for the Grant Acceptance Packet, please contact Camilla Fong at 213-978-7681.

**Attachments**

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