



WATERREUSE

1199 North Fairfax St, Suite 410 • Alexandria, VA 22314

MEMORANDUM

Date: May 14, 2015

To: Roshanak Aflaki, LASAN

From: Julie Minton, Director of Research Programs

Subject: Acceptance of WaterReuse Research Foundation TC Proposal titled *NDMA Precursor Control Strategies for DPR* (WRRF-15-13)

Introduction

The WaterReuse Research Foundation's Tailored Collaboration (TC) Committee and Board of Directors have recommended that the Foundation accept LASAN's proposal submitted on April 2 for the above mentioned project. Award of a project is dependent on our negotiation of a contractual agreement acceptable to both parties. The Funding agreement will incorporate the proposal, this memorandum, your response, and subsequent correspondence relating to the project award. The Foundation reserves the right to withdraw this award if we cannot come to agreement within 90 days of your acceptance. The project's Scope of Work document will also be due at the date of execution of the agreement, and should address the two below recommendations.

Instructions

The Foundation requests that you respond to this memorandum in writing (email is sufficient) stating acceptance of the award. Please address the below recommendations within the scope of work submitted upon agreement execution. If you have any questions please feel free to call me, Julie Minton, at 571-445-5508.

Recommendations

1. Expand on Task 2 – optimization of treatment trains - how do you execute this?
2. The project provides a very ambitious research agenda and an optimistic timetable. Although well-conceived, the tasks will likely take much longer than planned. Please consider this when the schedule is developed for the funding agreement.
3. The WRRF part of a piece of a very large project with a budget over \$4M. How will be cash match (of \$120,000) be collected for later disbursement? Please indicate this in the budget of the funding agreement.

