

# TRANSMITTAL

To:

**THE COUNCIL**

Date: 06/22/2016

From:

**THE MAYOR**

**TRANSMITTED FOR YOUR CONSIDERATION. PLEASE SEE ATTACHED.**



(Ana Guerrero)

**ERIC GARCETTI**  
Mayor

# LOS ANGELES POLICE COMMISSION

BOARD OF  
POLICE COMMISSIONERS

MATTHEW M. JOHNSON  
PRESIDENT

STEVE SOBOROFF  
VICE PRESIDENT

SANDRA FIGUEROA-VILLA  
KATHLEEN KIM  
ROBERT M. SALTZMAN

MARIA SILVA  
COMMISSION EXECUTIVE ASSISTANT II



**ERIC GARCETTI**  
Mayor

RICHARD M. TEFANK  
EXECUTIVE DIRECTOR

ALEXANDER A. BUSTAMANTE  
INSPECTOR GENERAL

EXECUTIVE OFFICE  
POLICE ADMINISTRATION BUILDING  
100 WEST FIRST STREET, SUITE 134  
LOS ANGELES, CA 90012-4112

(213) 236-1400 PHONE  
(213) 236-1410 FAX  
(213) 236-1440 TDD

May 10, 2016

BPC #16-0132

The Honorable Eric Garcetti  
Mayor, City of Los Angeles  
City Hall, Room 303  
Los Angeles, California 90012

Attention Mandy Morales

Dear Honorable Mayor:

RE: MONETARY DONATION IN THE AMOUNT OF \$25,000.00, FROM THE LOS ANGELES POLICE FOUNDATION, TO BE UTILIZED FOR FUNDING OF THE CONSULTING CONTRACT FOR MR. STEPHEN R. JACBOS, FOR A PERIOD OF THREE MONTHS BEGINNING MAY 11, 2016, THROUGH AUGUST 10, 2016, TO PROVIDE EXPERT ADVICE AND GUIDANCE ON CRIME PREVENTION STRATEGIES, CRIME ANALYSIS, RESOURCE MANAGEMENT AND LEADERSHIP DEVELOPMENT, FOR THE BENEFIT OF THE LOS ANGELES POLICE DEPARTMENT

At the regular meeting of the Board of Police Commissioners held Tuesday, May 10, 2016, the Board RECEIVED the Department's report relative to the above matter.

The Board requests, subject to your approval, that this matter be forwarded to City Council for their approval.

Respectfully,

BOARD OF POLICE COMMISSIONERS

A handwritten signature in cursive script that reads "Maria Silva".

MARIA SILVA  
Commission Executive Assistant II

Attachment

c: Chief of Police  
ASB

INTRADEPARTMENTAL CORRESPONDENCE

RECEIVED

MAY 04 2016

POLICE COMMISSION

May 5, 2016  
1.10

TO: The Honorable Board of Police Commissioners

REVIEWED

FROM: Chief of Police

SUBJECT: APPROVAL OF NON-MONETARY DONATION

*Richard M. Tefank* 5/5/16  
RICHARD M. TEFANK DATE  
EXECUTIVE DIRECTOR

RECOMMENDED ACTION

1. That the Board of Police Commissioners APPROVE the Department's Report and TRANSMIT to the Mayor and City Council for ACCEPTANCE the donation of \$25,000.00 to fund the consulting contract for Mr. Stephen R. Jacobs.

DONOR INFORMATION:

ITEMS/AMOUNT:

VALUE:

Los Angeles Police Foundation (#070-16)  
Ms. Cecilia Glassman, Executive Director  
633 West 5<sup>th</sup> Street, Suite 1210  
Los Angeles, California 90071  
(213) 489-4636

Consulting contract for  
Mr. Stephen R. Jacobs

\$25,000.00

DISCUSSION

The donation is for the benefit of the Los Angeles Police Department (Department). The consulting services dates have been amended and will begin on May 11, 2016, through August 10, 2016, or a period of three months. As a former Deputy Chief and Chief of Staff of the Los Angeles Police Department, Mr. Jacobs, with more than 35 years of policing experience, has the breadth and depth of knowledge that will greatly benefit the Department. The Department will benefit from Mr. Jacobs' expert advice and guidance to new and recently appointed command staff officers on crime prevention strategies, crime analysis, resource management and leadership development. He will also work on special projects as assigned by the Chief of Police.

No expressed or implied commitments or promises were made to the donor or representatives of the donor. The donor will not receive any preferential treatment, endorsement, or recommendation; and the donor is not allowed the use of any Los Angeles Police Department patents. Administrative Services Bureau has reviewed the donation and determined that it has been submitted in accordance with Section 5.467 et seq. of the Los Angeles Administrative Code, which provides for the receipt and acceptance of donations to the Los Angeles Police Department.

The Honorable Board of Police Commissioners

Page 2

1.10

If you have any questions, please contact Sergeant Alora Perna, Commander's Aide,  
Administrative Services Bureau, at (213) 486-7060.

Respectfully,



CHARLIE BECK  
Chief of Police

~~BOARD OF  
POLICE COMMISSIONERS  
Approved  
Secretary~~

## INTRADEPARTMENTAL CORRESPONDENCE

May 4, 2016

1.17

**TO:** Commanding Officer, Administrative Services Bureau

**FROM:** Commanding Officer, Information Technology Bureau

**SUBJECT:** REQUEST TO ACCEPT DONATION – CONSULTING SERVICES BY  
STEPHEN R. JACOBS

It is requested that Administrative Services Bureau (ASB) approve and forward correspondence to the Board of Police Commissioners to accept the solicited donation to fund the contract for Mr. Stephen R. Jacobs at the value of Twenty Five Thousand Dollars (\$25,000) from the Los Angeles Police Foundation. The donation was offered on May 4, 2016.

As a former Deputy Chief and Chief of Staff of the Los Angeles Police Department, Mr. Jacobs, with more than 35 years of policing experience, has a breadth and depth of knowledge in areas that will greatly benefit the Department. The Department expects to call upon Mr. Jacobs to provide consulting services to provide expert advice and guidance in regard to crime prevention strategies, crime analysis, resource management, and leadership development to new and recently appointed command staff officers. He will also work on special projects as assigned by the Chief of Police.

### DONOR INFORMATION:

Los Angeles Police Foundation  
Tracy Szpeinski  
515 S. Flower Street, Suite 1680  
Los Angeles, CA 90071  
(213) 489-4636

All possible conflicts of interest have been researched. No expressed or implied commitment or promise was made to the donor or representatives of the donor. The donor will not receive any preferential treatment, endorsement, or recommendation and the donor is not allowed the use of any LAPD patent.

If you have any questions, please contact Senior Management Analyst Stella Larracas, Information Technology Bureau, at (213) 486-0393.



MAGGIE GOODRICH, Chief Information Officer  
Commanding Officer  
Information Technology Bureau

Attachments

633 West 5<sup>th</sup> St., Suite 1210, Los Angeles, CA 90071  
Phone: (213) 489-4636  
Fax: (213) 489-4697  
tracy@lapolicefoundation.org

**Los Angeles Police  
Foundation**

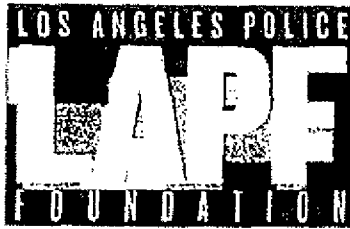
# Fax

<b>To:</b>	ASB	<b>From:</b>	Tracy Szpeinski
<b>Fax:</b>	213-485-8125	<b>Pages:</b>	4 (includes Cover)
<b>Phone:</b>	213-485-3277	<b>Date:</b>	May 4, 2016
<b>Re:</b>	Grant Request #2016-034	<b>CC:</b>	

Attached is the latest grant request.

**Grant Application received:** April 28, 2016  
**Grant Received from:** Office of the Chief of Police  
**Contact:** Detective III Damien Levesque  
**Phone #:** (213) 486-0150  
**Grant Name:** Stephen R. Jacobs  
**Grant Amount:** \$25,000

Please e-mail this information to Administrative Services Bureau  
or if you have any questions, please contact us at 213-486-7060.  
Thank you.



2016 GRANT APPLICATION

Grant Number 2016 . 034 (office use only)

Date: 4/25/16 Amount Requested: \$25,000.00

Contact Name(s): Detective III Damien Levesque, Serial No. 35094  
Department/Unit: Los Angeles Police Department, Office of the Chief of the Police  
Mailing Address: 100 West First Street, Suite 1072, Los Angeles California 90012  
Phone Number: 213-486-0150 Fax Number: 213-486-0168  
E-mail Address: 35094@lapd.lacity.org

Name of Program/Equipment requesting funding for:  
Consulting by Stephen R. Jacobs

Provide a brief description and the need for the program/equipment (use additional paper if needed):  
The grant will be utilized to fund consulting services by Stephen R. Jacobs for a period of three months, beginning May 1, 2016, and ending July 31, 2016. As a former Deputy Chief and Chief of Staff of the Los Angeles Police Department, Mr. Jacobs, with more than 35 years of policing experience, has the breadth and depth of knowledge that will greatly benefit the Department.

Has this program/equipment previously been requested through the city budget?  YES  NO

If no, please explain the reason why it was not submitted:  
These services are being requested outside of the City's budget cycle.

What objectives will be accomplished if the funding is granted?  
The Department will benefit from Mr. Jacobs expert advice and guidance to new and recently appointed command staff officers on crime prevention strategies, crime analysis, resource management and leadership development. He will also work on special projects as assigned by the Chief of Police.

How many officers will be impacted with this grant?  
N/A

How will the community be impacted by this grant?  
N/A

Describe the short term outcome and long term impact you anticipate within the Department and in the community it serves as result of this grant.

N/A

How can the Foundation evaluate success if the funding is granted? (# of people served, objectives reached, surveys, etc.)

N/A

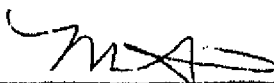
Please list or attach an itemized list for expenses or a quote from equipment manufacturer on vendor's letterhead.

Three months of consulting at the cost of \$25,000.

Has your commanding officer approved this request?  YES  NO

Name of commanding officer: Maggie Goodrich

Signature of commanding officer: \_\_\_\_\_



For questions, comments, or concerns, contact Tracy Szepeinski at (213) 489-4636 or email [tracy@lapolicefoundation.org](mailto:tracy@lapolicefoundation.org).



INTRADPARTMENTAL CORRESPONDENCE

April 25, 2016  
1.1

**TO:** Commanding Officer, Information Technology Bureau

**FROM:** Chief of Police

**SUBJECT:** LOS ANGELES POLICE FOUNDATION GRANT REQUEST -  
CONSULTING SERVICES BY STEPHEN R. JACOBS

It is requested that the Office of the Chief of Police be approved for a donation for consulting services by Mr. Stephen R. Jacobs, valued at \$25,000. Approval of this grant benefits the Department as follows:

As a former Deputy Chief and Chief of Staff of the Los Angeles Police Department, Mr. Jacobs, with more than 35 years of policing experience, has the breadth and depth of knowledge that will greatly benefit the Department. Mr. Jacobs will provide expert advice and guidance to new and recently appointed command staff officers on crime prevention strategies, crime analysis, resource management and leadership development. He will also work on special projects as assigned by the Chief of Police.

If you have any questions, please contact Detective Damien Levesque, Office of the Chief of Police at (213) 486-0150.



CHARLIE BECK  
Chief of Police