

INFORMATION, TECHNOLOGY, AND GENERAL SERVICES COMMITTEE REPORT relative to executing a Second Amendment to the contract with Wave Technology Solutions Group, LLC, for document management services.

Recommendation for Council action:

APPROVE and AUTHORIZE the General Manager, Information Technology Agency (ITA), to execute a Second Amendment to City Contract C-123117 with Wave Technology Solutions Group, LLC, for document management services, to extend the term of the Contract by one year for a revised contract term effective six years and six months from October 9, 2013 terminating April 8, 2020.

Fiscal Impact Statement: The City Administrative Officer reports that projects will only be pursued if funding is authorized for the department using the services. While there is an appropriation for this purpose in the ITA's Contractual Services Account, funding can be provided by a variety of sources and City departments. Approving the recommendation contained in the CAO report dated June 21, 2019 complies with the City's Financial Policies as contract expenditures will be limited to the use of approved budgeted funds.

Community Impact Statement: None submitted.

TIME LIMIT FILE - OCTOBER 7, 2019

(LAST DAY FOR COUNCIL ACTION - OCTOBER 4, 2019)

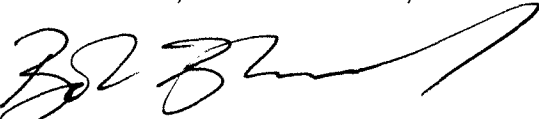
SUMMARY

At its regular meeting held on August 14, 2019, the Information, Technology, and General Services Committee considered a CAO report dated June 21, 2019 relative to authorizing the General Manager, ITA, to execute the Second Amendment to Contract C-123117 with Wave Technology Solutions Group, LLC, for document management services, to extend the term of the Contract by one for a revised contract term effective six years and six months from October 9, 2013 terminating April 8, 2020.

After providing an opportunity for public comment, the Committee moved to approve the recommendation contained in the CAO report, as detailed above. This matter is now transmitted to the Council for its consideration.

Respectfully Submitted,

INFORMATION, TECHNOLOGY, AND GENERAL SERVICES COMMITTEE



MEMBER VOTE
SMITH: YES

BLUMENFIELD: YES
RODRIGUEZ: ABSENT

LC 08/14/19

-NOT OFFICIAL UNTIL COUNCIL ACTS-