

**DEPARTMENT OF
CITY PLANNING**

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(213) 978-1300

CITY OF LOS ANGELES
CALIFORNIA



ERIC GARCETTI
MAYOR

EXECUTIVE OFFICES
200 N. SPRING STREET, ROOM 525
LOS ANGELES, CA 90012-4801

VINCENT P. BERTONI, AICP
DIRECTOR

(213) 978-1271

KEVIN J. KELLER, AICP

EXECUTIVE OFFICER

(213) 978-1272

LISA M. WEBBER, AICP

DEPUTY DIRECTOR

(213) 978-1274

<http://planning.lacity.org>

October 26, 2018

Honorable Members of City Council
Health, Education and Neighborhood Councils Committee
c/o Office of the City Clerk
City Hall, Room 395
Los Angeles, California 90012

Attn: Eric Villanueva, Legislative Assistant

Dear Honorable Members:

RE: YOUTH PROGRAM SURVEY (CF# 16-0596)

In support of Executive Directive 9 – Support for Hire LA's Youth/Summer Youth Employment Program, the Department of City Planning employed 16 as-needed Student Professional Workers between the ages of 20 and 24 in FY 2017-2018. Approximately \$200,000 was allocated for the Student Professional Worker Program which focuses on offering students on-the-job training and experience, providing exposure to real-world office settings in various sections of the Department including records management, graphics design, policy planning, and public counters.

If you have any questions or need additional information, please contact Tiffany Butler at (213) 978-1283.

Sincerely,

VINCENT P. BERTONI, AICP
Director of Planning

KEVIN J. KELLER, AICP
Executive Officer

Attachment: Youth Survey 2018

VPB:KJK:tb

Youth Program Survey: Fiscal Year 2017-18

- 1) Please complete the survey and email the final copy to cao.youthsurvey@lacity.org.
- 2) Description of your Department's existing efforts to coordinate youth services among City Departments section is at the last row of the survey.

Department:		Contact Person: Tiffany Butler	Phone #: (213) 978-1283		E-mail: tiffany.butler@lacity.org	
Youth Program Title	Description of Services Provided	Funding Source (General Fund or Provide Specific Special Fund Title)	Amount	Number Served	Number Served (Actual or Estimated)	Age Range of Number Served
1) Student Professional Worker Program	Program is focused on offering on-the-job experience and training, provides exposure to real-world settings, tasks assigned to participants allow for development and where possible creativity	Case Processing Special Revenue Fund (52D), Long Range Planning Fund (52F), System Development Trust Fund (588)	\$132,803	16	Actual	20 to 24
2)						
3)						

Description of your Department's existing efforts to coordinate youth services among City Departments: N/A - The Department of City Planning does not have a role in coordinating youth services among City Departments. The Department's coordination efforts are specifically geared towards providing opportunities for youth to gain work experience in the planning field.