

BPC # 16-0200
RECEIVED ^{3/E}

INTRADEPARTMENTAL CORRESPONDENCE

JUN 15 2016

POLICE COMMISSION

June 16, 2016
12.1.1

REVIEWED

TO: The Honorable Board of Police Commissioners

Richard M. Tejark
RICHARD M. TEJARK
EXECUTIVE DIRECTOR
6/15/16
DATE

FROM: Chief of Police

SUBJECT: REVOLVING TRAINING FUND BUDGET FOR FISCAL YEAR 2016-2017

RECOMMENDED ACTIONS:

1. That the Board of Police Commissioners (Board) REVIEW and APPROVE this report.
2. That the Board TRANSMIT the report concurrently to the Mayor and City Council.
3. That the Board REQUEST the Mayor and City Council to:
 - A. APPROVE the distribution of funds for the Los Angeles Police Department's Revolving Training Fund (RTF) for Fiscal Year 2016-2017 in the amount of \$1.5 million dollars.

B. AUTHORIZE the distribution of the funds as follows:

Executive Development:	\$246,000.00
Professional Development:	\$1,004,000.00
Tuition Reimbursement:	\$250,000.00
Total:	\$1,500,000.00

- Executive Development – This category of disbursements includes courses and programs geared for executive or upper-management personnel. This category is generally used for employees at the rank of Captain and above and their civilian equivalents.
- Professional Development – This category of disbursements includes courses that enhance, develop, and update the expertise of all Department employees and includes discretionary executive development courses, equipment, and facility rental.
- Tuition Reimbursement – This category is for the reimbursement of tuition expenditures for Department personnel who attend certificate and degree programs presented by various accredited colleges. The program is open to all full-time Department personnel.

DISCUSSION

On October 16, 1996, the Los Angeles City Council passed Ordinance No. 171378 to establish the Los Angeles Police Department's RTF. The purpose of the RTF is to oversee the receipt, retention, and disbursement of monies received from the State of California Commission on Peace Officer Standards and Training (POST), outside agencies, and the college affiliation program.

The RTF is funded by:

- POST reimbursements for Department-incurred expenses when presenting POST-certified courses;
- POST reimbursements for per diem, tuition, and travel expenses incurred by Department personnel while attending POST-reimbursable courses;
- Tuition fees paid by outside agencies whose employees attended training provided by the Department; and,
- College affiliation program

The use of RTF monies is restricted to the following purposes:

- The payment of travel, per diem, and tuition related to training;
- Expense and equipment directly related to the delivery of training by Department personnel; and,
- Short term rental of training facilities (no more than five days).

The RTF is divided into a Reimbursable and Non-Reimbursable account. The Reimbursable Account is allotted for expenditures that will be reimbursed by POST or by other agencies and the Non-Reimbursable Account is allotted for expenditures that will not be reimbursed.

If you have any questions or concerns, please contact Management Analyst Donna Baylosis, Peace Officer Standards and Training Liaison Unit, Training Division, at (213) 486-0798.

Respectfully,



CHARLIE BECK
Chief of Police

BOARD OF
POLICE COMMISSIONERS
Approved *June 21, 2016*
Marisa Silva

LOS ANGELES POLICE DEPARTMENT



CHARLIE BECK
Chief of Police

ERIC GARCETTI
Mayor

P. O. Box 30158
Los Angeles, Calif. 90030
Telephone: (213) 486-0150
TDD: (877) 275-5273
Ref #: 12.1.1

June 8, 2016

The Honorable Eric Garcetti
Mayor of the City of Los Angeles
City Hall, Room 395
Los Angeles, California 90012

Dear Mayor Garcetti:

On October 16, 1996, the Los Angeles City Council passed Ordinance No. 171378 to establish the Los Angeles Police Department's Revolving Training Fund (RTF). The purpose of the RTF is to oversee the receipt, retention, and disbursement of monies received from the State of California Commission on Peace Officer Standards and Training (POST), outside agencies, and the college affiliation program.

The RTF is funded by:

- POST reimbursements for Department-incurred expenses when presenting POST-certified courses;
- POST reimbursements for per diem, tuition, and travel expenses incurred by Department personnel while attending POST-reimbursable courses;
- Tuition fees paid by outside agencies whose employees attended training provided by the Department; and,
- College affiliation program

The use of RTF monies is restricted for the following purposes:

- The payment of travel, per diem, and tuition related to training;
- Expense and equipment directly related to the delivery of training by Department personnel; and,
- Short term rental of training facilities (no more than five days)

The RTF is divided into a Reimbursable and Non-Reimbursable account. The Reimbursable Account is allotted for expenditures that will be reimbursed by POST or by other agencies and the Non-Reimbursable Account is allotted for expenditures that will not be reimbursed.

The Los Angeles Police Department is anticipating approximately \$1.5 million dollars to be available for the Revolving Training Fund for Fiscal Year 2016-2017. It is requested that the funds be divided in the following categories:

Executive Development:	\$246,000.00
Professional Development:	\$1,004,000.00
Tuition Reimbursement:	\$250,000.00
Total:	\$1,500,000.00

- Executive Development – This category of disbursements includes courses and programs geared for executive or upper-management personnel. This category is generally used for employees at the rank of Captain and above and their civilian equivalents.
- Professional Development – This category of disbursements includes courses that enhance, develop, and update the expertise of all Department employees and includes discretionary executive development courses, equipment, and facility rental.
- Tuition Reimbursement – This category is for the reimbursement of tuition expenditures for Department personnel who attend certificate and degree programs presented by various accredited colleges. The program is open to all full-time Department personnel.

If you have any questions or concerns, please contact Management Analyst Donna Baylosis, Peace Officer Standards and Training Liaison Unit, Training Division, at (213) 486-0798.

Very truly yours,



CHARLIE BECK
Chief of Police

**LOS ANGELES POLICE DEPARTMENT'S
REVOLVING TRAINING FUND EXPENDITURE PLAN
FOR FISCAL YEAR 2016/17**

The Los Angeles Police Department's (Department) Revolving Training Fund (RTF) is funded through receipts received from the California Commission on Peace Officer Standards and Training (POST). Funding is also acquired by training members from outside agencies and the College Affiliation Program.

The RTF is divided into a reimbursable and a non-reimbursable account. The Reimbursable Account is allotted for expenditures that will be reimbursed by POST or by other agencies and the Non-Reimbursable Account is allotted for expenditures that will not be reimbursed.

TRAINING CATEGORIES

EXECUTIVE DEVELOPMENT

Courses and programs geared for executive or upper-management personnel. Generally for employees at the rank of Captain and above and their civilian equivalents.

PROFESSIONAL DEVELOPMENT

This category includes courses that enhance, develop, and update the expertise of all Department employees and includes discretionary executive development courses, equipment and facility rental.

TUITION REIMBURSEMENT

Reimbursement of tuition expenditures for Department personnel who attend certificate and degree programs presented by various accredited colleges. The program is open to all full-time Department personnel.

TRAINING CATEGORY OVERVIEW

CATEGORY	TOTAL
EXECUTIVE DEVELOPMENT	\$246,000.00
PROFESSIONAL DEVELOPMENT	\$1,004,000.00
TUITION REIMBURSEMENT	\$250,000.00
	\$1,500,000.00

**LOS ANGELES POLICE DEPARTMENT
REVOLVING TRAINING FUND EXPENDITURE PLAN
FOR FISCAL YEAR 2016/17**

THE RTF LINE ITEM OVERVIEW

TRAINING CATEGORY / LINE ITEM	REIMBURSABLE	NON-REIMBURSABLE
EXECUTIVE DEVELOPMENT		
Command Officer Update (Command Development) <i>POST certified and reimbursable under Plan IV. Training for new civilian commanding officers and sworn personnel who are in a reachable band of the civil service listing for Police Captain. Non-Reimbursable funds include instructor per diem and program equipment and supplies.</i>	\$50,000.00	\$5,000.00
International Association of Chiefs of Police (IACP) Conference <i>Funds are provided for staff to attend the annual IACP conference and various IACP sponsored events.</i>		\$110,000.00
Leadership Enhancement and Development Session (LEADS Formerly known as SOAR) <i>POST certified and reimbursable under Plan IV. Attended by all Department staff officers.</i>	\$5,000.00	
Executive Leadership (ELP) - USC		\$18,000.00
Major City Chiefs (MCC) <i>Funds for staff to attend the annual MCC conference and various MCC sponsored events.</i>		\$4,000.00
Senior Management Institute (SMI) presented by the Police Executive Research Forum (PERF) <i>Tuition is provided for two commanding officers to attend the SMI.</i>		\$54,000.00
ACCOUNT TOTALS:	\$55,000.00	\$191,000.00
TOTAL FOR EXECUTIVE DEVELOPMENT:	\$246,000.00	
PROFESSIONAL DEVELOPMENT		
Air Support Division (ASD) <i>Funds are provided for discretionary training for ASD personnel.</i>		\$20,000.00
Behavioral Science Services		\$10,000.00
California Specialized Training Institute (CSTI) <i>Funds are provided for per diem, travel and tuition expenses to attend various POST plan III courses presented by CSTI.</i>	\$20,000.00	
Civilian Discretionary Fund <i>Funds are provided for discretionary training of civilian personnel.</i>	\$1,000.00	\$50,000.00
Delinquency Control Institute <i>POST certified course which is presented by the University of Southern California. Reimbursement is for tuition expenses only.</i>	\$0.00	
Detective Symposium	104,500.00	
Drug Recognition Expert		\$6,000.00
E-Learning Maintenance Services		\$20,000.00

**LOS ANGELES POLICE DEPARTMENT
REVOLVING TRAINING FUND EXPENDITURE PLAN
FOR FISCAL YEAR 2016/17**

THE RTF LINE ITEM OVERVIEW (continued)

TRAINING CATEGORY / LINE ITEM	REIMBURSABLE	NON-REIMBURSABLE
PROFESSIONAL DEVELOPMENT (continued)		
FBI National Academy (FBINA) <i>Reimbursement for equipment expenses required for the FBINA.</i>		\$9,000.00
Gang Conference		\$12,000.00
HYDRA		\$5,000.00
Inspector General		\$25,000.00
Institute of Criminal Investigation <i>Identified as a POST contract course.</i>	\$176,000.00	\$5,000.00
LAPD Leadership Program	\$10,000.00	
Major Crimes Division <i>Funds provided for Counter Terrorism and Criminal Intelligence Bureau Training for Terrorism.</i>	\$2,500.00	\$7,500.00
Management Course (POST) <i>Course is POST certified and reimbursable under Plan IV and required by POST for all newly appointed Lieutenants.</i>	\$55,000.00	
Metropolitan Division (METRO) <i>Funds for Special Weapons And Tactics (SWAT) personnel to present SWAT Advanced Course to outside agencies and for METRO personnel to attend a variety of courses.</i>	\$5,000.00	\$35,000.00
Motorcycle School <i>Identified as a POST contract course.</i>	\$5,000.00	
National Organization of Black Law Enforcement Executives (NOBLE)		\$10,000.00
Public Safety Leadership program (PSLP) - USC		\$7,500.00
Sherman Block Supervisory Leadership Institute <i>Course is POST certified and reimbursable under Plan IV. Course provides supervisory and leadership development training for front-line supervisors.</i>	\$175,000.00	
Special Investigation Section (SIS) <i>Course is semi-annual tactical firearms and undercover surveillance training for SIS personnel.</i>		\$40,000.00
Supervisory Course - Supplies <i>Funds provided for various supplies for the Supervisory Course which is coordinated by Training Coordination Unit.</i>		\$8,000.00
Sworn Discretionary Fund <i>Funds provided for discretionary training of sworn personnel.</i>		\$81,500.00
Training Division Fund <i>Funds provided for supplies, equipment and other training expenses for courses coordinated by In-Service Training Section.</i>		\$67,500.00
Watch Commander School		\$1,000.00
Women's Leadership Conference		\$30,000.00
ACCOUNT TOTALS:	\$554,000.00	\$450,000.00
TOTAL FOR PROFESSIONAL DEVELOPMENT:	\$1,004,000.00	

**LOS ANGELES POLICE DEPARTMENT
 REVOLVING TRAINING FUND EXPENDITURE PLAN
 FOR FISCAL YEAR 2016/17**

THE RTF LINE ITEM OVERVIEW (continued)

TRAINING CATEGORY / LINE ITEM	REIMBURSABLE	NON-REIMBURSABLE
TUITION REIMBURSEMENT		
College Tuition Reimbursement Program <i>Provides for tuition assistance for full-time employees pursuing a degree or certificate program.</i>		\$250,000.00
ACCOUNT TOTALS:		\$250,000.00
TOTAL FOR TUITION REIMBURSEMENT:		\$250,000.00
TOTALS:	\$609,000.00	\$891,000.00
GRAND TOTAL:	\$1,500,000.00	

LOS ANGELES POLICE DEPARTMENT
REPORT ON THE REVOLVING TRAINING FUND:
JULY 1 THROUGH DECEMBER 31, 2014

BACKGROUND

On October 16, 1996, the Los Angeles City Council passed Ordinance No. 171378 to provide for a Los Angeles Police Department (Department) Revolving Training Fund (RTF). The purpose of the RTF is to manage the receipt, retention, and disbursement of monies received from the State of California Commission on Peace Officer Standards and Training (POST), outside agencies, and the college affiliation program.

THE RTF IS FUNDED BY:

- Reimbursements from POST for Department-incurred expenses for presenting POST-certified courses;
- Reimbursement from POST for per diem, tuition, and travel expenses incurred by Department personnel while attending POST-reimbursable courses;
- Tuition fees received from outside agencies whose employees attended Department training; and,
- College affiliation.

THE USE OF RTF MONIES IS RESTRICTED TO THE FOLLOWING PURPOSES:

- The payment of travel, per diem, and tuition related to training;
- Expense and equipment directly related to the delivery of training by Department personnel; and,
- Short term rental of training facilities (no more than five days).

I. PURPOSE

The Ordinance requires the Department to report semi-annually to the City Council the status of the RTF and to provide an accounting of how the funds were disbursed and its receipts. Senior Clerk Typist Jenai Lyles, Serial No. N1476, Revolving Training Fund Unit, Training Division, prepared this report.

II. PRIOR AUDIT(S)

The last audit covered the period from January 1, 2014 through June 30, 2014. It was prepared by Management Aide Jenai Lyles¹, Serial No. N1476, Training Division, and forwarded to the City Council.

¹ At the time of the last report Lyles' classification was Management Aide and at the time of this report Lyles' classification was Senior Clerk Typist.

LOS ANGELES POLICE DEPARTMENT
REPORT ON THE REVOLVING TRAINING FUND:
JULY 1 THROUGH DECEMBER 31, 2014

III. METHODOLOGY

This report covers the period of July 1 through December 31, 2014. During the reporting period, the RTF was administered by Training Division (TD) and Fiscal Operations Division (FOD). Their respective duties for the RTF included:

TRAINING DIVISION FUNCTIONS	FISCAL OPERATIONS DIVISION FUNCTIONS
<ul style="list-style-type: none">• Preparation of a budget for a given fiscal year• The initial review and approval of expenditures• The preparation of documents (travel authorities and intradepartmental memos) required for the processing of expenditures	<ul style="list-style-type: none">• Receives a copy of the paperwork generated by TD and requests the warrants from the Controller's Office to be used for the expenditure• Receives and audits Personal Expense Statements from traveler• Receives and deposits reimbursements received from POST, tuition collected from College of the Canyons and other appropriate receipts• Determines the RTF budget's total amount per fiscal year• Bills and collects from outside agencies for tuition for training provided by the Department

This report utilizes information taken from databases operated by TD and FOD, and reports generated from the Financial Management Information System (FMIS). The databases were reconciled and used to report on expenditures. The FMIS data was used to generate the reports on receipts.

The Department continues to modify its systems to enhance the tracking and reporting of the RTF.

IV. FINDINGS

THE RTF BUDGET FOR FISCAL YEAR 2014/15

The RTF's budget for a given fiscal year consists of the receipts from the previous fiscal year and unencumbered funds from prior fiscal years. For Fiscal Year 2014/15, the RTF had available \$1,500,000.00. The RTF's budget (Addendum A) consisted of:

- \$228,000.00 for executive development;
- \$1,022,000.00 for professional development; and,
- \$250,000.00 for tuition reimbursement.

To help ensure that the RTF is adequately replenished, the RTF is divided into a Reimbursable and a Non-Reimbursable Account. Expenditures that are reimbursable by POST or outside agencies were paid from the Reimbursable Account. Conversely, expenditures that were not to be reimbursed were paid from the Non-Reimbursable Account.

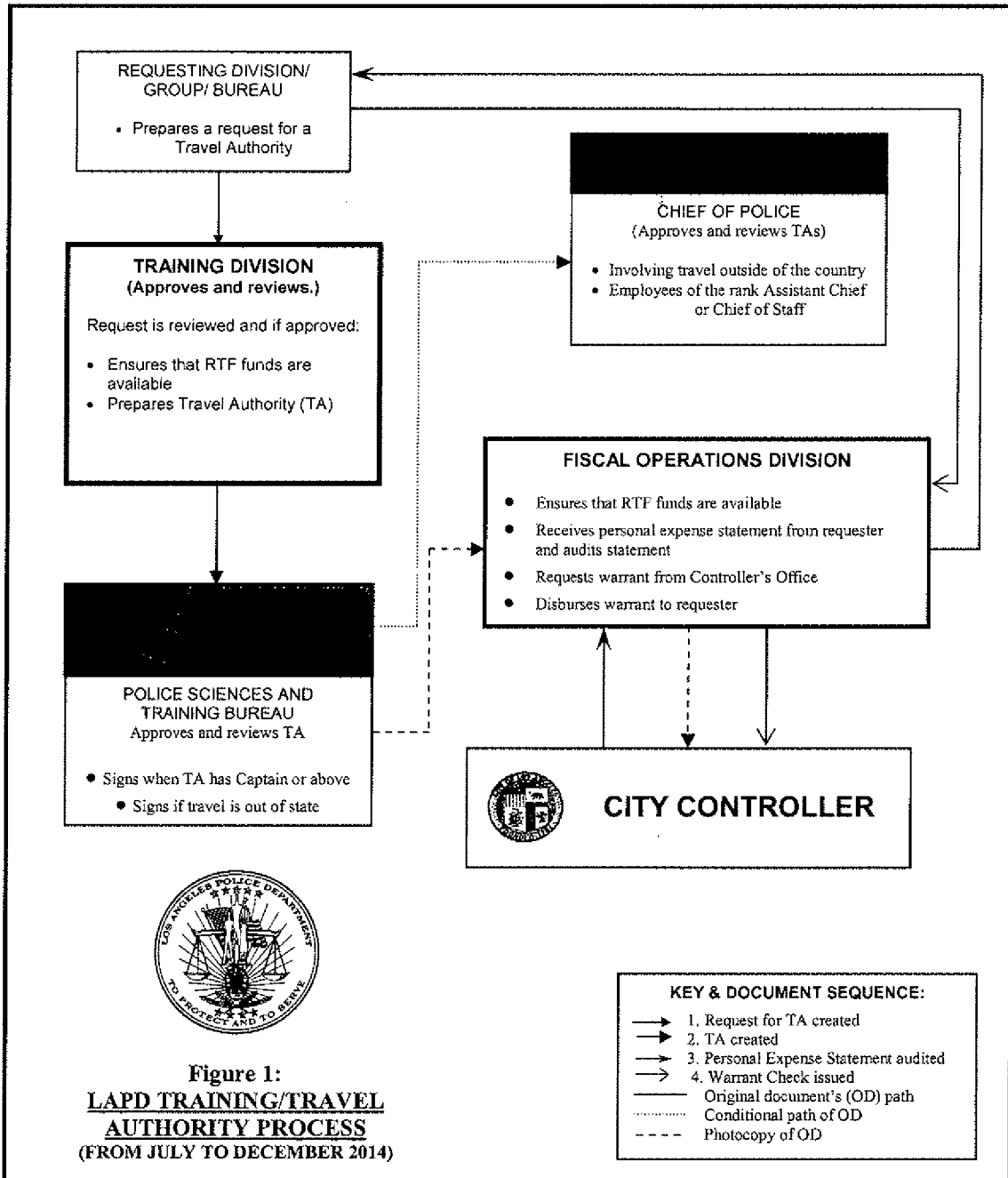
- \$634,500.00 was categorized as reimbursable; and,
- \$865,500.00 was non-reimbursable.

LOS ANGELES POLICE DEPARTMENT
 REPORT ON THE REVOLVING TRAINING FUND:
 JULY 1 THROUGH DECEMBER 31, 2014

IV. FINDINGS (continued)

TRAVEL AUTHORITY (TA) PROCESS

The usage and the approval of RTF funds is closely tied to the Department's TAs. The process (Figure 1) allows all of the Department's employees and entities the ability to access the RTF. During this reporting period, up to eight commanding officers reviewed and approved the Requests for TAs.



LOS ANGELES POLICE DEPARTMENT
REPORT ON THE REVOLVING TRAINING FUND:
JULY 1 THROUGH DECEMBER 31, 2014

IV. FINDINGS (continued)

THE TA PROCESS (continued)

At each level of review, the Requests for TAs and the TAs were reviewed for various criteria that included:

- Appropriateness of the training with respect to the employee's title or rank, current assignment and job duties;
- Appropriateness of transportation;
- Value of the training to the Department;
- The benefit of the training relative to the outlay of funds;
- Timeliness of the request; and,
- Deployment issues.

THE RTF EXPENDITURES

From July 1 through December 31, 2014, the Department expended \$805,775.79 on a variety of courses and college tuition (Addenda A - B and Attachments). Of the expenditures:

- \$344,530.52 was spent on reimbursable development;
- \$461,245.27 was spent on non-reimbursable development; which includes, \$36,515.50 spent on tuition reimbursement.

RTF RECEIPTS

For the period of July 1 through December 31, 2014 (Fiscal Year 2014/15) the Department deposited \$1,464,995.23 in receipts from various sources (Addenda C). A historical overview of receipts for the total Fiscal Year 2014/15 is also captured (Addenda D).

V. ADDENDA

- A. Revolving Training Fund Expenditure Plan
- B. Statistics on RTF Expenditures
- C. Revolving Training Fund Receipts
- D. Revolving Training Fund Receipts (Historical)

VI. ATTACHMENTS

- A. Revolving Training Fund Expenditures

**LOS ANGELES POLICE DEPARTMENT'S
REVOLVING TRAINING FUND EXPENDITURE PLAN
FOR FISCAL YEAR 2014/15**

The Los Angeles Police Department's (Department) Revolving Training Fund (RTF) is funded through receipts received from the California Commission on Peace Officer Standards and Training (POST). Funding is also acquired by training members from outside agencies and the College Affiliation Program.

The RTF is divided into a reimbursable and a non-reimbursable account. The Reimbursable Account is allotted for expenditures that will be reimbursed by POST or by other agencies and the Non-Reimbursable Account is allotted for expenditures that will not be reimbursed.

For the period of July 1 through December 31, 2014 (Fiscal Year 2014/15) the Department received \$1,464,995.23 in receipts. The available funds of \$1,500,000 have been split, \$634,500 and \$865,500 to the Reimbursable Account and Non-Reimbursable Account

TRAINING CATEGORIES

EXECUTIVE DEVELOPMENT

Courses and programs geared for executive or upper-management personnel. Generally for employees at the rank of Captain and above and their civilian equivalents.

PROFESSIONAL DEVELOPMENT

This category includes courses that enhance, develop, and update the expertise of all Department employees and includes discretionary executive development courses, equipment and facility rental.

TUITION REIMBURSEMENT

Reimbursement of tuition expenditures for Department personnel who attend certificate and degree programs presented by various accredited colleges. The program is open to all full-time Department personnel.

TRAINING CATEGORY OVERVIEW

CATEGORY	TOTAL
EXECUTIVE DEVELOPMENT	\$228,000.00
PROFESSIONAL DEVELOPMENT	\$1,022,000.00
TUITION REIMBURSEMENT	\$250,000.00
	\$1,500,000.00

**LOS ANGELES POLICE DEPARTMENT
REVOLVING TRAINING FUND EXPENDITURE PLAN
FOR FISCAL YEAR 2014/15**

THE RTF LINE ITEM OVERVIEW

TRAINING CATEGORY / LINE ITEM	REIMBURSABLE	NON-REIMBURSABLE
EXECUTIVE DEVELOPMENT		
Command Officer Update (Command Development) <i>POST certified and reimbursable under Plan IV. Training for new civilian commanding officers and sworn personnel who are in a reachable band of the civil service listing for Police Captain. Non-Reimbursable funds include instructor per diem and program equipment and supplies.</i>	\$50,000.00	\$5,000.00
International Association of Chiefs of Police (IACP) Conference <i>Funds are provided for staff to attend the annual IACP conference and various IACP sponsored events.</i>		\$110,000.00
Leadership Enhancement and Development Session (LEADS Formerly known as SOAR) <i>POST certified and reimbursable under Plan IV. Attended by all Department staff officers.</i>	\$5,000.00	
Major City Chiefs (MCC) <i>Funds for staff to attend the annual MCC conference and various MCC sponsored events.</i>		\$4,000.00
Senior Management Institute (SMI) presented by the Police Executive Research Forum (PERF) <i>Tuition is provided for two commanding officers to attend the SMI.</i>		\$54,000.00
ACCOUNT TOTALS:	\$55,000.00	\$173,000.00
TOTAL FOR EXECUTIVE DEVELOPMENT:	\$228,000.00	
PROFESSIONAL DEVELOPMENT		
Air Support Division (ASD) <i>Funds are provided for discretionary training for ASD personnel.</i>		\$20,000.00
Behavioral Science Services		\$10,000.00
California Specialized Training Institute (CSTI) <i>Funds are provided for per diem, travel and tuition expenses to attend various POST plan III courses presented by CSTI.</i>	\$20,000.00	
Civilian Discretionary Fund <i>Funds are provided for discretionary training of civilian personnel.</i>	\$1,000.00	\$50,000.00
Delinquency Control Institute <i>POST certified course which is presented by the University of Southern California. Reimbursement is for tuition expenses only.</i>	\$0.00	
Detective Symposium	130,000.00	
Drug Recognition Expert		\$6,000.00
E-Learning Maintenance Services		\$20,000.00

**LOS ANGELES POLICE DEPARTMENT
REVOLVING TRAINING FUND EXPENDITURE PLAN
FOR FISCAL YEAR 2014/15**

THE RTF LINE ITEM OVERVIEW (continued)

TRAINING CATEGORY / LINE ITEM	REIMBURSABLE	NON-REIMBURSABLE
PROFESSIONAL DEVELOPMENT (continued)		
FBI National Academy (FBINA) <i>Reimbursement for equipment expenses required for the FBINA.</i>		\$9,000.00
Gang Conference		\$12,000.00
HYDRA		\$5,000.00
Inspector General		\$25,000.00
Institute of Criminal Investigation <i>Identified as a POST contract course.</i>	\$176,000.00	\$5,000.00
LAPD Leadership Program	\$10,000.00	
Major Crimes Division <i>Funds provided for Counter Terrorism and Criminal Intelligence Bureau Training for Terrorism.</i>	\$2,500.00	\$7,500.00
Management Course (POST) <i>Course is POST certified and reimbursable under Plan IV and required by POST for all newly appointed Lieutenants.</i>	\$55,000.00	
Metropolitan Division (METRO) <i>Funds for Special Weapons And Tactics (SWAT) personnel to present SWAT Advanced Course to outside agencies and for METRO personnel to attend a variety of courses.</i>	\$5,000.00	\$35,000.00
Motorcycle School <i>Identified as a POST contract course.</i>	\$5,000.00	
National Organization of Black Law Enforcement Executives (NOBLE)		\$10,000.00
Sherman Block Supervisory Leadership Institute <i>Course is POST certified and reimbursable under Plan IV. Course provides supervisory and leadership development training for front-line supervisors.</i>	\$175,000.00	
Special Investigation Section (SIS) <i>Course is semi-annual tactical firearms and undercover surveillance training for SIS personnel.</i>		\$40,000.00
Supervisory Course - Supplies <i>Funds provided for various supplies for the Supervisory Course which is coordinated by Training Coordination Unit.</i>		\$8,000.00
Sworn Discretionary Fund <i>Funds provided for discretionary training of sworn personnel.</i>		\$81,500.00
Training Division Fund <i>Funds provided for supplies, equipment and other training expenses for courses coordinated by In-Service Training Section.</i>		\$67,500.00
Watch Commander School		\$1,000.00
Women's Leadership Conference		\$30,000.00
ACCOUNT TOTALS:	\$579,500.00	\$442,500.00
TOTAL FOR PROFESSIONAL DEVELOPMENT:	\$1,022,000.00	

**LOS ANGELES POLICE DEPARTMENT
 REVOLVING TRAINING FUND EXPENDITURE PLAN
 FOR FISCAL YEAR 2014/15**

THE RTF LINE ITEM OVERVIEW (continued)

TRAINING CATEGORY / LINE ITEM	REIMBURSABLE	NON-REIMBURSABLE
TUITION REIMBURSEMENT		
College Tuition Reimbursement Program <i>Provides for tuition assistance for full-time employees pursuing a degree or certificate program.</i>		\$250,000.00
ACCOUNT TOTALS:		\$250,000.00
TOTAL FOR TUITION REIMBURSEMENT:		\$250,000.00
TOTALS:	\$634,500.00	\$865,500.00
GRAND TOTAL:		\$1,500,000.00

Prepared by: Jenai Lyles, N1476
 Revolving Training Fund Unit
 Training Division

LOS ANGELES POLICE DEPARTMENT
TRAINING DIVISION - SUPPORT SECTION
REVOLVING TRAINING FUND UNIT

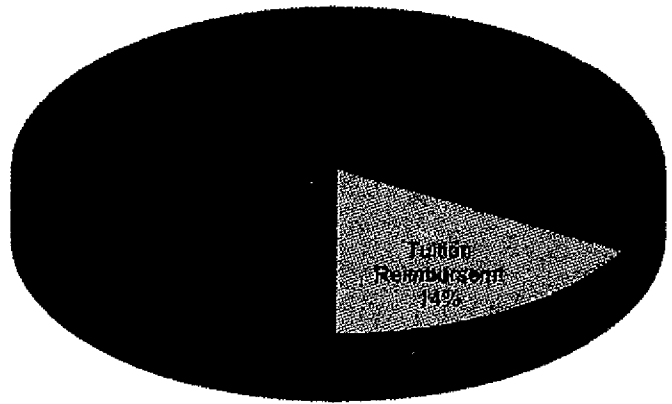
STATISTICS ON RTF EXPENDITURES
 PERIOD COVERING: JULY 1, 2014 THROUGH DECEMBER 31, 2014

GENERAL STATISTICS

EXPENDITURES BY TRAINING CATEGORY

TRAINING CATEGORY	AMOUNT
Executive Development	\$215,000.00
Professional Development*	\$1,035,000.00
Tuition Reimbursement	\$250,000.00
TOTAL	\$1,500,000.00

EXPENDITURES BY TRAINING CATEGORY

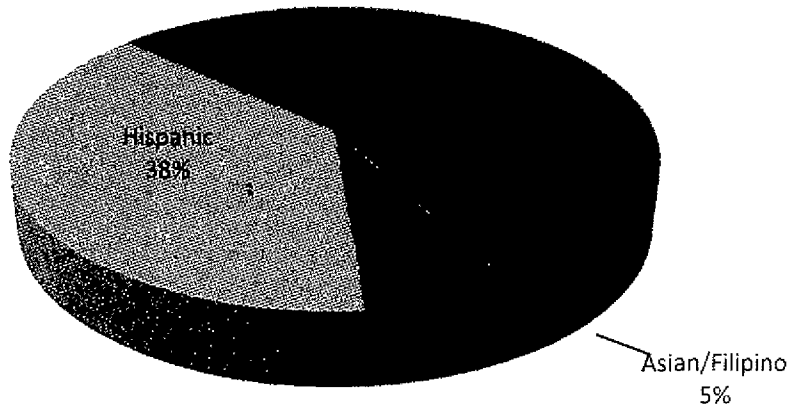


* Includes equipment expenses and facility rental expenses.

EXPENDITURES BY ETHNICITY

ETHNICITY	AMOUNT
Asian/Filipino	\$42,810.81
Black	\$45,223.03
Hispanic	\$266,165.58
White	\$344,134.57
N/A **	\$107,441.80
TOTAL	\$805,775.79

EXPENDITURES BY ETHNICITY (EXCLUDES N/A)



** Equipment or facility rental.

LOS ANGELES POLICE DEPARTMENT
 TRAINING DIVISION - SUPPORT SECTION
 REVOLVING TRAINING FUND UNIT

STATISTICS ON RTF EXPENDITURES
 PERIOD COVERING: JULY 1, 2014 THROUGH DECEMBER 31, 2014

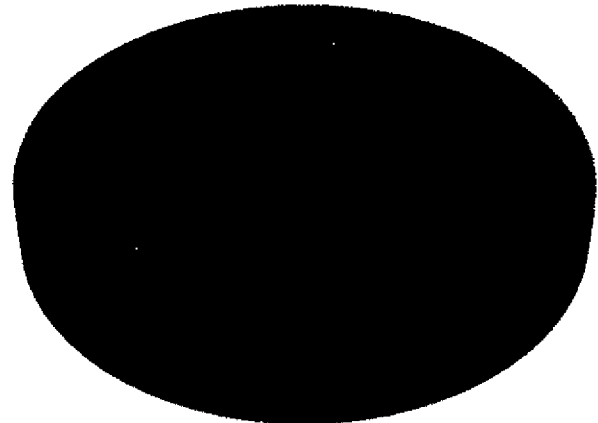
GENERAL STATISTICS (continued)

EXPENDITURES BY GENDER

GENDER	AMOUNT
Female	\$140,747.64
Male	\$557,586.35
N/A *	\$107,441.80
TOTAL	\$805,775.79

* Equipment or facility rental.

EXPENDITURES BY GENDER (EXCLUDES N/A)

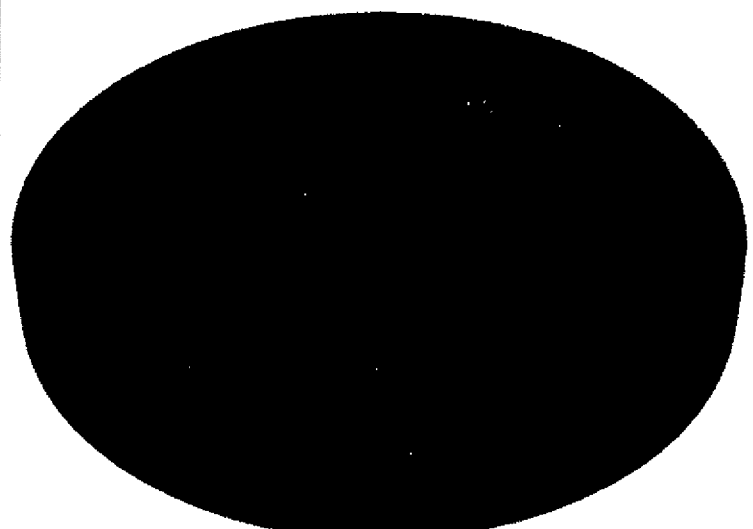


EXPENDITURE BY GENERAL CLASSIFICATION (EXCLUDES N/A)

EXPENDITURE BY GENERAL CLASSIFICATION

CLASSIFICATION	AMOUNT
Civilian	\$82,394.13
Sworn	\$615,939.86
N/A **	\$107,441.80
TOTAL	\$805,775.79

** Equipment or facility rental not directly correlated to sworn or civilian training.

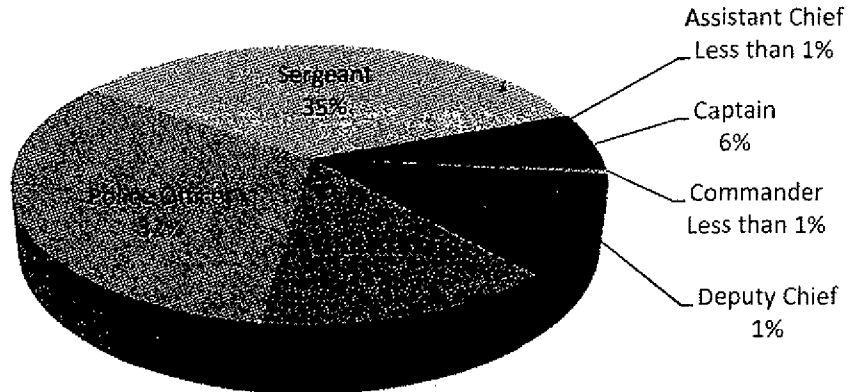


LOS ANGELES POLICE DEPARTMENT
TRAINING DIVISION - SUPPORT SECTION
REVOLVING TRAINING FUND UNIT

STATISTICS ON RTF EXPENDITURES
 PERIOD COVERING: JULY 1, 2014 THROUGH DECEMBER 31, 2014

SWORN PERSONNEL

SWORN EXPENDITURES



SWORN

<u>RANK</u>	<u>AMOUNT</u>	<u>JOB TITLE CATEGORY</u>
Assistant Chief	\$4,964.00	Executive
Captain	\$36,401.45	Executive
Commander	\$3,235.25	Executive
Deputy Chief	\$7,446.00	Executive
Detective	\$64,506.28	Patrol/Investigative
Lieutenant	\$85,122.56	Management
Police Officer	\$200,025.37	Patrol/Investigative
Sergeant	\$214,238.95	Patrol/Investigative
TOTAL	\$615,939.86	

LOS ANGELES POLICE DEPARTMENT
TRAINING DIVISION - SUPPORT SECTION
REVOLVING TRAINING FUND UNIT

STATISTICS ON RTF EXPENDITURES
 PERIOD COVERING: JULY 1, 2014 THROUGH DECEMBER 31, 2014

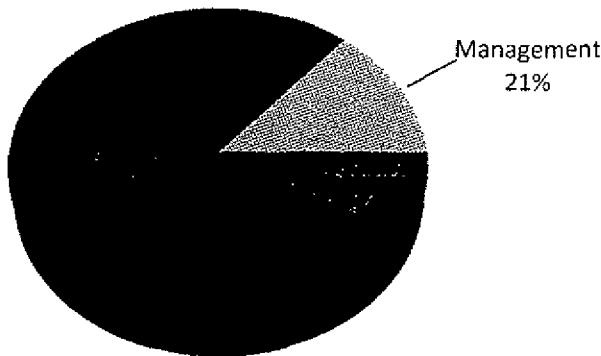
SWORN EXPENDITURES BY JOB CATEGORY

CATEGORY	AMOUNT
Executive	\$52,046.70
Patrol/Investigative	\$478,770.60
Management	\$85,122.56
TOTAL	\$615,939.86

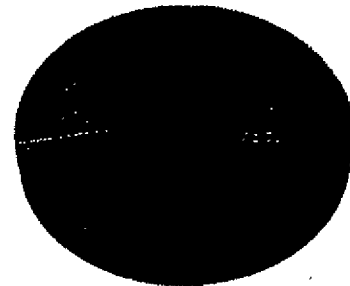
SWORN EXPENDITURES BY GENDER

GENDER	AMOUNT
FEMALE	\$102,674.19
MALE	\$513,265.67
TOTAL	\$615,939.86

SWORN EXPENDITURES BY JOB CATEGORY



SWORN EXPENDITURES BY GENDER

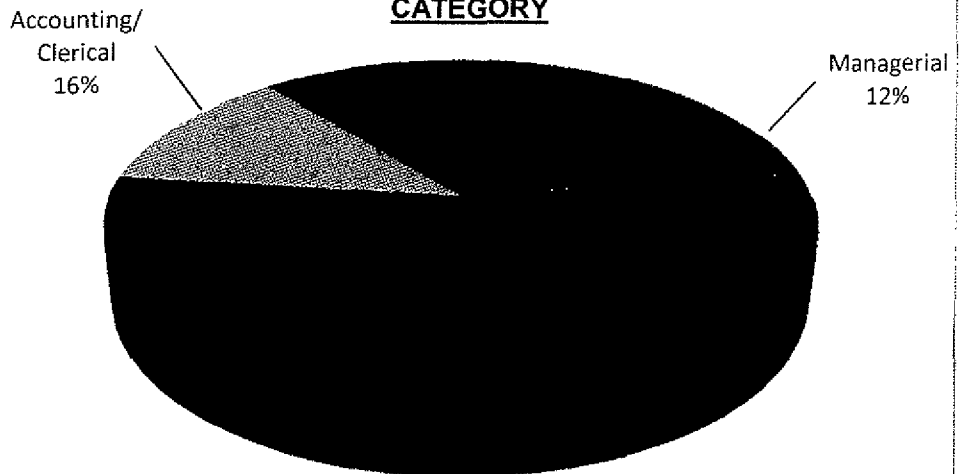


CIVILIAN PERSONNEL

EXPENDITURES ON CIVILIAN TRAINING PER JOB CATEGORY

JOB CATEGORY	AMOUNT
Accounting/Clerical	\$5,071.00
Executive	\$44,532.12
Managerial	\$10,073.57
Police Support	\$22,717.44
TOTAL	\$82,394.13

EXPENDITURES ON CIVILIAN TRAINING PER JOB CATEGORY



LOS ANGELES POLICE DEPARTMENT
TRAINING DIVISION - SUPPORT SECTION
REVOLVING TRAINING FUND UNIT

STATISTICS ON RTF EXPENDITURES
 PERIOD COVERING: JULY 1, 2014 THROUGH DECEMBER 31, 2014

CIVILIAN EXPENDITURES BY TITLE

TITLE	AMOUNT	% OF TOTAL	JOB TITLE CATEGORY
Administrative Assistant	\$1,739.00	2.1%	Executive
Assistant Inspector General	\$2,482.00	3.0%	Executive
Audio Video Technician	\$2,481.00	3.0%	Police Support
Automotive Painter	\$1,982.55	2.4%	Police Support
Chief Information Officer	\$2,482.00	3.0%	Executive
Chief Security Officer	\$2,674.84	3.2%	Executive
Clerk Typist	\$2,178.00	2.6%	Accounting/Clerical
Criminalist	\$575.44	0.7%	Police Support
Detention Officer	\$200.00	0.2%	Police Support
Director	\$2,526.30	3.1%	Executive
Executive Director	\$2,428.00	2.9%	Executive
Inspector General	\$7,321.00	8.9%	Executive
Management Analyst	\$527.00	0.6%	Managerial
Municipal Police Captain	\$2,482.00	3.0%	Executive
Municipal Police Sergeant	\$4,275.00	5.2%	Managerial
Photographer	\$1,654.00	2.0%	Police Support
Police Administrator	\$9,681.00	11.7%	Executive
Police Psychologist	\$10,715.98	13.0%	Executive
Police Service Representative	\$4,108.45	5.0%	Police Support
Principal Clerk Police	\$1,473.00	1.8%	Managerial
Secretary	\$178.00	0.2%	Accounting/Clerical
Security Officer	\$89.00	0.1%	Police Support
Senior Clerk Typist	\$2,715.00	3.3%	Accounting/Clerical
Senior Detention Officer	\$750.00	0.9%	Police Support
Senior Management Analyst	\$2,914.84	3.5%	Managerial
Senior Personnel Analyst	\$275.00	0.3%	Managerial
Senior Photographer	\$827.00	1.0%	Police Support
Senior Police Service Representative	\$1,090.00	1.3%	Police Support
Senior Systems Analyst	\$608.73	0.7%	Managerial
Special investigator	\$8,210.00	10.0%	Police Support
Transit Aide	\$750.00	0.9%	Police Support
TOTAL	\$82,394.13	100.0%	

LOS ANGELES POLICE DEPARTMENT
TRAINING DIVISION - SUPPORT SECTION
REVOLVING TRAINING FUND UNIT

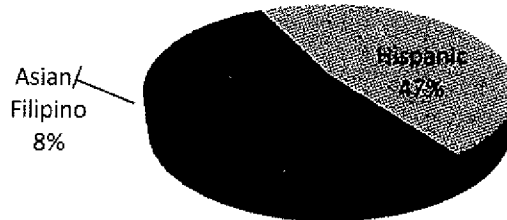
STATISTICS ON RTF EXPENDITURES
 PERIOD COVERING: JULY 1, 2014 THROUGH DECEMBER 31, 2014

COLLEGE TUITION REIMBURSEMENT (CTR) PROGRAM

CTR EXPENDITURES BY ETHNICITY

ETHNICITY	AMOUNT
Asian/Filipino	\$2,756.50
Black	\$6,750.00
Hispanic	\$17,259.00
White	\$9,750.00
TOTAL	\$36,515.50

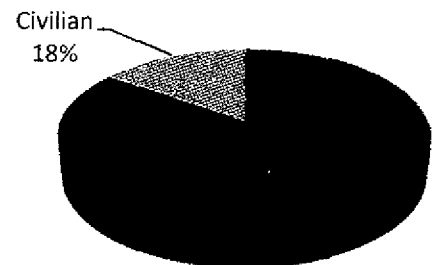
CTR EXPENDITURES BY ETHNICITY



CTR EXPENDITURES BY TITLE

JOB TITLE	SWORN	CIVILIAN
Captain	\$750.00	
Clerk Typist		\$1,500.00
Detective	\$2,250.00	
Lieutenant	\$750.00	
Police Officer	\$21,217.50	
Police Service Representative		\$1,048.00
Senior Clerk Typist		\$1,500.00
Senior Detention Officer		\$750.00
Sergeant	\$6,000.00	
Transit Aide		\$750.00
Totals	\$30,967.50	\$5,548.00
	GRAND TOTAL	\$36,515.50

CTR EXPENDITURES BY TITLE



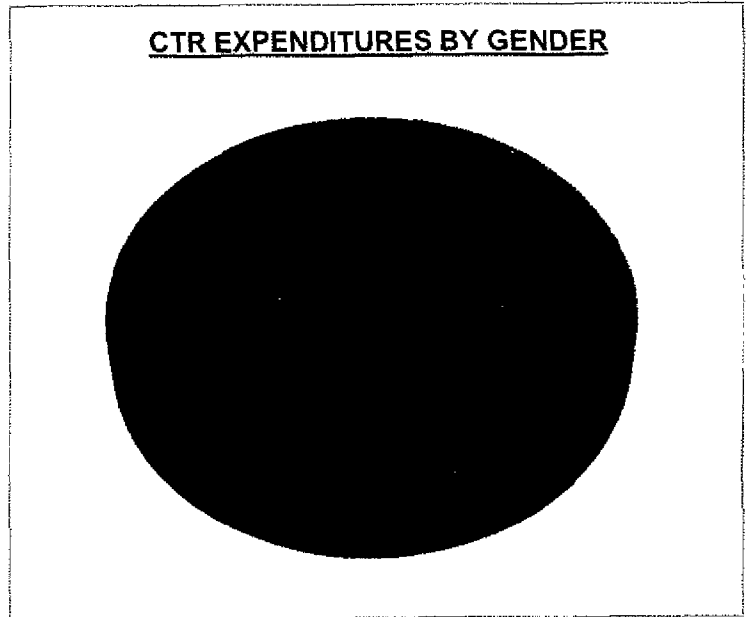
LOS ANGELES POLICE DEPARTMENT
TRAINING DIVISION - SUPPORT SECTION
REVOLVING TRAINING FUND UNIT

STATISTICS ON RTF EXPENDITURES
PERIOD COVERING: JULY 1, 2014 THROUGH DECEMBER 31, 2014

CTR EXPENDITURES BY GENDER

GENDER	AMOUNT
Female	\$15,298.00
Male	\$21,217.50
TOTAL	\$36,515.50

CTR EXPENDITURES BY GENDER



LOS ANGELES POLICE DEPARTMENT
TRAINING DIVISION - SUPPORT SECTION
REVOLVING TRAINING FUND UNIT

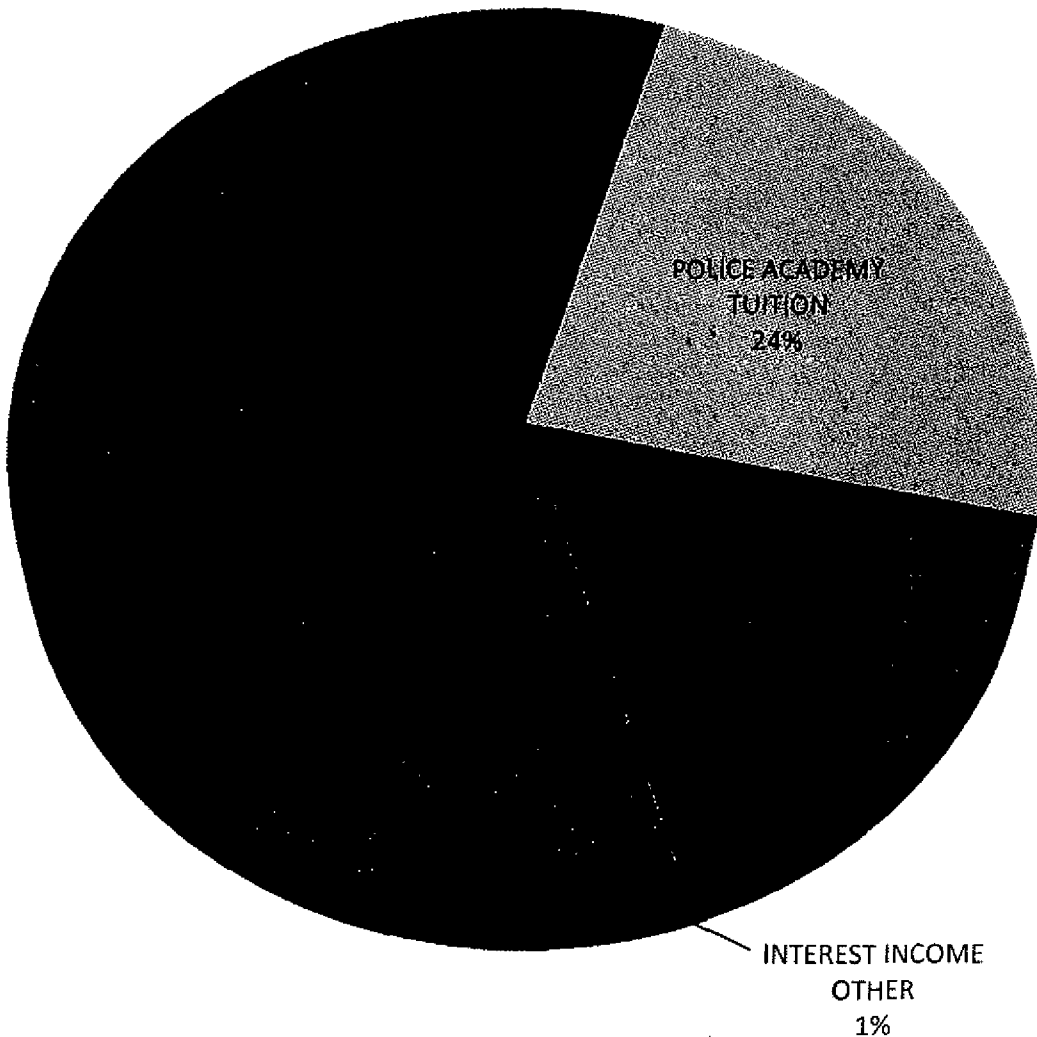
STATISTICS ON RTF EXPENDITURES
PERIOD COVERING: JULY 1, 2014 THROUGH DECEMBER 31, 2014

LOS ANGELES POLICE DEPARTMENT
TRAINING DIVISION - SUPPORT SECTION
REVOLVING TRAINING FUND UNIT

REVOLVING TRAINING FUND RECEIPTS
PERIOD COVERING: JULY 1, 2014 THROUGH DECEMBER 31, 2014

REVENUE SOURCE #	REVENUE SOURCE NAME	AMOUNT
4903	INTEREST INCOME OTHER	\$13,516.31
4086	COLLEGE OF THE CANYONS	\$868,063.50
4077	POLICE ACADEMY TUITION	\$347,661.29
4073	RECRUIT OFFICERS TRAINING	\$235,754.13
		\$1,464,995.23

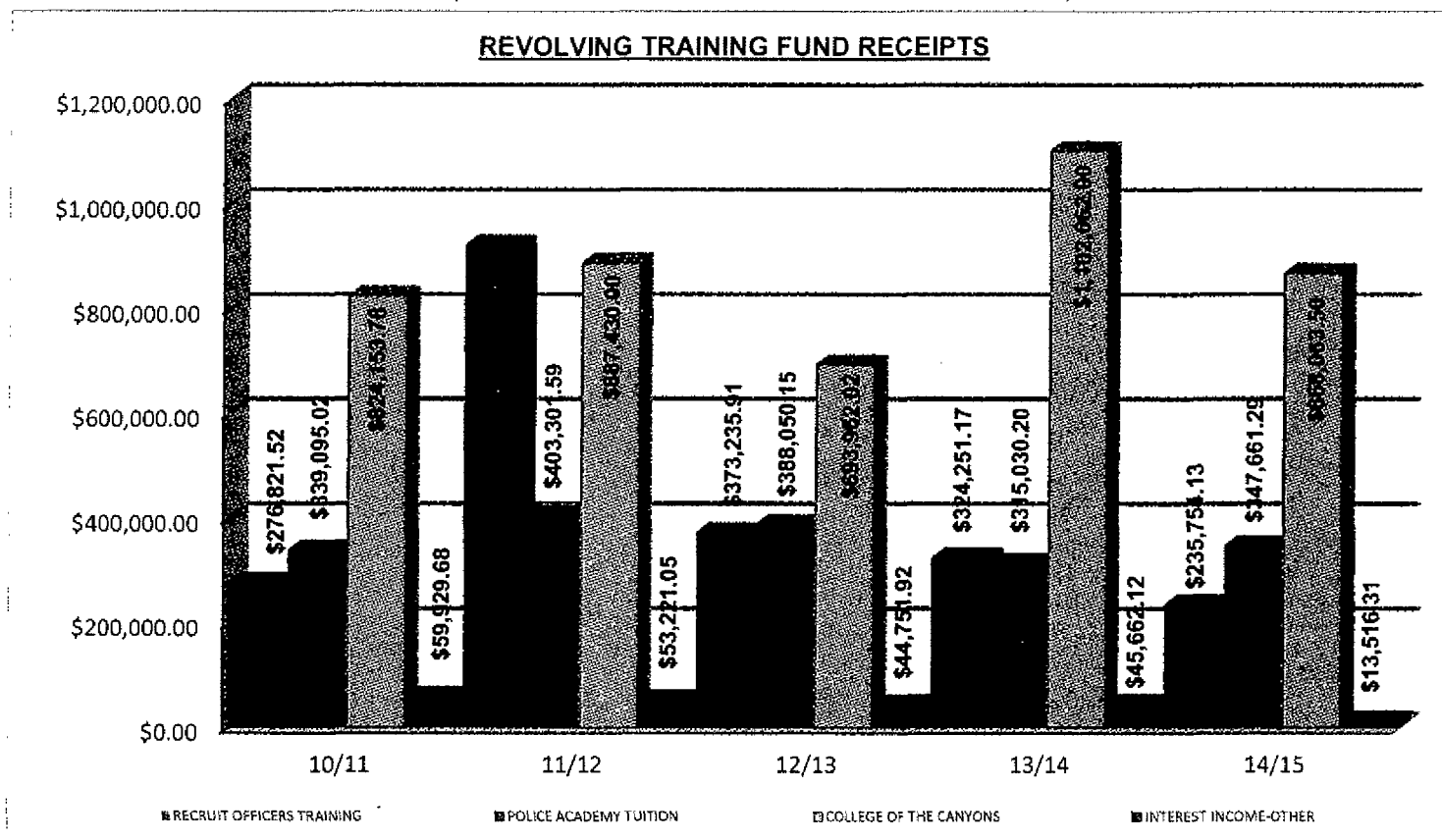
REVOLVING TRAINING FUND RECEIPTS
(FISCAL YEAR 2014/15)



LOS ANGELES POLICE DEPARTMENT
TRAINING DIVISION - SUPPORT SECTION
REVOLVING TRAINING FUND UNIT

REVOLVING TRAINING FUND RECEIPTS (HISTORICAL)

(PERIOD COVERING FISCAL YEARS 2010/11 THROUGH 2014/15)



RECEIPTS PER SOURCE

REVENUE SOURCE #	FISCAL YEAR	REVENUE SOURCE NAME	AMOUNT	% CHANGE FROM PREVIOUS FY
3863	10/11	RECRUIT OFFICERS TRAINING	\$276,821.52	
4073	11/12	RECRUIT OFFICERS TRAINING	\$921,674.70	233%
4073	12/13	RECRUIT OFFICERS TRAINING	\$373,235.91	-60%
4073	13/14	RECRUIT OFFICERS TRAINING	\$324,251.17	-13%
4073	14/15	RECRUIT OFFICERS TRAINING	\$235,754.13	-27%
3869	10/11	POLICE ACADEMY TUITION	\$339,095.02	
4077	11/12	POLICE ACADEMY TUITION	\$403,301.59	19%
4077	12/13	POLICE ACADEMY TUITION	\$388,050.15	-4%
4077	13/14	POLICE ACADEMY TUITION	\$315,030.20	-19%
4077	14/15	POLICE ACADEMY TUITION	\$347,661.29	10%
3877	10/11	COLLEGE OF THE CANYONS	\$824,153.78	
4086	11/12	COLLEGE OF THE CANYONS	\$887,430.00	8%
4086	12/13	COLLEGE OF THE CANYONS	\$693,962.02	-22%
4086	13/14	COLLEGE OF THE CANYONS	\$1,102,662.00	59%
4086	14/15	COLLEGE OF THE CANYONS	\$868,063.50	-21%
4403	10/11	INTEREST INCOME-OTHER	\$59,929.68	
4903	11/12	INTEREST INCOME-OTHER	\$53,221.05	-11%
4903	12/13	INTEREST INCOME-OTHER	\$44,751.92	-16%
4903	13/14	INTEREST INCOME-OTHER	\$45,662.12	2%
4903	14/15	INTEREST INCOME-OTHER	\$13,516.31	-70%

FISCAL YEAR TOTALS

FISCAL YEAR	TOTAL RECEIPTS	% CHANGE
10/11	\$1,500,000.00	
11/12	\$2,265,627.34	51%
12/13	\$1,500,000.00	-34%
13/14	\$1,787,605.49	19%
14/15	\$1,464,995.23	-18%

INTRADEPARTMENTAL CORRESPONDENCE

May 17, 2016
1.12

TO: Chief of Police

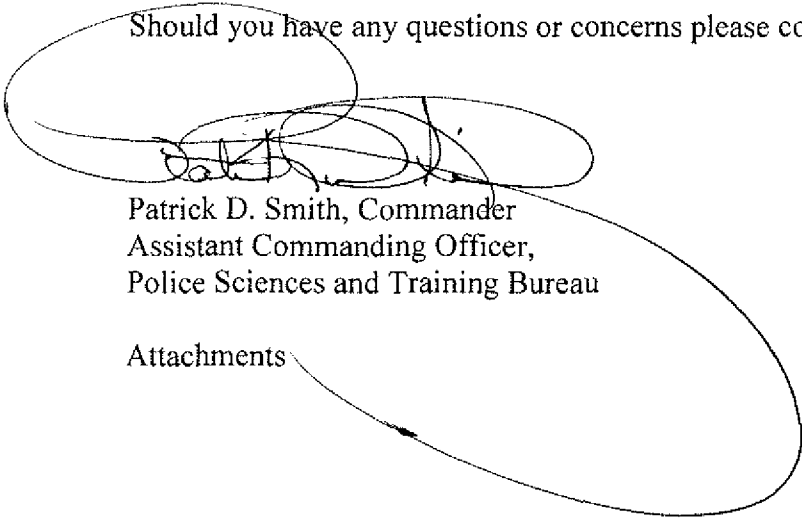
FROM: Assistant Commanding Officer, Police Sciences and Training Bureau

SUBJECT: REVOLVING TRAINING FUND BUDGET FOR FISCAL YEAR 2016-2017

It is requested that the attached report be forwarded to the Board of Police Commissioners for approval. The attached report is the Revolving Training Fund Budget for Fiscal Year 2016-2017. The anticipated budget is \$1.5 million to be distributed as follows:

Executive Development:	\$246,000.00
Professional Development:	\$1,004,000.00
Tuition Reimbursement:	\$250,000.00
Total:	\$1,500,000.00

Should you have any questions or concerns please contact me at 213-486-7090.



Patrick D. Smith, Commander
Assistant Commanding Officer,
Police Sciences and Training Bureau

Attachments