

**CITY OF LOS ANGELES**  
**INTER-DEPARTMENTAL CORRESPONDENCE**

**DATE:** June 19, 2020

**TO:** Holly Wolcott, City Clerk  
City Hall East, Room 395

Attn: John White

**FROM:** Melody McCormick, Director  
Real Estate Services Division  
Department of General Services

**SUBJECT:** **ORDINANCE – FOR THE DIRECT SALE OF SURPLUS CITY  
PROPERTY LOCATED AT 18825 W. EDLEEN DRIVE (“PROPERTY”),  
LOS ANGELES, CA 91356 (APN: 2176-026-904)**

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In connection with the direct sale of the above-referenced Property by the Department of General Services as directed by Council Action dated October 26, 2018, in Council File No. 16-1318-S1, the attached revised Ordinance is submitted for consideration and approval for said Council File and as referenced in Council File No. 16-1318.

If you have any questions, please contact Enid Gomez, Senior Management Analyst, at 213-290-8885, email [enid.gomez@lacity.org](mailto:enid.gomez@lacity.org) or David Roberts, Assistant Director, at 213-922-8546..

Attachment: Council File 16-1318-S1  
Council File 16-1318  
Ordinance