



RESOLUTION NO. 26107

**LAX**  
**Van Nuys**  
**City of Los Angeles**

Eric Garcetti  
Mayor

**Board of Airport  
Commissioners**

Sean O. Burton  
President

Valeria C. Velasco  
Vice President

Jeffery J. Daar  
Gabriel L. Eshaghian  
Beatrice C. Hsu  
Nolan V. Rollins  
Dr. Cynthia A. Telles

Deborah Flint  
Chief Executive Officer

BE IT RESOLVED that the Board of Airport Commissioners approved the Second Amendment to Contract DA-4780 with Haworth, Inc., associated with the U.S. Communities Purchase Agreement 4400003402, to purchase office furniture, design and installation services for one (1) year with three (3) renewal options, as referenced in the Board-adopted staff report attached hereto and made part hereof; and

BE IT FURTHER RESOLVED that the Board of Airport Commissioners authorized the Chief Executive Officer to execute said Second Amendment upon approval as to form by the City Attorney; and

BE IT FURTHER RESOLVED that this action, as a continuing administrative activity, is exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to Article II Section 2(f) of the Los Angeles City CEQA Guidelines; and

BE IT FURTHER RESOLVED that actions taken on this item by the Board of Airport Commissioners will become final pursuant to the provisions of Los Angeles City Charter Section 373.

o0o

I hereby certify that this Resolution No. 26107 is true and correct, as adopted by the Board of Airport Commissioners at its Regular Meeting held on Thursday, November 17, 2016.

Sandra J. Miller – Secretary  
BOARD OF AIRPORT COMMISSIONERS


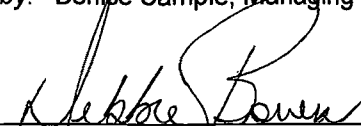
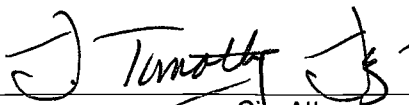
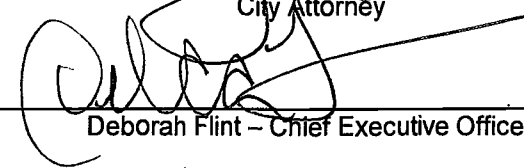




Los Angeles World Airports

Item 5

# Report to the BOARD OF AIRPORT COMMISSIONERS

 Approved by: Denise Sample, Managing Director		<b>Meeting Date:</b>  <b>11/17/2016</b>																									
 Reviewed by: Debbie Bowers, Deputy Executive Director		<b>CAO Review:</b> <input type="checkbox"/> Completed <input checked="" type="checkbox"/> Pending <input type="checkbox"/> N/A																									
 City Attorney		<table border="1"> <thead> <tr> <th>Reviewed for</th> <th>Date</th> <th>Approval Status</th> <th>By</th> </tr> </thead> <tbody> <tr> <td>Capital Budget</td> <td>11/01/16</td> <td><input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA</td> <td>RW</td> </tr> <tr> <td>Operating Budget</td> <td>11/01/16</td> <td><input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA</td> <td>RW</td> </tr> <tr> <td>CEQA</td> <td>10/31/16</td> <td><input checked="" type="checkbox"/> Y <input type="checkbox"/> N</td> <td>NM</td> </tr> <tr> <td>Procurement</td> <td>11/01/16</td> <td><input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> Cond</td> <td>MT</td> </tr> <tr> <td>Guest Experience</td> <td>10/4/16</td> <td><input checked="" type="checkbox"/> Y <input type="checkbox"/> N</td> <td>BY</td> </tr> </tbody> </table>		Reviewed for	Date	Approval Status	By	Capital Budget	11/01/16	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA	RW	Operating Budget	11/01/16	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA	RW	CEQA	10/31/16	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	NM	Procurement	11/01/16	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> Cond	MT	Guest Experience	10/4/16	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	BY
Reviewed for	Date	Approval Status	By																								
Capital Budget	11/01/16	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA	RW																								
Operating Budget	11/01/16	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA	RW																								
CEQA	10/31/16	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	NM																								
Procurement	11/01/16	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> Cond	MT																								
Guest Experience	10/4/16	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	BY																								
 Deborah Flint - Chief Executive Officer																											

**SUBJECT: Approval of a Second Amendment to the Haworth, Inc. Contract Associated with the U.S. Communities Purchase Agreement No. 4400003402.**

Approve a Second Amendment to the Haworth, Inc. contract associated with the U.S. Communities Purchase Agreement No. 4400003402, to purchase office furniture, design and installation services for one-year with three renewal options for a total not to exceed \$2,235,000.

**RECOMMENDATIONS:**

Management RECOMMENDS that the Board of Airport Commissioners:

- ADOPT the Staff Report.
- DETERMINE that this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Article II, Sections 2.f of the Los Angeles City CEQA Guidelines.
- AUTHORIZE, the Chief Executive Officer to approve and execute the Second Amendment with Haworth, Inc. associated with the U.S. Communities Purchase Agreement No. 4400003402 to purchase office furniture and ancillary services at Los Angeles World Airports for an amount not to exceed \$2,235,000 over the term.

**DISCUSSION:**

**1. Purpose**

To continue to have the ability to procure furniture that is consistent throughout Los Angeles World Airports (LAWA).

**2. Prior Related Actions**

- December 17, 2012 - Board Resolution 24922  
The Board of Airport Commissioners (Board) approved a joining the U S Communities Purchase Agreement contract for one-year with two one-year extensions for the purchase of office furniture and ancillary services.
- May 21, 2015 – Board Resolution 25700  
The Board approved the First Amendment to increase the contract authority for a not to exceed amount of \$2,635,000.

**3. Current Action**

This Amendment is needed to provide LAWA with the ability to meet its needs for office furniture, design and installation services for projects including but not limited to the FIS in Terminal 2 renovation project, replacement of Airport Police training room furniture, Landside Operations expansion space, Ops and federal agencies relocation project, and responding to furniture and space planning requests from various LAWA divisions including ergonomic evaluation requirements. Under this contract, LAWA works with Unisource, a Los Angeles based distributor of Haworth furniture. The current contract expires on December 31, 2016.

The table below provides a summary of the proposed amendment:

Project	Cost
T2 FIS renovation project	\$192,800
Airport Police training room furniture	\$86,905
Landside Operations expansion space	\$85,400
LAWA Ops and federal agencies relocation project	\$1,620,000
Ongoing Space Planning needs and Ergonomic Furniture	\$249,895
<b>Total</b>	<b>\$2,235,000</b>

Staff requests the Board approve the contract with Haworth, Inc. for \$2,235,000 and appropriate funds in this amount as they become available in succeeding fiscal years.

Fiscal Impact

Staff will use a combination of operating and capital funds under this contract. Related contract costs will be recovered through landing fees, terminal rates and charges, as well as non-aeronautical revenues. Operating expenses will be recovered immediately while capital costs will be capitalized and then recovered when the projects are put in service.

#### **4. Alternatives Considered**

- **Run a competitive process**

This is not recommended because LAWA receives a 60% discount under the US Communities Agreement due to a large volume of furniture being purchased under the Agreement.

#### **APPROPRIATIONS**

Funds for this contract are available in the FY 2016-17 Los Angeles World Airports Operating Budget in Cost Center 1150008 – Space Planning Unit, Commitment Item 522 – Materials & Supplies, or they may be provided through other Board appropriations. Funding for subsequent fiscal years will be requested through the annual budget process.

#### **STANDARD PROVISIONS:**

1. This action, as a continuing administrative activity, is exempt from the requirements of the California Environmental Quality Act pursuant to Article II, Section 2.f of the Los Angeles City CEQA Guidelines.
2. This Amendment is subject to approval as to form by the City Attorney.
3. Actions taken on this item by the Board of Airport Commissioners will become final pursuant to the provisions of Los Angeles City Charter Section 373.
4. Haworth is required by contract to comply with the provisions of the Living Wage Ordinance.
5. Procurement Services reviewed this project (Contract No. 4400003402) and verified that U.S. Communities did not establish an SBE goal, as no subcontracting opportunities were identified. Procurement Services also reviewed this action (File No. 7997) and concurs that there are no subcontracting opportunities.
6. Haworth is required by contract to comply with the provisions of the Affirmative Action Program.
7. Haworth has been assigned Business Tax Registration Certificate No. 0000610469-0001-3.
8. Haworth is required by contract to comply with the provisions of the Child Support Obligations Ordinance.

9. Haworth has approved insurance documents, in the terms and amounts required, on file with the Los Angeles World Airports.
10. This action is not subject to the provisions of Charter Section 1022 (Use of Independent Contractors).
11. Haworth has submitted the Contractor Responsibility Program Pledge of Compliance and will comply with the provisions of the Contractor Responsibility Program.
12. Haworth must be determined by Public Works, Office of Contract Compliance to be in compliance with the provisions of the Equal Benefits Ordinance prior to execution of amendment.
13. Haworth will be required to comply with the provisions of the First Source Hiring Program for all non-trade LAX Airport jobs.
14. Haworth has submitted the Bidder Contributions CEC Form 55 and will comply with its provisions.