



Los Angeles  
World Airports

December 13, 2018

The Honorable City Council  
of the City of Los Angeles  
City Hall, Room 395  
Los Angeles, CA 90012

**Subject:** First Amendment to Contracts DA-5048 with Del Richardson & Associates, Inc. and DA-5049 with Overland, Pacific & Cutler, Inc.

**LAX**

**Van Nuys**

**City of Los Angeles**

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Mayor

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Commissioners**

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Dr. Cynthia A. Telles

Deborah Flint  
Chief Executive Officer

Pursuant to Section 373 of the City Charter, enclosed for your approval are the First Amendment to Contracts DA-5048 with Del Richardson & Associates, Inc. and DA-5049 with Overland, Pacific & Cutler, Inc., which were approved by the Board of Airport Commissioners at its December 6, 2018 meeting. There is no impact to the General Fund.

**RECOMMENDATIONS FOR CITY COUNCIL:**

1. Adopt the determination by said Board that the action is administratively exempt from the California Environmental Quality Act (CEQA) pursuant to Article II Section 2(i) of the Los Angeles CEQA Guidelines;
1. Approve the First Amendment to Contracts DA-5048 with Del Richardson & Associates, Inc. and DA-5049 with Overland, Pacific & Cutler, Inc. to extend their respective terms by one (1) year, covering relocation assistance services for Los Angeles World Airports; and
2. Concur with said Board's action on December 6, 2018, by Resolution 26649 authorizing the Chief Executive Officer of Los Angeles World Airports to execute said First Amendment to Contracts DA-5048 with Del Richardson & Associates, Inc. and DA-5049 with Overland, Pacific & Cutler, Inc.

Very truly yours,

Grace Miguel – Commission Executive Assistant II  
BOARD OF AIRPORT COMMISSIONERS

GM/lfc

Enclosure

CC: Trade, Travel and Tourism Committee  
Councilmember Buscaino, E-file  
Councilmember Bonin, E-file  
Councilmember Krekorian, E-file  
CAO (Airport Analyst), E-file  
CLA (Airport Analyst), E-file  
City Clerk's Office, E-file

