

HOMELESSNESS AND POVERTY COMMITTEE REPORT relative to the Proposition HHH Administrative Oversight Committee recommendations on the proposed Proposition HHH Staff Costs Fee Study.

Recommendation for Council action:

AUTHORIZE the City Administrative Officer (CAO) to:

- a. Coordinate with the Housing and Community Investment Department, City Attorney, Bureau of Engineering, and Board of Public Works, Office of Accounting, to initiate a study that would establish the basis for a fee charged by the City to pay for staff costs necessary to implement the Proposition HHH loan program (Fee Study).
- b. Work with the City Departments listed above to solicit bids and select a consultant from pre-qualified lists of eligible consultants established by the CAO and the Economic and Workforce Development Department.
- c. Negotiate and execute a contract with the selected consultant to perform the Fee Study.
- d. Use up to \$200,000 from Proposition HHH interest proceeds for consultant costs to perform the Fee Study.
- e. Report to the Citizens Oversight Committee, Administrative Oversight Committee, City Council and Mayor with recommendations, once the Fee Study has been complete.

Fiscal Impact Statement: The CAO reports that the recommendations contained in the report will not have an impact on the General fund.

Community Impact Statement: None submitted.

Summary:

On June 20, 2018, the Homelessness and Poverty Committee considered the June 14, 2018 CAO report relative to the Proposition HHH Administrative Oversight Committee recommendations on the proposed Proposition HHH Staff Costs Fee Study.

A CAO representative provided some background on the matter and responded to questions from the committee members. After consideration and having provided an opportunity for public comment, the Committee recommended that Council approve the recommendations as reflected above. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

HOMELESSNESS AND POVERTY COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
HARRIS-DAWSON:	YES
RODRIGUEZ:	ABSENT
BONIN:	YES
HUIZAR:	YES
PRICE:	YES

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EV  
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**-NOT OFFICIAL UNTIL COUNCIL ACTS-**