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CATEGORICAL EXEMPTION and COMMUNICATION FROM CHAIR AND MEMBER, INNOVATION, GRANTS, TECHNOLOGY, COMMERCE AND TRADE COMMITTEE, relative to the first amendment to the contract with RP Laurain and Associates, Inc. (Laurain) covering on-call appraisal services for Los Angeles World Airports (LAWA).

Recommendations for Council action:

1. ADOPT the determination by the Board of Airport Commissioners (Board) that the proposed action is exempt under the California Environmental Quality Act (CEQA) as provided in Article III, Class 1 (18)(c) of the Los Angeles City CEQA Guidelines.
2. APPROVE the first amendment to Contract DA-4887 with Laurain covering on-call appraisal services for LAWA.
3. CONCUR with the Board's action of February 2, 2017 by Resolution No. 26159 authorizing the Executive Director, LAWA, to execute the first amendment to Contract DA-4887 with Laurain covering on-call appraisal services for LAWA.

Fiscal Impact Statement: The City Administrative Officer (CAO) reports that approval of the proposed first amendment between LAWA and Laurain will have no impact on the General Fund. Costs incurred under Contract No. DA-4887 will be recovered through landing fees, terminal rates and charges, as well as non-aeronautical revenues. Funds for Contract No. 4887 are available during the 2016-17 Fiscal Year in the LAWA Operating Budget in LAX Cost Center No. 1240002 - Commercial Development DED Office, Commitment Item No. 520 - Contractual Services. Funding for subsequent fiscal years will be requested through the annual budget process. The contract complies with LAWA's adopted financial policies.

Community Impact Statement: None submitted.

TIME LIMIT FILE - APRIL 23, 2017

(LAST DAY FOR COUNCIL ACTION - APRIL 21, 2017)

SUMMARY

At a regular meeting held on March 7, 2017, your Innovation, Grants, Technology, Commerce and Trade Committee considered a LAWA transmittal relative to the first amendment to Contract DA-4887 with Laurain covering on-call appraisal services for LAWA. The CAO reports that LAWA contracts with firms to provide independent appraisals for various services, such as property acquisition, and to set and periodically adjust rental rates during negotiations. According to LAWA staff, to award on-call contracts in advance of requiring appraisal services decreases the processing time to procure and complete appraisals on an individual basis and reduces the number of appraisal contracts prepared by the Office of the City Attorney. In December 2010, the Board awarded six three-year contracts for on-call appraisal services. As the expiration dates for those contracts neared, staff posted a Request for Proposals (RFP) on the City's Business Assistance Virtual Network website in November 2013 for on-call appraisal services. Four written proposals were received and reviewed by an evaluation panel. In March 2014, Laurain was one

of three firms which the Board awarded a three-year contract to provide on-call appraisal services, for a cost not-to-exceed \$150,000 per contract. Each contract term will expire on April 29, 2017. In anticipation of the upcoming expiration of the existing contracts, LAWA staff reports a new RFP for on-call appraisal services has been released. An opportunity for public comment was held. After a brief discussion, the Committee Chair and member moved to approve the recommendations contained in the transmittal. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,

INNOVATION, GRANTS, TECHNOLOGY, COMMERCE AND TRADE COMMITTEE



<u>MEMBER</u>	<u>VOTE</u>
BLUMENFIELD:	YES
BONIN:	ABSENT
KREKORIAN:	YES
BUSCAINO:	ABSENT

ME

-NOT OFFICIAL UNTIL COUNCIL ACTS-