

## PROCUREMENT SUMMARY

1.	Recommended Vendor(s): Network Television Time, Inc.
2.	Procurement Type: Cooperative Purchase
3.	Procurement Details: A. Contract Status: Replacement B. Bid Advertisement Date: N/A C. Pre-Bid Conference Date: N/A D. Number of Downloads of Solicitation: N/A E. Number of Bids/Proposals Received: N/A F. Protest Received: N/A
4.	Buyer Assigned: Linh Hua
5.	Contract Administrator: Henry Lee
6.	LADWP System/Division: COO/Information Technology Services
7.	Contact Person for Item: S. Mark Townsend

\*Note: eRSP requires vendors to express interest either as a prime contractor or subcontractor only in order to download solicitation documents. Downloads do not necessarily accurately reflect unique vendor interests as multiple individuals in an organization can download solicitations.

### A. Summary of Bids Received/Evaluation Rating Summary of Proposals

Not applicable to this Cooperative Purchase Agreement.

### B. Evaluation of Bid/Proposal/Cooperative Agreement

On July 13, 2012, the County of Los Angeles issued a Request for Proposal (RFP) for Production Services for Televising Meetings of the Los Angeles County Board of Supervisors and Related Services. The RFP was posted on the County of Los Angeles' bids and contracts website. A total of eight vendors attended the mandatory bidders' meeting but only one proposal was submitted. The proposal was reviewed by a four member evaluation committee and it was deemed in compliance with all requirements. Based on a cost analysis on the typical Board meeting broadcast, there will be an increase of \$250, 5.5 percent, over the current Orange County contract established in 2012. Over the past 4 years, Consumer Price Index has increased over 7 percent. Therefore, the prices on this Agreement have been determined to be fair and reasonable.

### C. Procurement History

Service/Item History – Number of Times Item or Service has been Procured					
Contract/ PO No.	Contractor	Term of Contract	Start Date	Ending Date	Original Contract Amount
47367-6	Network Television Time, Inc.	15 months	1/1/16	3/31/17	\$337,500
49281-5	Network Television Time, Inc.	12 months	1/1/15	12/31/15	\$150,000
49204-4	Network Television Time, Inc.	12 months	1/1/14	12/31/14	\$137,319
49105-3	Network Television Time, Inc.	12 months	1/1/13	12/31/13	\$137,319
49025-2	Network Television Time, Inc.	12 months	8/1/11	7/31/12	\$149,000

<b>Vendor Experience – Number of Contracts Vendor had with LADWP During the Past 5 Years</b>					
<b>Contract/ PO No.</b>	<b>Contract Description</b>	<b>Term of Contract</b>	<b>Start Date</b>	<b>Ending Date</b>	<b>Contract Amount</b>
47367-6	Webcasting, searchable archiving services, and remote site production	15 months	1/1/16	3/31/17	\$337,500
49281-5	Webcasting, searchable archiving services, and remote site production	12 months	1/1/15	12/31/15	\$150,000
49204-4	Webcasting, searchable archiving services, and remote site production	12 months	1/1/14	12/31/14	\$137,319
49105-3	Webcasting, searchable archiving services, and remote site production	12 months	1/1/13	12/31/13	\$137,319
49025-2	Webcasting, searchable archiving services, and remote site production	12 months	8/1/11	7/31/12	\$149,000

**D. Local Business Preference Program (LBPP)**

Not applicable to this Cooperative Purchase Agreement.

**E. Additional Outreach Efforts Taken**

Not applicable to this Cooperative Purchase Agreement.

**F. Small Business Enterprises (SBE)/Disabled Veterans Business Enterprises (DVBE)/Minority Business Enterprises (MBE)/Women Business Enterprises (WBE)/Other Business Enterprises (OBE) Subcontracting Participation**

Network Television Time, Inc. will subcontract a total of approximately 28.0 percent of the not-to-exceed amount of \$996,060 to one WBE subcontractor.

**WBE SUBCONTRACTING**

<b>Name</b>	<b>Description of Subcontracting Work</b>	<b>Dollar Amount</b>	<b>Percentage</b>
Granicus	Webcasting, live and archive streaming	TBD	28%
<b>Total:</b>		<b>TBD</b>	<b>28%</b>