

INFORMATION, TECHNOLOGY, AND GENERAL SERVICES COMMITTEE REPORT
relative to the proposed new records disposition schedule for the Los Angeles Housing and
Community Investment Department (HCIDLA), Rent Stabilization Division, Schedule HCID/004.

Recommendations for Council action:

1. APPROVE the proposed new records disposition schedule for the HCIDLA, Rent Stabilization Division, Schedule HCID/004.
2. FIND that the proposed new records disposition has been processed in accordance with the requirements of Los Angeles Administrative Code Section 12.3.

Fiscal Impact Statement: None submitted by the City Attorney. Neither the City Administrative Officer nor the Chief Legislative Analyst has completed a financial analysis of this report.

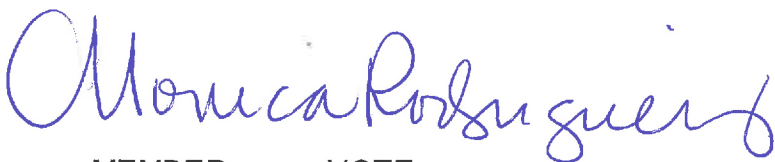
Community Impact Statement: None submitted.

SUMMARY

In a report to Council dated December 4, 2017, the City Attorney recommends approval of the proposed new records disposition schedule for the HCIDLA, Rent Stabilization Division, Schedule HCID/004. At its meeting held February 13, 2018, the Information, Technology, and General Services Committee recommended that Council approve this matter, as recommended by the City Attorney.

Respectfully Submitted,

INFORMATION, TECHNOLOGY, AND GENERAL SERVICES COMMITTEE



| <u>MEMBER</u> | <u>VOTE</u> |
|---------------|-------------|
| RODRIGUEZ: | YES |
| BLUMENFIELD: | YES |
| O'FARRELL: | YES |

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-NOT OFFICIAL UNTIL COUNCIL ACTS-