

RECOMMENDATIONS

ADOPT the Office of Finance Report date September 20, 2017 entitled “OFFICE OF FINANCE - SECURE CASH ACCEPTANCE OPERATIONS” replacing Recommendations 1, 2, 3, and 4 with the following:

1. Authorize the Office of Finance to disencumber up to \$835,997 from FY 2016-17 encumbered balance within the Office of Finance Fund 100/39, Account 004040, Bank Services Fees, and authorize the Controller to revert the disencumbered amount to the Reserve Fund.
2. Reappropriate \$835,997 from the Reserve Fund to the Unappropriated Balance Fund No. 100/58 and appropriate therefrom to Office of Finance Fund No. 100/39 as follows:

<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
001010	Salaries – General	\$564,000
003040	Contractual Services	171,000
006010	Office and Administration	<u>100,997</u>
	Total	\$835,997

3. Authorize the following 10 resolution authority positions in Fiscal Year 2017-18 for the Office of Finance, subject to position allocation by the Personnel Department and pay grade determination by the City Administrative Officer:

<u>No.</u>	<u>Class Code</u>	<u>Title</u>
1	1179-3	Tax Compliance Officer III
1	1201	Principal Clerk
4	1229	Customer Service Specialist
4	1514-2	Tax Auditor II

4. Authorize the Office of Finance to make technical corrections as necessary to implement Mayor and Council intentions.

Date: 9/25/17
Submitted in Rules Committee
Council File No: 16-0600-S170, 17-0600-S31, 17-0768
Item No. 4
~~Item~~ Communication from
Chair - Rules, Elections, and
Intergovernmental Relations
committee