



MICHAEL N. FEUER
CITY ATTORNEY

REPORT NO. R17-0310
AUG 31 2017

REPORT RE:

**DRAFT ORDINANCE AMENDING SECTION 10.2 OF THE LOS ANGELES
ADMINISTRATIVE CODE INCREASING THE VALUE OF CITY CONTRACTS
REQUIRED TO BE IN WRITING TO MORE THAN \$5,000 AND AMENDING THE
CATEGORIES OF CONTRACTS THAT REQUIRE CITY ATTORNEY
APPROVAL AS TO FORM**

The Honorable City Council
of the City of Los Angeles
Room 395, City Hall
200 North Spring Street
Los Angeles, California 90012

Council File No. 17-0600

Honorable Members:

Pursuant to your request, this Office has prepared and now transmits for your consideration the enclosed draft ordinance, approved as to form and legality. Section 10.2 of the Los Angeles Administrative Code currently requires that City contracts valued at more than \$1,000 be made in writing. The draft ordinance increases the signature value threshold to \$5,000.

The draft ordinance also removes the requirement for City Attorney approval for membership dues and press subscription contracts. To ensure consistency with Charter Section 370, these exceptions will apply only to contracts involving the sum of \$5,000 or less, an amount commensurate with the increased value of contracts required to be in writing. The draft ordinance similarly amends Section 10.2 with respect to contracts of the Departments of Los Angeles World Airports, Water and Power, Recreation and Parks, Harbor and Library.

Council Rule 38 Referral

A copy of the draft ordinance was sent, pursuant to Council Rule 38, to the City Administrative Officer, Controller, Department of Public Works – Bureau of Contract Administration, Los Angeles World Airports and the Departments of Water and Power, Recreation and Parks, Harbor and Library with a request that all comments, if any, be presented directly to the City Council when this matter is considered.

If you have any questions regarding this matter, please contact Deputy City Attorney Samuel Wells Petty at (213) 978-8143. He or another member of this Office will be present when you consider this matter to answer questions you may have.

Very truly yours,

MICHAEL N. FEUER, City Attorney

By



DAVID MICHAELSON
Chief Assistant City Attorney

DM:SWP:ac
Transmittal