

CITY OF LOS ANGELES

CALIFORNIA



Workforce **Development** Board
City of **Los Angeles**

Workforce Development Board
CHARLES WOO
CHAIR



ERIC GARCETTI
MAYOR



**Economic and Workforce
Development Department**
JAN PERRY
GENERAL MANAGER

May 31, 2017

Council File Number:
Council Districts: All
Contact Persons & Phone:
Robert Sainz, (213) 744-7396

The Honorable Eric Garcetti
Mayor, City of Los Angeles
Room 303, City Hall

City Council
c/o City Clerk
Room 395, City Hall

Attention: Mandy Morales, Legislative Coordinator

COMMITTEE TRANSMITTAL: APPROVAL OF THE CITY OF LOS ANGELES YEAR 18 WORKFORCE DEVELOPMENT BOARD ANNUAL PLAN FOR PROGRAM YEAR JUNE 30, 2017 THROUGH JUNE 30, 2018, TO PROVIDE EMPLOYMENT SERVICES TO BUSINESSES AND JOB SEEKERS

DEADLINE FOR ACTION

The General Manager of the Economic and Workforce Development Department (EWDD) and the Chair of the Workforce Development Board (WDB) respectfully submit this transmittal for your review and approval. Approval of this item is requested no later than June 30, 2017, to ensure the uninterrupted provision of services to City residents.

BACKGROUND

The Year 18 WDB Annual Plan (Annual Plan) for Program Year 2017-18 establishes the priorities, strategies, budget and policies for the City's Workforce Development System (WDS). The Annual Plan is developed by the Economic and Workforce Development Department under the governance of the City of Los Angeles Workforce Development Board (WDB), City Council, and Mayor.

Last year, the WDS, through a comprehensive network of workforce service providers, educators, employers, and other strategic partners, served 93,463 Angelenos and assisted 44,718 in finding employment (Source: CalJOBSSM). The WDS also re-engaged more than 5,600 disconnected youth into education and/or employment.

As the Los Angeles regional economy continues to recover from the Great Recession, nearly reaching pre-recession unemployment levels, labor market and demographic data for the region continues to reflect an uneven recovery in which large segments of the labor market such as low-income, English Language Learners, single mothers, disconnected youth, and individuals without a post-secondary education or training, continue to face significant challenges in accessing “good” jobs. Income inequality is particularly pervasive for men and women of color, with gender and racial wage gaps at every level of educational attainment.

LONG TERM STRATEGIC GOALS

Building a more equitable labor market that provides economic opportunities for all Angelenos while meeting the growing demand of our region’s employers is a challenge that our WDS must prioritize through this Annual Plan. The WDS is committed to developing goals and strategies that embrace the principles of a high-road economy that competes on the basis of innovation, quality, and high skills rather than low wages, contingent employment, and low or no benefits.

The WDS will continue to improve and target workforce services to individuals lacking economic opportunity through its long-term strategic initiatives and specific annual objectives, consisting of the following goals:

1. Strengthen connections with major economic drivers in the region;
2. Strengthening Industry Sector Strategies;
3. Target vulnerable populations with a geographic focus;
4. Address homelessness with more employment opportunities;
5. Focus on the reentry population;
6. Focus on disconnected youth; and
7. Alignment of City and Regional Planning efforts (Los Angeles Regional Plan, Local Plan, WDS Annual Plan, and Performance Partnership Pilot (P3) Strategic Plan

FUNDING RESOURCES

The City has developed the proposed WDS service strategies, activities, and budget for the Annual Plan from various federal, state formula, competitive grants and other workforce allocations: Adult, Dislocated Worker, Youth, Rapid Response and the projected prior year carryover of Workforce Innovation and Opportunity Act funds.

The City will receive \$38.8 million in Workforce Innovation and Opportunity Act (WIOA) Adult, Dislocated Worker, and Youth formula funds from the State for Program Year 2017-18, as detailed under *Tab 5 - Budget*. The estimated funding allocation for Rapid Response is \$1.1 million. In addition to these formula allocations, the City plans on

receiving additional non-WIOA funds and other competitive awards amounting to \$21.0 million.

Each year, the City develops and presents a report that provides information on carryover monies (allocated yet unexpended WIOA and other workforce development-related program funds from prior years). The City anticipates a carryover amount of \$7.0 million composed of both WIOA formula and other workforce development-related grants. Total funding available for WDS activities is projected at \$67.8 million. Although not currently reflected in this plan, the City anticipates receiving additional funds through competitive grant applications, which will expand the capacity of the WDS to serve a greater number of targeted populations. Any additional competitive awards will be reported jointly to the WDB, the City Council, and the Mayor.

The WIOA Title I Formula Funds represent the primary source of funding for the City's WDS, accounting for 66 percent of its revenue. These funds provide the funding base for both the City's Adult WorkSource and YouthSource programs. The Adult programs provide training and job placement assistance. The Youth programs reconnect youth and young adults to education, provide basic skills remediation, and prepare them to enter post-secondary education or the labor market.

The Annual Plan proposes a balanced budget for PY 2017-18. Projections for new WIOA Title I Formula Funds and carryover revenue are summarized below:

Workforce Innovation and Opportunities Act Formula Funding

	PY 2016-17 WIOA Funds	PY 2017-18 WIOA Funds (*Projected)	Difference
Adult	\$14,785,934	\$14,225,786	(\$560,148)
Dislocated Worker	\$9,827,957	\$8,879,728	(\$948,229)
Youth	\$14,347,624	\$15,668,846	\$1,321,222
Rapid Response	\$1,349,835	\$1,100,000*	(\$249,835)
Carryover	\$5,128,040	\$5,926,203*	\$798,163
Total	\$45,439,390	\$45,800,563	\$361,173

*Funds are estimated. This table does not include other grant funding and other non-WIOA grants.

WDS FUNDING RECOMMENDATIONS

The Annual Plan outlines the WDS' strategies for achieving an equitable labor market that provides opportunities for all Angelenos. In developing the Annual Plan, the WDB took into consideration the priorities established by the Mayor, the California Workforce Development Board (CWDB), the city's current economic and educational situation, the resources available, and its own priorities. The table below represents the Annual Plan funding, strategies, outcomes and strategic goal highlights:

No.	Funding	Strategy	Outcome	Strategic Goal
1.	\$16,508,800	Fund 16 WorkSource Centers to provide employment training and placement services to high-barrier adults and dislocated workers and employers.	Serve 28,000	Strengthen connections with major economic drivers in the region and Target vulnerable populations with a geographic focus
2.	\$11,624,557	Fund 14 YouthSource Centers	8,000	Focus on disconnected youth
3.	\$10,000,000	Year-Round Youth Employment Program	15,500	Focus on disconnected youth
4.	\$2,700,000	Los Angeles Reconnections Academy LARCA 2.0	750	Focus on the reentry population
5.	\$2,700,000	Los Angeles Regional Initiative for Social Enterprise (LA-RISE 2.0)	400	Address homelessness with more employment opportunities
6.	\$2,000,000	LA County Probation/ Workforce Development, Aging and Community Services (WDACS) Grant	TBD	Focus on the re-entry population
7.	\$500,000	WDB Innovation Fund Vulnerable Populations	275	Target vulnerable populations with a geographic focus
8.	\$600,000	Layoff Aversion	275 Employers	Strengthen connections with major economic drivers in the region
9.	\$800,000	Rapid Response Activities	As needed	Strengthen connections with major economic drivers in the region

The draft Annual Plan was released for a thirty-day public comment period on April 14, 2017. The EWDD received public comments and WDB recommendations during this period, which ended May 13, 2017. Written public comments are contained within the Appendix (Tab 7) of the Annual Plan. The Annual Plan approved by the WDB is attached

WDB ACTION

In accordance with the WDB-LEO Agreement, the WDB Executive Committee approved the Year 18 WDB Annual Plan on May 24, 2017 with the instruction that the Department:

1. Identify future funding for the following activities:
 - a. Older-Worker Program in the amount of \$50,000
 - b. WDB Promotion & Outreach budget in the amount of \$50,000
 - c. Sector Study for the Los Angeles Harbor in the amount of \$15,000
2. Include High-Road Partnership Strategies for Hospitality and Port-Training programs in the Annual Plan
3. Provide the following reports:
 - a. Status of funded-vacancies within the Department;
 - b. Mid-year status regarding contracts;
 - c. Year-end program performance reports;
 - d. Quarterly fiscal reports
 - e. Data and demographics of the populations being served;
 - f. Qualitative data regarding participant employment outcomes.

FISCAL IMPACT

The recommendations contained in this report involve the allocation of approximately \$67.8 million to the Workforce Development Board Year 18 Annual Plan (Fiscal Year 2017-18) from various federal and state formula and competitive grants (including Workforce Innovation and Opportunity Act Title I funds) and from local sources (including City and County sources). The budget reflects the City's preliminary CAP 39 rates for related costs (fringe benefits and central services) applicable for FY 2016-17 and which are still pending approval from the City's federal cognizant agency.

This report complies with City financial policies that allow reimbursement up to grant limitations. This report provides for reimbursement of Related Costs to the General Fund, save for the administrative component of the Related Costs under the WIOA fund that is in excess of the WIOA administrative cap limitation of 10%, currently estimated to be approximately \$1.6 million. The WIOA funds will reimburse the general funds for its Related Costs as allowed by federal grant. Subject to WIOA grant limitations, the recommendations contained herein comply with City Financial Policies in that federal,

state, and local grant sources and the PY 2017-18 Adopted Budget support budgeted costs in the Annual Plan.

RECOMMENDATIONS

The General Manager of the EWDD, or designee, and the Chair of the WDB request that the Mayor and the City Council:

1. ADOPT the Year 18 WDB Annual Plan for Program Year 2017-18 (Annual Plan) and its supporting budget, approve and implement all policies contained in the Annual Plan as approved by the WDB, and authorize the General Manager, EWDD, or designee, to implement the Annual Plan consistent with the recommendations contained herein.
2. AUTHORIZE the General Manager, EWDD, or designee to:
 - a. Negotiate and execute agreements and amendments to agreements with public, private, non-profit and/or governmental entities with funds awarded as described in the Annual Plan, subject to the WDB-LEO agreement. Per the WDB-LEO, any agreements and amendments to agreements identified and previously approved in the Annual Plan require no further action from the LEO or WDB.¹ Any amendments to agreements resulting in a policy change or in the purpose of the agreement, or a change in funding in excess of \$250,000 (in one year), requires approval of the LEO and WDB. Any amendment in an amount from \$25,000 to \$250,000 requires approval only from the WDB. All amendments are subject to approval of the City Attorney as to form and legality.²

With respect to Workforce Innovation and Opportunity Act (WIOA) Authorities:

- b. Accept U.S. Department of Labor (DOL) WIOA grant funds, assist the Controller in depositing and transferring WIOA funds as appropriate within established WIOA trust funds, and expend such funds upon proper demand in accordance with the directions in the Annual Plan.
- c. Accept funds and execute Subgrant Agreements and any unilateral agreements to Subgrant Agreements, including amendments thereto, between the State of California and the City of Los Angeles, between the DOL and the City of Los Angeles for WIOA funds (including federal and state Discretionary awards, and

¹ WDB-LEO Agreement, Section 4.D. "Therefore, upon approval of the Local Annual Plan, the WIOA Administrative Entity shall take all steps necessary to implement the Local Annual Plan. No further LEO or WDB approval shall be required to execute contracts, amendments to contracts, leases or other commitments described in, authorized by and consistent with the Local Annual Plan."

² WDB-LEO Agreement, Section 4.D.4. "Negotiate and execute amendments to the agreements mentioned above, provided that no amendment to a program agreement shall change the policy or purpose of the agreement or increase or decrease the funding level of any agreement in an amount in excess of two hundred and fifty thousand dollars (\$250,000) in one year, without the approval of the LEO and the WDB, or in an amount from twenty-five thousand dollars to two hundred fifty thousand dollars (\$25,000 to \$250,000) without the approval of the WDB and subject to the approval of the City Attorney as to form and legality."

other WIOA competitive grants), between the County of Los Angeles and the City of Los Angeles for WIOA funds, and between other Local Workforce Development Areas (LWDA) and the City of Los Angeles for WIOA, subject to review and approval of the City Attorney as to form and legality, and in compliance with Los Angeles Administrative Code §14.8 *et seq.* (City grant regulations). The receipt of such funds shall be reported to the WDB within 30 days.

With respect to solicitation authorities:

- d. Develop and submit proposals and applications to secure additional WIOA funds and available non-WIOA funds to any public, private, nonprofit, or governmental entity for workforce development-related activities in accordance with City grant regulations. All applications and their status shall be reported to the WDB within 30 days after submission.
- e. Develop and submit proposals or applications representing the WDB, subject to approval of the WDB, to any public, private, nonprofit, or governmental entity for workforce development-related activities. If the application period is less than 60 days from the notice of the Request for Proposals (RFP), then the EWDD may submit proposals concurrently to the funding source and to the WDB. Approval of the WDB is required before acceptance of an award.
- f. Accept funds and execute grant award agreements, subject to the review and approval of the City Attorney as to form and legality, in the event any proposals and/or applications are selected by any public, private, nonprofit, or governmental entity for funding (in accordance with City grant regulations). In accordance with the WDB-LEO agreement, Mayor, Council, and WDB approval is required prior to acceptance of and/or expenditure of any awards in excess of \$250,000. Award amounts between \$25,000 and \$250,000 are subject to approval by the WDB only.
- g. Negotiate and execute agreements and amendments to agreements with funds awarded, as described in the Annual Plan, subject to approval as authorized in the WDB-LEO.

With respect to procurement authorities:

- h. Issue Small Bid Purchases, Requests for Proposals (RFPs) or Requests for Qualifications (RFQs) in accordance with City procurement and Charter Section 1022 requirements (where applicable), subject to the approval of the City Attorney as to form and legality. Anticipated service procurements related to items that are listed in the Service Strategies and Activities section of the Annual Plan include, but are not limited to:
 - Apprenticeship Strategic Plan.
 - Assessment services for youth, adult and dislocated workers.
 - Auditors/Fiscal Consultants.
 - Customer Satisfaction Survey; Evaluation Service Providers; and Certification and Performance Improvement Services.
 - Business Services (including customized training).

- Capacity Building and Training Academy initiatives (including Fiscal and Integrated Services Delivery training providers).
- Consulting Services for Veterans and Persons with Disabilities.
- Consulting Services for the WDB.
- Crossroads policy symposium.
- Gang Injunction Curfew Settlement.
- Gender Equity Plan and Policies.
- Industry Sector Training.
- Institutions of higher learning.
- Labor Market Analysis.
- Los Angeles Regional Initiative for Social Enterprise (LA:RISE).
- Older Worker Program.
- Performance Partnership Pilot (P3).
- Program Evaluations.
- Promotion and Outreach Services including, marketing plan activities, communications, and publication services.
- Rapid Response enhancement and expansion, including lay-off aversion and business retention.
- Re-entry Population Services.
- Services provided through the WDB Innovation Fund.
- Services related to the implementation of the Los Angeles YouthSource Program, including the Los Angeles Youth Opportunity Movement program.
- Services to, and assessments of, vulnerable populations (e.g., returning veterans, individual with disabilities, English Language Learners, individuals experiencing homelessness, mature/older workers, ex-offenders, and non-custodial parents).
- Summer Youth Employment Program.
- Trade Adjustment Assistance Community College and Career Training.
- WorkSource System Enhancements.
- WorkSource Integrated Service Delivery System providers.
- Youth and Young Adult System Support Service providers.

With respect to contracting authorities:

- i. Negotiate and execute agreements and amendments to agreements with public, private, nonprofit, and/or governmental entities with funds awarded as a result of a Small Bid Purchase, RFP, or RFQ, related to activities listed in Recommendation No. 2(h), subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements.
- j. Negotiate and execute agreements and amendments to agreements, where appropriate, with entities on a sole source basis, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements. Anticipated service providers, as listed in the Service Strategies and Activities section of the Annual Plan include, but are not limited to, the following:

- FutureWork Systems LLC for the LA Performs online performance management system.
 - Geographic Solutions to maintain a local portal to the State system (CalJOBSsm) and to expand integrated workforce development services via the Internet.
 - Los Angeles Chamber of Commerce for Cash for College.
 - Goodwill Industries of Southern California for Career Opportunities in Retail.
 - Los Angeles Unified School District.
 - Managed Career Solutions for the Disability Employment Accelerator.
 - Master of Social Work students to staff WSC for services related to Veterans.
 - Service providers for Hire LA's Youth and Cash for College programs.
 - South Bay WDB for management of Eligible Training Provider List (ETPL) services.
- k. Negotiate and execute agreements, and amendments to agreements, subject to City Attorney approval as to form and legality, with service providers and other organizations, in accordance with the City Procurement Policy and Charter Section 1022 (where applicable), and in compliance with the City's contracting requirements. Anticipated service providers and/or activities, as listed in the Service Strategies and Activities section of the Annual Plan, include, but are not limited to:
- Qui Accountancy and Ed Donahue for Audit Fees and Fiscal Training.
 - Employment services at the Los Angeles Public Library (Pacific Asian Consortium in Employment).
 - California State University Northridge (The University Corporation) for performance evaluation, customer satisfaction, and program evaluation.
 - Certification requirements for WorkSource and YouthSource Centers.
 - Federal and State discretionary awards.
 - FutureWork Systems LLC, for access and support to the LA Performs website.
 - Gang Injunction Curfew Settlement contractors.
 - Geographic Solutions Inc., for the maintenance of the WorkSource Center-JobsLA.org, and JobsLA.org Mobile Application.
 - Grant Funds for WorkSource Center operators.
 - Hire LA's Youth providers, including UNITE-LA.
 - Industry Sector Training.
 - InnerSight LLC for the provision of assessments.
 - Intensive Transitions service providers.
 - Labor market information/analysis providers.
 - Launchpad for IT services relative to layoff aversion.
 - Leadership training, mentoring, and systems support to youth and young adults providers.
 - Los Angeles Area Chamber of Commerce Foundation.
 - Los Angeles Community College District.
 - Los Angeles County Economic Development Corporation (LAEDC) for services to businesses relative to layoff aversion.

- Los Angeles Unified School District.
 - Los Angeles Youth Opportunity Movement contractors.
 - Manuel R. Bagaoisan, for technical support in the continued implementation of the CalJOBSsm data collection and reporting system.
 - Performance Improvement Consultant Services.
 - Performance Partnership Pilot (P3) contractors.
 - Regional Plan Development and Training Coordination.
 - Rapid Response enhancement and expansion, including lay-off aversion and business retention providers.
 - Services provided through the WDB Innovation Fund.
 - Services provided through the City General Fund for the LARCA 2.0 Gang Injunction Curfew Settlement.
 - Services provided through the City General Fund for expansion of the LA:RISE model.
 - South Bay Workforce Development Board for ETPL services.
 - Southeast Los Angeles Portal.
 - Exposition Park/Vermont Corridor Portal.
 - Special/Underrepresented Population fund contractors.
 - Summer Youth Employment Program (SYEP) providers, including those funded through City, county, state, federal, and private funds.
 - Veteran's WorkSource Services.
 - Workforce Innovation Fund/LARCA program service providers.
 - Workforce Innovation Fund/LA RISE program service providers.
 - WorkSource Center One-Stop operators.
 - YouthSource System contractors and related subcontractors (e.g., New Regal Health Career; Los Angeles Conservation Corps, Inc.; Los Angeles Community College District; Coalition for Responsible Community Development, Youth Policy Institute, Inc.; and El Centro de Ayuda).
 - Youth assessment service providers
 - Youth and Young Adult System Support Services providers
 - YouthSource Center One-Stop operators
- I. Negotiate and execute agreements and amendments to agreements with bidders successful in responding to any RFP or RFQ released by the EWDD, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements.
- m. Make payments of stipends and supportive services to City-operated YouthSource Center participants from WIOA Youth Formula, City of Los Angeles General Funds, County of Los Angeles General Funds, County of Los Angeles Temporary Assistance to Needy Families (TANF) funds, and other grant and private funds.

With respect to non-WIOA authorities:

- n. Authorize the accrual and payment of program and administrative expenses, which are directly related to the operation and oversight of the Summer Youth Employment Program (SYEP) funded by City of Los Angeles General Funds, the

County of Los Angeles General Funds, and County of Los Angeles TANF monies.

- o. Negotiate and execute Memorandum of Understanding (MOUs) and amendments to MOUs with the City-operated YouthSource Centers to provide services to youth.
- p. Accept a donation in the amount of \$121,000 from Bank of America for the Summer Youth Employment Program, and deposit such funds into the EWDD account. Prepare necessary Controller instructions relative to the deposit, transfer, and expenditure of such funds; authorize the negotiation and execution of contracts for such services with contractors listed in the attached EWDD SYEP 2016 Allocation Plan and Recommendation 2(u) below, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements.
- q. Accept up to \$7.4 million in funding from, and execute grant agreements and/or unilateral amendments with, the County of Los Angeles for the operation of the Summer Youth Employment Program. Prepare necessary Controller instructions regarding the deposit, transfer, and expenditure of such funds; authorize the negotiation and execution of contracts for such services in the attached EWDD SYEP 2017 Allocation Plan and Recommendation 2(u) below, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements.
- r. Accept funds from, and execute grant agreements and/or unilateral amendments with, Local Workforce Development Areas and private funding sources (including for the operation of the Summer Youth Employment Program) into the WDB account. Prepare necessary Controller instructions regarding the deposit, transfer, and expenditure of such funds; authorize the negotiation and execution of contracts for such services with contractors listed in the attached EWDD SYEP 2017 Allocation Plan subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements.
- s. Accept up to \$232,698 from the County of Los Angeles Probation Department for the High Risk/High Need program, and execute grant agreements and/or unilateral amendments with the County of Los Angeles, and authorize the negotiation and execution of contracts for such services with contractors listed in the Annual Plan, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements.
- t. Accept up to \$2.0 million from the County of Los Angeles Probation Department / Workforce Development Aging and Community Services for the Invest program, and execute grant agreements and/or unilateral amendments with the County of Los Angeles, and authorize the negotiation and execution of contracts for such services with contractors listed in the Annual Plan, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements.

- u. Accept up to \$1.0 million in Measure H funds from the County of Los Angeles Workforce Development Aging and Community Services for expand the LA:RISE program, and execute grant agreements and/or unilateral amendments with the County of Los Angeles, and authorize the negotiation and execution of contracts for such services with contractors listed in the Annual Plan, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements.

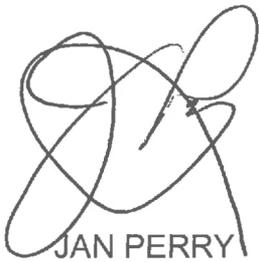
With respect to Administrative Authorities:

- v. Negotiate and execute agreements and amendments to the Workforce Development System (One-Stop) Memorandum of Understanding (MOU) between the partners of the City of Los Angeles Workforce Development System.
 - w. Negotiate and execute amendments to agreements with SYEP providers for a term effective July 1, 2017 through June 30, 2018, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements. Eligible SYEP providers are pursuant to the 2015 Request for Qualifications for Youth and Young Adult System Support Services.
 - x. If deemed appropriate, transfer monies up to the maximum amount of the total PY 2017-18 allotments allowed by WIOA statute or by other governmental administrative instructions between the Dislocated Worker and Adult programs.
 - y. Prepare a report to the WDB and City Council by October 31, 2017, which identifies all carry-in funds and any changes to the federal funding allocations, including those already identified herein, and prepares recommendations, subject to WDB and City Council approval, regarding proposed use of such funds.
3. CONTINUE funding for existing regular and resolution position authorities as approved in the Annual Plan budget.
 4. ADOPT the 2017-2020 WIOA Local Workforce Development Plan for the City of Los Angeles, as amended, subject to the final approval by the City of Los Angeles Workforce Development Board.
 5. FIND that it is beneficial to the City, and, therefore more feasible, for the EWDD to execute contracts with the service providers listed in the Annual plan, effective June 30, 2017, to June 30, 2018, subject to the City Attorney review and approval as to form and legality, and in compliance with City contracting requirements.
 6. AUTHORIZE EWDD to transfer expenditures from the WIOA Fund No. 57W to the WIA Fund No. 44A if unexpended savings materialize within the WIA Fund No. 44A from EWDD and service providers as a result of unresolved audit and fiscal review findings and final cash reconciliation of WIA Fund No. 44A accounts.
 7. AUTHORIZE the Controller to implement the Controller Instructions and to implement the Annual Plan budget.

8. AUTHORIZE the General Manager, EWDD, or designee to prepare additional Controller instructions and any necessary technical adjustments that are consistent with Mayor and Council action required to implement the Annual Plan, subject to the approval of the City Administrative Officer (CAO), and authorize the Controller to implement the instructions.

CALIFORNIA ENVIRONMENTAL QUALITY ACT OF 1970

A Notice of Exemption has been filed in compliance with City Environmental Guidelines and the California Environmental Quality Act of 1970. The Notice will exempt the Year 18 WDB Annual Plan, and covers services only. The project exemption is justified as a federally funded program for the provision of public services that result in no impact on the physical environment and that do not involve the construction of new public or private facilities.



JAN PERRY
General Manager



CHARLES WOO
Chair
Workforce Development Board

JP:RS:GR

Attachment: Year 18 Workforce Development Board Annual Plan Draft
WDB Year 18 Annual Plan Controller Instructions

cc: Mike Feuer, City Attorney