

INFORMATION, TECHNOLOGY, AND GENERAL SERVICES COMMITTEE REPORT relative to the proposed addition to the records disposition schedule of the Los Angeles Department of Building and Safety (LADBS), DOC Automated Filing/Word Processing Division.

APPROVE the proposed addition to the records disposition schedule of the LADBS, DOC Automated Filing/Word Processing Division, Schedule BAS/18.

Fiscal Impact Statement: None submitted by the City Attorney. Neither the City Administrative Officer nor the Chief Legislative Analyst has completed a financial analysis of this report.

Community Impact Statement: None submitted.

SUMMARY:

At its regular meeting held on November 13, 2018, the Information, Technology and General Services Committee considered a City Attorney report relative to the proposed addition to records disposition schedule of the Los Angeles Department of Building and Safety, DOC Automated Filing/Word Processing Division, Schedule BAS/18.

After providing an opportunity for public comment, the Committee moved to approve the recommendation contained in the City Attorney report dated October 25, 2018, as detailed above. This matter is now transmitted to the Council for its consideration.

Respectfully Submitted,



INFORMATION, TECHNOLOGY, AND GENERAL SERVICES COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
RODRIGUEZ:	YES
BLUMENFIELD:	YES
O'FARRELL:	YES

LC 11/13/18

-NOT OFFICIAL UNTIL COUNCIL ACTS-