

REPORT FROM

## OFFICE OF THE CITY ADMINISTRATIVE OFFICER

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Date: March 29, 2019

CAO File No. 0220-05582-0000

Council File No. 18-0270

Council District: All

To: The City Council

From: Richard H. Llewellyn, Jr., City Administrative Officer

Reference: Council action on June 20, 2018, requesting report.

Subject: **Disposition of Funds Identified in the City Controller's March 29, 2018  
Correspondence on Special Purpose Funds**

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### SUMMARY

On March 29, 2018, the City Controller released a correspondence in which he highlighted 123 special funds with cumulative balances of \$28 million from which there had been no expenditures during at least the prior four years. The City Controller described these funds as "Idle Funds." The Budget and Finance Committee heard this correspondence on June 11, 2018, and made a series of recommendations that the City Council subsequently approved on June 20, 2018. In short, the Council requested the Office of the City Administrative Officer (CAO), with the assistance of several other City departments, to make recommendations for the use of the balances remaining in these funds.

The CAO has worked with the departments that administer these funds to implement the City Council's direction. Many departments have begun to use the balances in a variety of ways and in some cases are prepared to close the funds. For the most part, the final disposition of these funds requires actions that are administrative in nature and do not require additional City Council approvals. We also recommend several actions to address these balances that do require approval of the Mayor and City Council. The attachment to this report lists all of the actions that departments have already taken or intend to take, as well as those that require Mayor and City Council authorization.

### RECOMMENDATIONS

That the City Council, subject to the approval of the Mayor:

1. Instruct the departments that administer the funds identified in the Attachment to this report to continue to perform the required actions to spend down the balances within these funds.
2. Authorize the Controller to transfer the remaining balance in the Fund 40L, the LA Bridges Grant Fund, to the Unappropriated Balance, Fund 100/58, Account 580196, Reserve for

Mid-Year Adjustments, to return the balance to the General Fund, which was the original funding source.

3. Authorize the Controller to transfer \$1,184 from Fund 651, the Juvenile Crime Prevention Demonstration Fund, to the Unappropriated Balance, Fund 100/58, Account 580196, Reserve for Mid-Year Adjustments, to return the balance to the General Fund, which was the original funding source.
4. Authorize the Controller to transfer the remaining balance of \$3,333,734.77 from FY 2019 Fund 44Z, Traffic Congestion Relief Act, Account 1010, Cash, to FY 2019 Fund 484, ATSAC Trust Fund, Account 94PU13; ATSAC Control Center Relocation Project inasmuch as the initial projects paid from the Traffic Congestion Relief Act were front funded by the ATSAC Trust Fund, and the remaining balance should now be used to repay that initial expenditure.
5. Authorize the Controller to transfer \$225,000 from Fund 40F, Community Based Service Program AB 2800, Account 1010, Cash, to the Reserve Fund to repay the loans (C.F. 99-0989 and C.F. 01-1507) used to establish a revolving fund for this grant program inasmuch as the grant program terminated in 1999.
6. Instruct the Department of Aging to report on the possible uses, within the criteria of the grant program, of the balance of \$36,015 in Fund 40F, Community Based Service Program AB 2800, which will remain after the Reserve Fund loan is paid.
7. Authorize the Controller to transfer the remaining balance in Fund 40C, State One-Stop, to the Unappropriated Balance, Fund 100/58, Account 580196, Reserve for Mid-Year Adjustments, inasmuch as the City Clerk has determined that all obligations related to this Fund have been paid.
8. Upon transfer of the remaining balance, request the City Attorney to prepare and present an ordinance repealing Los Angeles Administrative Code Section 5.501 that establishes the State One-Stop Fund inasmuch the program is terminated and all obligations have been paid.
9. Authorize the Controller to transfer the remaining balance in Fund 48N, Efficiency Projects and Police Hiring, to the Unappropriated Balance, Fund 10/58, Account 580196, Reserve for Mid-Year Adjustments, in accordance with the ordinance establishing the Fund.
10. Upon transfer of the remaining balance, request the City Attorney to prepare and present an ordinance repealing Los Angeles Administrative Code Sections 5.150.2-3 that establish the Efficiency Projects and Police Hiring Fund inasmuch as the intent of the ordinance is currently effectuated through the City's annual budget process.
11. Authorize the Controller to transfer the remaining balance in Fund 358, Neighborhood Facilities Match, to the Unappropriated Balance, Fund 100/58, Account 580196, Reserve for Mid-Year Adjustments, to return the balance to the General Fund, which was the original

funding source.

12. Authorize the Controller to transfer \$191 from Fund 44V, LA Bridges – Department of Justice Grant, to the Unappropriated Balance, Fund 10/58, Account 580196, Reserve for Mid-Year Adjustments, to return the balance to the General Fund, which was the original funding source.
13. Authorize the Office of the City Administrative Officer to make technical corrections as necessary to those transactions included in this report to implement the Mayor and City Council's intentions.

## **FINDINGS**

The City Controller's March 2018 report entitled "Special Purpose Funds (Idle Fund)" identified 123 funds with a cumulative balance of \$28 million from which there had been no expenditures for at least the prior four years. At the instruction of the City Council (C.F. 18-0270) the Office of the City Administrative Officer (CAO) began working with departments to identify eligible uses for these funds.

In his report, the City Controller recommended seven categories of dispositions for these 123 special funds. The City Council made a separate instruction for each of the categories, as detailed in the following chart.

# of Funds	Controller Recommendation	Council Action	1/31/18 Balance	3/5/19 Balance
39	Funds should be repurposed for priorities within each respective funding category.	Instruct the CAO to recommend actions to repurpose these funds.	\$8,509,986	\$6,958,107
2	Money should be used to pay a pending Reserve Fund loan.	Instruct the CAO to work with departments to repay the Reserve Fund.	\$1,084,090	\$261,377
39	Departments should identify eligible uses for these funds.	Instruct the CAO to recommend eligible uses for these funds within the department or for Council priorities.	\$2,717,510	\$2,723,474
4	Consolidate funds into the Affordable Housing Trust Fund.	Instruct the CAO to make recommendations regarding consolidating these funds with the Affordable Housing Trust Fund.	\$5,041,660	\$5,247,719
17	Money should be used consistent with the original fund purpose.	Instruct the relevant departments to report on expenditure plans for these funds.	\$10,661,750	\$7,804,013
5	Need to determine the disposition of the funds.	Request the City Attorney to report on the legal implications for changing the use of these funds.	\$202,157	\$205,752
17	Close fund.	Request the Controller to close the funds.	\$0	\$0
<b>123</b>			<b>\$28,217,153</b>	<b>\$23,200,442</b>

Since the adoption of these recommendations, the balances in several of these funds have decreased due to transfers and expenditures. Some balances have increased, primarily due to the accrual of interest. The cumulative current balance in these funds as of March 5, 2019, is \$23,200,442.

For each fund, the CAO has worked with the administering department to understand its intended uses and to identify actions for its disposition. Where departments have the authority to do so, they are expected to carry out the actions proposed. If the Mayor and City Council must authorize the action, the recommendation is included in this report. For seven funds, we recommend transferring a total of \$258,843 to the Unappropriated Balance, Reserve for Mid-Year Adjustments (\$33,843) and the Reserve Fund (\$225,000). A summary of the actions taken and recommended within each of the Controller's categories follow.

Fund should be repurposed for other priorities within each respective funding category (i.e arts, housing, economic development, etc.).

The 39 funds in this category have a current cumulative balance of \$6,958,107. The City Council instructed the CAO to recommend actions to repurpose remaining balances.

- Six of these funds have a \$0 balance and will now be closed out.
- For five of the funds, the Board of Public Works, Office of Accounting, is processing street lighting assessment refunds to property owners.
- The Economic and Workforce Development Department administers 10 of the funds. The balances in these funds will be reprogrammed to youth and adult workforce activities, used to finalize payments to service providers, returned to the grantors, or retained in the fund as research into eligible uses continues. We recommend that a portion of the balances in two funds (Fund 40L, LA Bridges; Fund 651, Juvenile Crime Prevention Demonstration) be released to the Unappropriated Balance, Reserve for Mid-Year Adjustments.
- We recommend that the balance of Fund 44Z, Traffic Congestion Relief Act, be returned to the ATSAC Fund, which front funded expenditures from 44Z.
- The balance in Fund 562, Rental Rehabilitation Program, will be transferred to Fund 561, HOME, where it will be used for eligible projects.
- The City Clerk administers Fund 441, Furtherance of International Earthquake Conference, on behalf of the City Council. The Clerk should work with the City Council to identify eligible uses of the remaining balance.
- For Fund 329, Funded Improvement Revolving Fund, the Board of Public Works, Office of Accounting can disburse the remaining funds to the Bureau of Street Lighting to support its operations.
- The Mayor's Office will ensure that the balances of the 14 funds that it administers are used for eligible purposes.

Money should be used to pay a pending Reserve Fund loan.

The two funds in this category have a current cumulative balance of \$261,377. The City Council instructed the CAO to work with departments to repay the Reserve Fund loans.

- Recreation and Parks has used the balance of Fund 437, The Runyon Canyon Acquisition Trust, to pay down the Reserve Fund loan, as recommended.
- The Department of Aging administers Fund 40F, Community Based Service Program AB 2800. Of the \$261,015 balance, \$225,000 represents Reserve Fund loans used to front-fund activities reimbursed by a state grant program. Reimbursements were intended to remain in the Fund to again front-fund the subsequent round of grants. According to the Controller, this grant program closed in 1999, and therefore this report recommends returning the initial front funding of \$225,000 to the Reserve Fund. We further recommend that the Department report separately with a recommendation for possible uses the remaining \$36,015 consistent with the criteria of the grant program.

Departments should identify eligible uses for these funds.

The 39 funds within this category have a current cumulative balance of \$2,723,474. The City Council instructed the CAO to recommend eligible uses for these funds within the department or to pay for Council priorities.

- The City Clerk administers two of the funds, Fund 542, Jeopardy Balance the Odds Youth Program and Fund 883, CD-12 Los Angeles Police Assistance Fund, which are designated for use in specific City Council districts. The Clerk will work with those City Council districts to use the remaining funds.
- The remaining balances in three of the funds can be transferred to other funds, including the Unappropriated Balance, Reserve for Mid-Year Adjustments, and Fund 424, Community Development Block Grant. In the case of two of the funds (Fund 40C, State One-Stop; Fund 48N, Efficiency Projects; Police Hiring), upon transfer we recommended that the City Attorney prepare a repeal of the enacting ordinances.
- The balance of Fund 52C, American Recovery and Reinvestment Act – National Endowment for the Arts, is \$0 and the Department of Cultural Affairs should take the necessary steps to close the fund.
- The Department of Aging continues to await further instruction from the California Department of Aging regarding the possible uses of the balance in Fund 591, Title IV Older American Act. The balance should be held in this account, pending that instruction.
- The Economic and Workforce Development Department administers 17 of the funds. The balances in these funds will be reprogrammed to youth and adult workforce activities, returned to the grantors, reprogrammed for audit payments, or retained in the fund as research into eligible uses continues. We recommend that a portion of the balances in two funds (Fund 358, Neighborhood Facilities Match; Fund 44V, LA Bridges – Department of Justice Grant) be released to the Unappropriated Balance, Reserve for Mid-Year Adjustments.
- The Mayor's Office will ensure that the balances of the 15 funds that it administers are used for eligible purposes.

Consolidate funds into the Affordable Housing Trust Fund.

The four funds within this category have a current cumulative balance of \$5,247,719. The City Council instructed the CAO to make recommendations regarding consolidating these funds with the Affordable Housing Trust Fund.

- Two of the funds (Fund 521, Central City West Housing Trust; Fund 911, Channel Gateway/Venice Affordable Housing) are designated for use in specific areas. The Housing and Community Investment Department should work with those districts to determine an eligible use for the balances within these funds.
- The Housing and Community Investment Department should identify eligible uses for the balances of the other two funds (Fund 307, Rental Housing Production; Fund 48G, Local Housing Trust), which do not need to be transferred to the Affordable Housing Trust Fund to be spent.

Money should be used consistent with the original fund purpose.

The 17 funds within this category have a current cumulative balance of \$7,804,013. The City Council instructed the relevant departments to report on expenditure plans for these funds. The CAO has coordinated these responses and included them in this report.

- Eleven of the funds are designated for use in specific Council districts and the administering department will work with those Council district to determine an eligible use for the balances within these funds.
- The administering departments are currently preparing reports with recommendations for the disposition of the balances in two of the funds. These two funds are Fund 212, Equestrian Facilities Trust, administered by the Department of Recreation and Parks and Fund 698, Parks Assessment, administered by the CAO.
- For Fund 858, Santa Monica Conservancy Trust, the Department of Recreation and Parks will prepare a request to use the balance to pay down a Reserve Fund loan initially made to support the purpose of the Fund.
- Fund 489, Essential Public Utilities Assessment, held rents when property owners neglected to pay utility bills to be used either to pay those bills or to be returned to the property owner upon their payment of the bills. The Housing and Community Investment Department should review the remaining balance and determine whether to return it to the property owners or to use it for some other purpose.
- The Mayor's Office will ensure that the balances of the two funds that it administers are used for eligible purposes.

Need to determine the disposition of the funds.

The five funds within this category have a current cumulative balance of \$205,752. The City Council requested the City Attorney to report on the legal implications for changing the use of these funds.

Close funds.

The 17 funds within this category have no balance. The City Council requested that the City Controller close those funds.

## **FISCAL IMPACT STATEMENT**

The actions in this report will move \$258,843 from special funds to the General Fund, which includes transfers of \$33,843 to the Unappropriated Balance, Reserve for Mid-Year Adjustments, and the repayment of a \$225,000 Reserve Fund loan. The actions comply with the City's Financial Policies in that the balances to be transferred are one-time in nature and are recommended to be used for one-time purposes (Fiscal Police 5). Further, they support efforts to ensure the special funds are used in accordance with the mandates of the funding source (Fiscal Policy 3) and the evaluation of these fund balances supports efforts to reconcile fund balances (Fiscal Policy 10).

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Attachment

Fund No.	Fund Name	Eligible Uses	CAO Recommendation or Anticipated Departmental Action	Administering Department	Cash Balance 1/31/18	Cash Balance 3/5/19
<b>Funds should be repurposed for other priorities within this category.</b>						
26A	MICLA Series 2006A Police Facilities Construction	MICLA financing for use to build the Police Headquarters and acquire and improve the Public Works Building, with remaining funds to be disposed of in accordance with the indenture for the bonds.	Balance is \$0. Fund can be closed.	Engineering	\$5,007	\$0
154	General Obligation Bonds 89 Library Construction	For receipt and disbursement of Library bond funds. Limited to bond related uses.	Balance of the funds will be used to defease outstanding bonds in April, 2019. Fund can be closed.	Engineering	\$1,069	\$1,094
73B	Wastewater Revenue Bond Rebate Fund Series 98 A&B	Various bond funds related to wastewater bond financings.	Balance is \$0. Fund can be closed.	Sanitation	\$334,517	\$0
629	Sunland Blvd/Appearson Drainage District	Per Controller, collection and disbursement of fees for draining improvement projects in the Sunland Blvd. / Appearson Drainage District.	Balance is \$0. Fund can be closed.	Sanitation	\$754	\$0
329	Funded Improvement Revolving	Per Controller, Reimbursement for the required improvement cost of installation, materials, design, surveying inspection, testing of materials, tenant work, and all other applicable costs.	The Board of Public Works/Office of Accounting should disburse remaining funds to the Bureau of Street Lighting.	Street Lighting	\$296	\$296
61F	Howland Canal Court Improvement District	Bond funds for alley, drainage, and gutter project at Howland Canal Court, with remaining funds to be used to pay the remaining assessment.	Board of Public Works, Office of Accounting is working on processing refunds for the assessed property owners.	Street Lighting	\$124,110	\$124,110
61H	Linnie Canal Court Improvement District	Bond funds for alley, drainage, and gutter project at Linnie Canal Court, with remaining funds to be used to pay the remaining assessment.	Board of Public Works, Office of Accounting is working on processing refunds for the assessed property owners.	Street Lighting	\$105,105	\$105,105
61K	Oxford Ave & Hobart Blvd Lighting District Improvements	Assessment funds to be used for ornamental street lights in the designated area. Surplus funds to be used to repay the assessment.	Board of Public Works, Office of Accounting is working on processing refunds for the assessed property owners.	Street Lighting	\$59,827	\$59,827
61M	Ottoman St ( Near Arleta Ave) Lighting District	Assessment funds to be used for modern streetlights in the designated area. Surplus funds to be used to repay the assessment.	Board of Public Works, Office of Accounting is working on processing refunds for the assessed property owners.	Street Lighting	\$16,611	\$16,611
61L	Hortense St & Irvine Ave Lighting District Improvements	Assessment funds to be used for streetlights in the designated area. Surplus funds to be used to repay the assessment.	Board of Public Works, Office of Accounting is working on processing refunds for the assessed property owners.	Street Lighting	\$9,804	\$9,804

Fund No.	Fund Name	Eligible Uses	CAO Recommendation or Anticipated Departmental Action	Administering Department	Cash Balance 1/31/18	Cash Balance 3/5/19
44Z	Traffic Congestion Relief Act	State congestion relief funds. According to the Controller, these are designated for work along Victor/ Ventura/ Sepulveda.	All projects associated with this Fund have been completed. The ATSAC Trust Fund front funded a portion the projects. The CAO recommends that the balance now be returned to the ATSAC Trust Fund to be used to pay for a portion of the ATSAC upgrade and buildout.	Transportation	\$3,275,442	\$3,333,735
441	Furtherance Of International Earthquake Conference	Fund supported by gifts and donations to be used to provide funds for the collection, exchange, and dissemination of seismic research information to enhance the general understanding and public awareness of the need for, and implementation of, pre-earthquake preparedness and planning, and of the development of emergency response and hazard mitigation plans, recovery methods and practices, and the availability thereof.	The Department should work with the City Council to determine eligible uses of the remaining balance.	City Clerk	\$98,578	\$98,578
46L	Proposition 12 Urban Open Space & Recreation	Administered by Recreation and Parks to receive and spend funds received through State Proposition 12, the "Safe Neighborhood Parks, Clean Water, Clean Air, and Coastal Protection Bond Act of 2000" for specific projects.	Balance is \$0. Fund can be closed.	Recreation and Parks	\$647,513	\$0
45W	Proposition 12 Per Capita Trust	Administered by Recreation and Parks to receive and spend funds received through State Proposition 12, the "Safe Neighborhood Parks, Clean Water, Clean Air, and Coastal Protection Bond Act of 2000" for specific projects.	Balance is \$0. Fund can be closed.	Recreation and Parks	\$277,952	\$0
41F	Welfare-to-Work Fund	Grant: Training and support of those participating in the welfare-to-work program, including for job retention training for those placed in jobs through the program.	Closeout actions include the transfer of funds for related costs (\$24,853) and reprogramming funds for adult workforce activities (\$149,827).	Economic and Workforce Development	\$171,625	\$174,680
42U	L.A. Community Development Bank (LACDB) Section 108 Guarantee	LA Community Development Bank Section 108 loan guarantees. Uses not further specified.	Retain remaining cash in fund for further research to resolve 2018-19.	Economic and Workforce Development	\$132,675	\$135,036
48W	Healthcare Career Ladder Training	Grant: Use of funds from US Department of Labor; pursuant to Controller, related to a number of job training programs.	Closeout actions include returning funds to grantor (WIA - \$49,080) and reprogramming funds for adult workforce activities (\$19,633)	Economic and Workforce Development	\$67,513	\$68,714

Fund No.	Fund Name	Eligible Uses	CAO Recommendation or Anticipated Departmental Action	Administering Department	Cash Balance 1/31/18	Cash Balance 3/5/19
49S	Re-Entry Employment Options Demonstration Project	Grant: State Dept. of Corrections grant to support South LA residents that are re-entering their community from incarceration.	Closeout activities include payments to service providers (\$27,275), returning funds to grantor (WIA - \$15,570), and reprogramming funds for adult workforce activities (\$15,474).	Economic and Workforce Development	\$57,300	\$58,319
45F	Rewarding Youth Achievement	Grant: To assist high school students in Youth Opportunity Empowerment Zones to enhance college admission.	All funds to be reprogrammed for youth workforce activities.	Economic and Workforce Development	\$36,272	\$36,917
44H	Calworks Youth Jobs Trust	Grant: For the administration of the Calworks Youth Jobs summer training program.	All funds to be returned to grantor (WIA).	Economic and Workforce Development	\$181,501	\$184,731
40L	L.A. Bridges - Grant	Grant: Intended to receive and disburse Local Law Enforcement block grant funds for the LA Bridges Program.	This report includes a recommendation to release the full balance to the Unappropriated Balance, Reserve for Mid-Year Adjustments.	Economic and Workforce Development	\$17,145	\$17,573
651	Juvenile Crime Prevention Demonstration	Grant: For receipt and disbursement of state grant funds for child abuse prevention	Closeout activities include reprogramming funds for Lanark Park (\$80,712) and transferring the balance to the Unappropriated Balance, Reserve for Mid-Year Adjustments (\$1,184). This report includes a recommendation to release this amount to the General Fund.	Economic and Workforce Development	\$80,464	\$81,898
43Y	Youth Opportunities Grant	Grant: Established to receive and disburse federal Youth Opportunity Grant Funds.	All funds to be returned to grantor (WIA).	Economic and Workforce Development	\$75,002	\$76,337
51H	ARRA Community Services Block Grant	Grant: Small balance of ARRA federal grant funds.	The remaining balance should be transferred to Audit Repayment Fund No. 593.	Economic and Workforce Development	\$7	\$7
562	Rental Rehabilitation Program	For use of HUD funds for the Rental Rehabilitation Program, unless authorized to be used otherwise with permission from HUD	The Department will initiate the necessary steps to transfer remaining balance to Fund 561, HOME.	Housing and Community Investment	\$41,778	\$12,076
364	Major City Planning Grant	Grant: Development of a criminal justice plan.	The Mayor will identify eligible uses for the balance.	Mayor	\$226,719	\$226,719
476	Crenshaw Loan Fund	Holding account for loans associated with a tenant loan program at the Baldwin Hills Crenshaw Plaza Development.	The Mayor will identify eligible uses for the balance.	Mayor	\$146,524	\$146,524
397	Office Of Small Business Assistance Grant	Grant: Grant from the US Dept. of Commerce to establish an Minority Enterprise Program.	The Mayor will identify eligible uses for the balance.	Mayor	\$82,965	\$0
311	Fifth Year Economic Planning Grant	Grant: US Dept. of Commerce grant to encourage private employment and investment.	The Mayor will identify eligible uses for the balance.	Mayor	\$43,564	\$0

Fund No.	Fund Name	Eligible Uses	CAO Recommendation or Anticipated Departmental Action	Administering Department	Cash Balance 1/31/18	Cash Balance 3/5/19
504	FALCON Narcotic Abatement Program	Grant: Grant funds to be used to motivate property owners to take actions to improve their buildings and create safer environments as part of this narcotics abatement program.	The Mayor will identify eligible uses for the balance.	Mayor	\$42,129	\$0
47N	Homeland Security Assistance	Grant: Established to receive and disburse UASI grant funds for homeland security.	The Mayor will identify eligible uses for the balance.	Mayor	\$1,734,378	\$1,734,378
45X	Juvenile Accountability Incentive Block Grant	Grant: For acceptance of and use of a state grant for the establishment of a adolescent residential drug treatment program in South Los Angeles.	The Mayor will identify eligible uses for the balance.	Mayor	\$103,953	\$103,953
54A	2011 CalGRIP Grant	Grant: State grant for gang intervention program to be administered in the Rampart area.	The Mayor will identify eligible uses for the balance.	Mayor	\$87,187	\$0
45M	Career Criminal Apprehension	Grant: For the receipt and disbursement of state grant funds related to the Career Criminal Apprehension Program.	The Mayor will identify eligible uses for the balance.	Mayor	\$68,140	\$68,352
42H	Juvenile Justice & Delinquency Prevention	Grant: For the receipt and disbursement of federal grant funds to the Juvenile Justice and Delinquency Prevention Program. Funds may have been provided as reimbursements.	The Mayor will identify eligible uses for the balance.	Mayor	\$54,866	\$54,866
398	Project Heavy-Central City	Per Controller, various grant funds intended to divert youth from the criminal justice system and provide training and counseling.	The Mayor will identify eligible uses for the balance.	Mayor	\$40,092	\$0
53J	2009 CalGRIP Grant	Grant: State grant for gang intervention program to be administered primarily in the Rampart area.	The Mayor will identify eligible uses for the balance.	Mayor	\$34,735	\$0
41H	First Responder Grant Program	Grant: For receipt and disbursement of a county grant to provide first responder training.	The Mayor will identify eligible uses for the balance.	Mayor	\$26,866	\$26,866
583	Para Los Niños	Grant: Small balance for a state grant for youth development.	The Mayor will identify eligible uses for the balance.	Mayor	\$1	\$0
<b>Total - Repurposed within funding category</b>					<b>\$8,509,986</b>	<b>\$6,958,107</b>

Fund No.	Fund Name	Eligible Uses	CAO Recommendation or Anticipated Departmental Action	Administering Department	Cash Balance 1/31/18	Cash Balance 3/5/19
<b>Department should identify eligible uses for these funds.</b>						
542	Jeopardy Balance The Odds Youth Program	Funding from the Foothill Division of the Police Department to support gang prevention activities in Pacoima, at the direction of the Councilmember from CD-7.	The Department should work with the council district to identify eligible uses for the remaining balance.	City Clerk	\$26,672	\$27,147
40C	State One-Stop	Holding fund administered by the Clerk for garment business registration fees that Clerk passes through to County and State agencies as part of a one-year pilot program. At the termination of the program, all remaining funds to be passed on to eligible agencies.	The purpose of the fund has been met. No additional uses can be identified. This report includes recommendations to transfer the remaining balance to the Unappropriated Balance, Reserve for Mid-Year Adjustments and to request the City Attorney to prepare a repeal of the ordinance that established the Fund (5.501).	City Clerk	\$2,617	\$2,681
48N	Efficiency Projects and Police Hiring	Fund established for the use of savings from efficiency projects with such savings to be divided between police hiring (50%) and new or ongoing efficiency projects (50%).	The Fund is not longer used or necessary. This report includes recommendations to transfer the remaining balance to the Unappropriated Balance, Reserve for Mid-Year Adjustments and to request the City Attorney to prepare a repeal of the ordinance that established the Fund (LAAC 5.150.2-3).	City Clerk	\$11,203	\$11,483
883	CD12 L.A. Police Assistance	Fund established to receive gifts, contributions, bequests, and any salary increases waived by the Councilmember of CD-12 for use at the member's discretion.	The Department should work with the council district to identify eligible uses for the remaining balance.	City Clerk	\$140	\$146
52C	American Recovery and Reinvestment Act (ARRA) - National Endowment for the Arts	Grant: For receipt and disbursement of \$250K in federal arts grants to preserve jobs in LA arts organizations, pursuant to the ARRA program.	Balance is \$0. Fund can be closed.	Cultural Affairs	\$1,103	\$1,133
591	Title IV Older American Act	Grant: To receive and disburse \$3.9 million in federal grant funds intended for use to support seniors that were adversely impacted by the Northridge Earthquake, including through the provision of meals.	The Department of Aging continues to await further instruction from the California Department of Aging regarding the possible uses of the balance in this Fund.	Aging	\$4,427	\$4,539
42V	EDI Grant	Grant: For processing of Economic Development Initiative grant funds.	Retain remaining cash in fund for further research.	Economic and Workforce Development	\$2,827	\$2,897
48K	Community Technology Centers	Grant: For receipt and disbursement of a \$500K grant from the Department of Education to implement the Community Technology Centers program.	All funds to be reprogrammed for youth workforce activities.	Economic and Workforce Development	\$16,466	\$16,878

Fund No.	Fund Name	Eligible Uses	CAO Recommendation or Anticipated Departmental Action	Administering Department	Cash Balance 1/31/18	Cash Balance 3/5/19
443	Job Training Partnership Act (JTPA) Trust	Per Controller: to track JTPA grant funds for the purpose of running job training programs.	All funds to be reprogrammed to the Audit Payment Fund, No. 593.	Economic and Workforce Development	\$14,916	\$15,289
52M	ARRA-LA Community College District Workforce Investment Act (WIA)	Grant: For receipt of a \$910K grant from LACCD for training and job placement services in green construction jobs for those living in Watts, Willowbrook, and Florence - Graham	All funds to be reprogrammed for adult workforce activities.	Economic and Workforce Development	\$13,740	\$14,082
48J	LAUSD Grants	Grant: For receipt and disbursement of a \$149K grant from the state to establish a school crime prevention program and a program to help those who have left school, return to school.	Closeout activities include returning funds to grantor (WIA - \$7,347) and reprogramming funds for youth workforce activities (\$3,603).	Economic and Workforce Development	\$10,683	\$10,949
52R	Department of Labor Federal Earmark	Grant: To track federal DOL grant funds (\$500K initially) that were part of the ARRA program.	All funds to be reprogrammed for adult workforce activities.	Economic and Workforce Development	\$9,851	\$10,096
52L	ARRA-Energy Commission Recovery Act	Grant: For receipt of a \$605K grant from the CA Energy Commission to establish the LA Green Building Retrofit Pre-Apprenticeship Academy.	All funds to be reprogrammed to the Audit Payment Fund, No. 593.	Economic and Workforce Development	\$9,732	\$9,974
44Y	Brownfields Training Demonstration Grant	Grant: For the receipt of a \$100K grant from the US EPA to provide services through the Community Center Inc.	All funds to be reprogrammed for adult workforce activities.	Economic and Workforce Development	\$3,626	\$3,717
358	Neighborhood Facilities Match	To provide funding for Council approved neighborhood facilities projects.	This report includes a recommendation to transfer the remaining balance of this Fund to the Unappropriated Balance, Reserve for Mid-Year Adjustments.	Economic and Workforce Development	\$712	\$731
48V	LAWA Job Training Program	To track and administer funds received by the Department of Airports to establish a job training program, related to the community benefits package approved along with the LAWA Master Plan.	All funds to be reprogrammed for adult workforce activities.	Economic and Workforce Development	\$427	\$439
431	CETA Trust	For appropriation of Comprehensive Employment and Training Act funds of \$31K to fund a homeless housing component of a larger employment and training program.	All funds to be reprogrammed to the Audit Payment Fund, No. 593.	Economic and Workforce Development	\$369	\$379

Fund No.	Fund Name	Eligible Uses	CAO Recommendation or Anticipated Departmental Action	Administering Department	Cash Balance 1/31/18	Cash Balance 3/5/19
49A	SBA Community Development Programs	Council File does not establish Fund 49A, SBA CDD programs, but is a holding account and pass through of funds used for the acquisition of a multi-modal parking structure that has since been disposed of (same Council File).	Retain remaining cash in fund for further research.	Economic and Workforce Development	\$207	\$213
44V	L.A. Bridges - Department of Justice Grant	Grant: For receipts of US DOJ grant for youth employment.	Closeout activities include reprogramming funds for Lanark Park (\$13,038) and a recommendation in this report to transfer a portion of the balance to the Unappropriated Balance, Reserve for Mid-Year Adjustments (\$191).	Economic and Workforce Development	\$12,907	\$13,229
663	D.J.Kulick Youth Demonstration Project	Grant: For receipt and disbursement of a \$3 million federal grant for Donald J Kulick Youth Demonstration Project, for mentor and motivation services.	All funds to be reprogrammed to the Audit Payment Fund, No. 593.	Economic and Workforce Development	\$15,518	\$15,907
48D	Ending Chronic Homelessness	Grant: For receipt and disbursement of US Dept. of Labor Funds for programs intended to provide employment opportunities to chronically homeless individuals with mental illness.	Closeout activities include returning funds to grantor (WIA - \$7,597) and reprogramming funds for adult workforce activities (\$8,162).	Economic and Workforce Development	\$15,373	\$15,759
51J	Dept Of Education - Youth Programs	Grant: To track a federal DOE grant of \$219K for a summer youth program.	Closeout activities include returning funds to grantor (WIA - \$2,852) and reprogramming funds for youth workforce activities (\$1,054).	Economic and Workforce Development	\$3,811	\$3,907
678	Bradley/Milken Family Youth Center	Grant: To receive Housing and CDBG funding totaling \$500K for the purchase of the Bradley Milken Family Youth Center.	All funds to be reprogrammed for youth workforce activities.	Economic and Workforce Development	\$3,644	\$3,736
587	Section 108 Loan Guarantee Program	To receive, appropriate, and expend Section 108 loan program proceeds.	Transfer to Fund 424 (CDBG) as "other credit." This will allow for appropriate expenditure of the funds.	Economic and Workforce Development	\$217	\$1
303	Industrial/Commercial Revolving Loan	Per Controller: For block grants and EDA grants for job training.	The Mayor will identify eligible uses for the balance.	Mayor	\$2,453,809	\$2,497,479
404	Produce-Flower Market EDA Title IX	Per Controller: For Commerce and EDA grants to support economic activity in the City's central business district.	The Mayor will identify eligible uses for the balance.	Mayor	\$13,419	\$0

Fund No.	Fund Name	Eligible Uses	CAO Recommendation or Anticipated Departmental Action	Administering Department	Cash Balance 1/31/18	Cash Balance 3/5/19
41D	Hollywood Problem Solving Partnership	Grant: For receipt and disbursement of a \$150K US DOH/ Community Oriented Policing Grant to address activities in Hollywood in conjunction with a community based organization.	The Mayor will identify eligible uses for the balance.	Mayor	\$1,828	\$1,828
589	L.A. Recycling Market Development Zone	Grant: To receive and disburse state grant funds to establish and support a Recycling Market Development Zone in the City.	The Mayor will identify eligible uses for the balance.	Mayor	\$1,222	\$1,255
53K	2010 CalGRIP Grant	Grant: To receive and dispense 2010 state CalGRIP grant award of \$1 million; funds to be used for gang prevention, intervention, employment, training, reentry, and family services primarily in Watts, Newton, and Boyle Heights.	The Mayor will identify eligible uses for the balance.	Mayor	\$15,199	\$0
51L	FY06 Ramona Gardens GRYD	Grant: Receive and disburse \$98K federal grant to reduce youth gang involvement in Ramona Gardens.	The Mayor will identify eligible uses for the balance.	Mayor	\$14,491	\$14,491
396	Project Heavy-San Fernando Valley	Per Controller, to provide job training, education, and counseling services to divert young offenders away from the criminal justice system.	The Mayor will identify eligible uses for the balance.	Mayor	\$11,129	\$11,129
361	1979 Criminal Justice Miniblock Plan	Per Controller, federal grant funds to fund delinquency intervention services, domestic violence shelters, burglary enforcement, and commercial alert.	The Mayor will identify eligible uses for the balance.	Mayor	\$5,949	\$0
403	Project Heavy-West LA	Per Controller, grant funding for job training, job counseling, and educational services.	The Mayor will identify eligible uses for the balance.	Mayor	\$5,506	\$5,506
515	Operation Cul-De-Sac	Grant: For receipt and disbursement of state grant funds intended to be used to remove various cul-de-sacs from public use.	The Mayor will identify eligible uses for the balance.	Mayor	\$4,559	\$0
53R	FY09 CSGP Grant	Grant: To receive and disburse a \$250K federal grant funding for the LAVITA program, which provides gang prevention and intervention services.	The Mayor will identify eligible uses for the balance.	Mayor	\$3,005	\$3,005

Fund No.	Fund Name	Eligible Uses	CAO Recommendation or Anticipated Departmental Action	Administering Department	Cash Balance 1/31/18	Cash Balance 3/5/19
520	Boys & Girls Club/Venice JJDP	Grant: For the receipt and disbursement of a state grant from the Office of Criminal Justice and Planning as a pass through to community organizations.	The Mayor will identify eligible uses for the balance.	Mayor	\$2,718	\$0
477	Drug Abuse Resist Education-Region	Grant: To receive and disburse a federal grant funds to be used for a DARE Regional Training Center in Los Angeles.	The Mayor will identify eligible uses for the balance.	Mayor	\$2,000	\$2,000
565	Toberman Settlement House JJDP	Grant: To receive and disburse Juvenile Justice and Delinquency Prevention Program funds to sub-grantees, in this case the Toberman Settlement House.	The Mayor will identify eligible uses for the balance.	Mayor	\$18	\$0
48C	Environmental Protection Agency USTfields Grant	Grant: to Receive and disburse US EPA grant funds intended for use to investigate and remediate leaks from underground fuel storage tanks.	The Mayor will identify eligible uses for the balance.	Mayor	\$1,470	\$1,470
<b>Total - Department to identify eligible uses</b>					<b>\$2,717,510</b>	<b>\$2,723,474</b>

Fund No.	Fund Name	Eligible Uses	CAO Recommendation or Anticipated Departmental Action	Administering Department	Cash Balance 1/31/18	Cash Balance 3/5/19
<b>Consolidate into the Affordable Housing Trust Fund</b>						
521	Central City West Housing Trust Fund	Receive and disburse payments derived from the requirements of the Central City West Specific Plan for the purpose of assisting in providing affordable housing in the area.	The Department should work with the council district to identify eligible uses for the remaining balance.	Housing and Community Development	\$2,961,417	\$3,123,064
307	Rental Housing Production	Funding paid through the Affordable Housing Trust Fund, from payments for condominium conversion required by the Municipal Code.	The Department should seek to identify eligible uses for this fund.	Housing and Community Development	\$1,375,248	\$1,405,159
911	Channel Gateway/ Venice Affordable Housing	Receive and disburse the \$1 million contribution from the first 512 condominium units sold at this project to fund non-profit activities and affordable housing within the Venice Community Plan Area.	The Department should work with the council district to identify eligible uses for the remaining balance.	Housing and Community Development	\$452,757	\$460,814
48G	Local Housing Trust	Receive and disburse \$2 million received from Proposition 46 Housing Bond Program.	The Department should seek to identify eligible uses for this fund.	Housing and Community Development	\$252,238	\$258,682
<b>Total - Consolidate with Affordable Housing Trust Fund</b>					<b>\$5,041,660</b>	<b>\$5,247,719</b>

Fund No.	Fund Name	Eligible Uses	CAO Recommendation or Anticipated Departmental Action	Administering Department	Cash Balance 1/31/18	Cash Balance 3/5/19
<b>Departments to report with expenditure plans</b>						
489	Essential Public Utilities Assessment	For receipt of assessments on property owners that are to be used to pay for essential public utilities for properties that cannot maintain utility services.	The Housing and Community Investment Department should determine whether the balance of the funds, which represent the balance of rents held in escrow pending the resolution of unpaid utility bills, should be returned to the landlords following the or used for some other purpose.	Engineering	\$419,254	\$419,254
47M	Century City Neighborhood Traffic	For receipt and use of traffic mitigation funds collected from projects in the Century City Traffic Mitigation Plan Area; funds to be used to alleviate existing traffic problems Century City South and Century City North areas.	The Department should work with the council district to identify eligible uses for the remaining balance.	Street Services	\$929,846	\$946,395
698	Parks Assessment	Established for the deposit and use of all funds collected pursuant to Proposition K.	In May 2018, Council authorized the award of \$3 million in program interest to offset the construction shortfall for a specified project as part of the 2017-18 Fourth Construction Projects Report (C.F. 17-0924-S3). Prior to this action, \$16.13 million in program interest was awarded by Council action in May 2014, to offset shortfalls for multiple projects previously on hold due to insufficient funding (C.F. 12-1670-S2).  The Proposition K program is currently in the 22nd year of a 30-year authorization. In order to ensure the City will satisfy all requirements by the program's conclusion, a forthcoming Reconciliation Report will be released by April 2019. This report will include recommendations to fully obligate Proposition K interest funds while leveraging other program funding sources.	City Administrative Officer	\$4,725,350	\$1,827,527
917	Pico/Genessee Community Pocket Park Trust	For the receipt and disbursement of gifts, donations, grants, etc. for the Pico Genessee Community Pocket Park, with expenditures to be approved by the Councilmember from CD-10.	The Department should work with the council district to identify eligible uses for the remaining balance.	City Clerk	\$119,680	\$121,809
879	E Bernani Scholarship Trust	To be used to provide funding to support scholarships provided by higher learning institutions in a select area of the Valley.	The Department should work with the council district to identify eligible uses for the remaining balance.	City Clerk	\$70,158	\$71,407

Fund No.	Fund Name	Eligible Uses	CAO Recommendation or Anticipated Departmental Action	Administering Department	Cash Balance 1/31/18	Cash Balance 3/5/19
56C	CD 5 Avenue of the Stars Community Amenities Trust	To be used for improvements, pilot programs, or studies in the designated area of CD-5 taking into consideration the recommendation of the Councilmember from CD-5.	The Department should work with the council district to identify eligible uses for the remaining balance.	City Clerk	\$102,229	\$102,229
468	Porter Ranch Land Use/Transit Specific Plan	To accept a \$180K gift from the Porter Ranch Development Corporation to pay for staffing and technical equipment required to prepare the Porter Ranch Land Use/Transportation Specific Plan.	The Department should work with the council district to identify eligible uses for the remaining balance.	City Planning	\$18,795	\$18,795
486	Granada Hills-Knollwood District Plan	For collection of funds related to the Granada Hills - Knollwood tract map process, donations from developers, or City funds to be used for a transportation study for an EIR or roadway improvements in the designated area.	The Department should work with the council district to identify eligible uses for the remaining balance.	City Planning	\$47,384	\$48,227
577	Warner Center Cultural Affairs Trust	Collects all arts fees from the Warner Grand Specific Plan area for use for arts and cultural facilities, services, and amenities within the project area.	The Department should work with the council district to identify eligible uses for the remaining balance.	Cultural Affairs	\$227,739	\$233,436
212	Equestrian Facilities Trust	Fund used to collect fees collected through the Equestrian Facilities Trust Fund; Fund can be used for the construction and maintenance of equestrian facilities such as bridle trails.	The Department is analyzing the various Council files that compose the balance of this account and will prepare a report with recommendations to the Council for proper use.	Recreation and Parks	\$864,709	\$902,848
48E	Griffith Park 2004 Trust	For receipt and disbursement of funds from the settlement in the case of City of Glendale vs. City of Los Angeles for use for capital improvements in Griffith Park authorized by the general manager of Recreation and Parks through consultation with the Councilmember from CD-4.	The Department should work with the council district to identify eligible uses for the remaining balance.	Recreation and Parks	\$103,771	\$105,618
858	Santa Monica Mountains Conservancy Trust	For proceeds of City owned land sold in the Santa Monica Mountains, and to be use for open space conservation purposes within that area.	The Department will prepare a report to repay Reserve Fund loan when it is appropriate to do so.	Recreation and Parks	\$60,928	\$60,928

Fund No.	Fund Name	Eligible Uses	CAO Recommendation or Anticipated Departmental Action	Administering Department	Cash Balance 1/31/18	Cash Balance 3/5/19
522	Central City West Transit Impact	For receipt and use of fees collected pursuant to the Central City West Strategic Plan for use for administrative costs in Transportation, Planning, and Engineering, as well as costs for various construction projects pursuant to a specific allocation of spending on each of several items.	The Department should work with the council district to identify eligible uses for the remaining balance.	Transportation	\$1,907,425	\$1,941,371
864	Venice Coastal Parking Impact	For collection of funds pursuant to the Venice Coastal Specific Plan for use by Transportation for parking mitigation in the designated area.	The Department should work with the council district to identify eligible uses for the remaining balance.	Transportation	\$978,584	\$917,319
912	Oxford Triangle/Venice Neighborhood Improvements	For the receipt and disbursement of \$250K in contributions from condos sold within the designated area to be used for beautification, lighting, alley and sidewalk improvements, and traffic mitigation measures in the designated area.	The Department should work with the council district to identify eligible uses for the remaining balance.	Transportation	\$36,371	\$37,324
50K	Gang Reduction & Youth Development (GRYD)	Per Controller, for use of reimbursements for gang reduction and youth development zones.	The Mayor will identify eligible uses for the balance.	Mayor	\$44,227	\$44,227
50N	Gang Prevention Coordination	Grant: For receipt and disbursement of federal grants to establish gang reduction and youth development zones across the City.	The Mayor will identify eligible uses for the balance.	Mayor	\$5,300	\$5,300
<b>Total - Department to report with expenditure plans</b>					<b>\$10,661,750</b>	<b>\$7,804,013</b>