

REPORT FROM

## OFFICE OF THE CITY ADMINISTRATIVE OFFICER

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Date: March 15, 2019

CAO File No. 0220-03695-0243

Council File No. 18-0397

Council District: --

To: The Mayor  
The Council

From: Richard H. Llewellyn, Jr., City Administrative Officer

Reference: Transmittal from the Mayor dated December 21, 2018; referred for report on December 21, 2018

Subject: **FISCAL YEAR 2018 URBAN AREAS SECURITY INITIATIVE GRANT AWARD ACCEPTANCE**

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### RECOMMENDATIONS

That the Council:

1. Authorize the Mayor, or designee, to:

- a. Accept on behalf of the City of Los Angeles (City) and the Los Angeles/Long Beach Urban Area (LA/LB UA), the Fiscal Year 2018 Urban Areas Security Initiative (FY18 UASI) Grant in the amount of \$56,236,000 from the California Governor's Office of Emergency Services, for a performance period of September 1, 2018 to May 31, 2021;
- b. Submit to the grantor on behalf of the City and the LA/LB UA, requests for drawdown of funds for payment or reimbursements of City and Partner Jurisdiction funds expended for approved grant purposes;
- c. Execute a Memoranda of Agreement, subject to the approval of the City Attorney as to form, for the distribution of the FY18 UASI grant funds, for a term of 33 months with the Port of Los Angeles (POLA), consistent with the approved grant budgets;
- d. Execute subrecipient agreements, subject to the approval of the City Attorney as to form, for the distribution of the FY18 UASI grant funds, for a term of up to 33 months within the applicable performance period with the LA/LB UA partner jurisdictions including: Burbank, Inglewood, County of Los Angeles, Los Angeles Regional Interoperable Communications System (LA-RICS), Long Beach, Pasadena, and Santa Monica consistent with the approved grant budgets and in accordance with the pro forma Agreement (Attachment 7 to the Mayor's transmittal dated December 21, 2018);

- e. Release Requests for Proposal, evaluate proposals, and negotiate contracts for the purchase of approved equipment, training, exercise, and planning items, including consulting services, with the assistance of General Managers of affected City departments, as detailed in the FY18 UASI budget;
  - f. Execute on behalf of the City, the contracts referenced in Attachment 6 of the Mayor's transmittal dated December 21, 2018 for a term of up to 33 months within the applicable performance period, subject to the approval of the City Attorney as to form;
  - g. Negotiate and execute a contract with a vendor to assist the Mayor's Office of Public Safety (Mayor's Office), for a term up to 24 months, within the grant performance period, in an amount not to exceed \$100,000, subject to the approval of the City Attorney as to form; and,
  - h. Receive, deposit into, and disburse from a new FY18 UASI Homeland Security Grant Fund, the grant funds from the FY18 UASI grant award;
2. Authorize the continuance of resolution position authority for three grant-funded sworn positions for the Los Angeles Fire Department for Fiscal Year 2019-20, one for the Joint Regional Intelligence Center, and two for the Regional Training Group:

<u>Quantity</u>	<u>Class Code</u>	<u>Class Title</u>
2	2142-2	Fire Captain II
1	2152	Fire Battalion Chief

- 3. Authorize the Controller to establish a new interest-bearing fund entitled "FY18 UASI Homeland Security Grant Fund" and create a receivable in the Fund in the amount of \$56,236,000 for the FY18 UASI grant;
- 4. Authorize the Controller to expend and receive funds upon presentation of documentation and proper demand by the Mayor's Office to reimburse City departments and the LA/LB UA participants for approved FY18 UASI Homeland Security grant purchases;
- 5. Authorize the Controller to transfer funds between appropriation accounts upon request by the Mayor, pursuant to modifications of the grant approved by the grantor;
- 6. Adopt the FY18 UASI Grant Budget (Attachment 3 to the Mayor's transmittal dated December 21, 2018), and authorize the Mayor to create new appropriation accounts within the new FY18 UASI Homeland Security Grant Fund No. XXX for the FY18 UASI Grant, as follows:

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<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
46R138	LAFD	\$ 985,176.35
46R299	Reimbursement of General Fund Costs	287,871.65
46R668	Partner Jurisdictions	6,722,974.00
46R935	EMD Grant Allocation	330,000.00
46R938	LAFD Grant Allocation	210,000.00
46R942	Port of Los Angeles	3,493,729.00
46R946	Grant Management & Administration	2,721,800.00
46R950	Los Angeles/Long Beach Region	35,000,030.00
46R970	LAPD Grant Allocation	6,484,419.00
<b>Total</b>		<b>\$ 56,236,000.00</b>

7. Transfer appropriations from FY18 UASI Homeland Security Grand Fund No. XXX, Department 46, to the General Fund to reimburse the General Fund for FY18 UASI as follows:

**TRANSFER FROM:**

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
XXX/46	46R138	LAFD	\$ 985,176.35
<b>Total</b>			<b>\$ 985,176.35</b>

**TRANSFER TO:**

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100/38	001012	Salary, Sworn	\$ 412,128.35
100/38	001098	Overtime, Variable Sworn	573,048.00
<b>Total</b>			<b>\$ 985,176.35</b>

8. Authorize the Controller to transfer up to \$287,871.65 from Fund No. XXX, Account No. 46R299 to the General Fund, Department No. 38, Revenue Source Code No. 5346, for reimbursement of grant-funded fringe benefits;
9. Authorize the Controller to transfer cash from Fund XXX, Department 46 to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation from City Departments, subject to the approval of the Mayor's Office;
10. Instruct the City of Los Angeles Police, Fire, and Emergency Management Departments, and the Port of Los Angeles to provide quarterly reports to the Mayor, which the Mayor's Office will compile and forward to the Chief Legislative Analyst and City Administrative Officer, relative to Request for Proposals, contracts, and other procurements undertaken and completed for approved FY18 UASI grant projects within their respective entities; and,
11. Authorize the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

## **SUMMARY**

The Mayor's Office of Public Safety (Mayor's Office) requests authority to accept the United States Department of Homeland Security (DHS) Fiscal Year 2018 Urban Areas Security Initiative (FY18 UASI) grant award and to take actions related to award implementation. The grant performance period is from September 1, 2018 to May 31, 2021. The grant award provides a total allocation of \$56,236,000 divided among the City of Los Angeles (City) and Los Angeles/Long Beach Urban Area (LA/LB UA) Partner Jurisdictions. While the grant funds are provided to the entire LA/LB UA, the City serves as the administrative and fiscal agent for the grant and receives the total allocation to distribute the grant funds in accordance with the approved grant budget. No matching funds are required for this grant.

Because the performance period of the FY18 UASI grant commenced on September 1, 2018, certain grant-approved activities that will be reimbursed by grant funds have already occurred; therefore, the recommendations to accept the grant, adopt the FY18 UASI budget, and enter into certain contracts would include retroactive approval of grant-funded activities that occurred within the grant performance period, but prior to the Council adoption of the recommendations set forth in this report.

### **Program Background**

The Urban Areas Security Initiative (UASI) program provides funding to dense urban areas to prevent, protect against, mitigate, respond to, and recover from threats or acts of terrorism. The grant funding can be used to purchase homeland security equipment and fund costs associated with planning, training, exercises, operational costs, and grant administration.

The DHS awards the UASI grant funds to the State Administrative Agent (SAA) using risk-based methodology and assessment of each grant applicant's proposed solutions to urban area risks. The SAA then disperses the funds to the urban areas and is permitted by grant guidelines to retain up to 20 percent of the grant award to support the designated urban area in the state. The State of California's SAA is the California Governor's Office of Emergency Services (Cal OES). The FY18 UASI funding retained by Cal OES will be provided to the State of California for projects that will benefit the region, but will not be allocated to, or managed by, the LA/LB UA.

In August 2018, the Council authorized the Mayor's Office to apply for the FY18 UASI award, adopted a Governing Body Resolution required by the grantor, and instructed the City Administrative Officer to report to Council with recommendations to accept the FY18 UASI award once funding was allocated (C.F. 18-0397). In October 2018, the DHS awarded \$68,000,000 in FY 18 UASI funds to the LA/LB UA. The Cal OES retained approximately 17 percent, or \$11,764,000, of the allocation, leaving a final allocation of \$56,236,000 for the LA/LB UA.

The City, as the administrative and fiscal agent for the LA/LB UA, distributes the grant funds to the Partner Jurisdictions based on the region's approved allocation plan and funding priorities. The FY18 UASI allocation plan provides funding for four major homeland security focus areas, or Investment Justifications (IJs), as follows:

1. Strengthen interoperable and communications capabilities - \$43,916,666
2. Strengthen information sharing, collaboration capabilities, and law enforcement investigations - \$6,237,635
3. Protection of critical infrastructure and key resources (limited to commercial airports and seaports) - \$1,516,519
4. Catastrophic incident planning response and recovery - \$1,753,380

The remaining \$2,811,800 in FY18 UASI funding will be dedicated to Management and Administration expenditures for the LA/LB UA. Additional detail on the IJs is provided in the Mayor's transmittal dated December 21, 2018.

**City of Los Angeles Allocations**

The FY18 UASI grant award is allocated to the City as follows:

Department	Allocation
Emergency Management Department	\$ 330,000
Los Angeles Fire Department	\$ 1,483,048
Los Angeles Police Department	\$ 6,484,419
Port of Los Angeles	\$ 3,493,729
Mayor's Office (Management and Administration)	2,721,800
<b>Total</b>	<b>\$ 14,512,996</b>

Attachment 4 to the Mayor's transmittal provides a detailed list of the projects to be completed by the City as part of the FY18 UASI program.

The grant guidelines allow up to five percent of the grant award, or \$2,811,800, to be allocated for Management and Administration (M&A) of the grant; however, it should be noted that the allocation for the Mayor's Office for M&A is presented as \$2,721,800 in the table above. The remaining \$90,000 for M&A is reflected in the City of Long Beach's FY18 UASI allocation for its personnel costs associated with managing FY18 UASI grant projects.

Of the Mayor's Office's M&A allocation, funding in the amount of \$2,421,800 will support the salaries and fringe benefits of the Mayor's Office UASI team throughout the grant performance period of September 1, 2018 through May 31, 2021. The Mayor's Office utilizes funding from various UASI grant award cycles to support salaries over several fiscal years. An amount of \$200,000 in M&A funding will cover administrative expenses, including office supplies and grant-related travel. The remaining \$100,000 is allocated towards contractual services for temporary staffing. To procure these services, the Mayor's Office requests the authority to contract with a temporary employment agency to assist the Mayor's Office in grant fiscal operations and compliance according to City and grant standards.

Furthermore, the Mayor's Office requests authority to execute contractual services agreements to implement the projects detailed in Attachment 6 of the Mayor's transmittal dated December 21, 2018. In ensuring the appropriate use of contracting authority, the Mayor's Office will require FY18 UASI-funded City departments to provide quarterly reports summarizing Request for Proposals, other procurements, and contracts that have been issued and/or completed in the implementation of the FY18 UASI grant program.

### **Partner Jurisdiction Allocations and Contracting Authority**

The Mayor's Office requests authority to execute subrecipient agreements with the cities of Burbank, Inglewood, Long Beach, Pasadena, and Santa Monica, and the County of Los Angeles. Partner Jurisdictions will receive a total of \$6,722,974 in FY18 UASI funding. Attachment 7 to the Mayor's transmittal provides a draft of the subrecipient agreement.

The remaining \$35,000,030 in FY18 UASI funds is allocated to the Joint Powers Authority for the LA-RICS project. Funding will be utilized for project management staff salaries, equipment purchases, and construction-related activities on various Land Mobile Radio project sites.

### **FISCAL IMPACT STATEMENT**

There is no impact to the General Fund. Approval of the recommendations in this report will provide a total allocation of \$56,236,000 to various City departments and Los Angeles/Long Beach Urban Area Partner Jurisdictions from the Fiscal Year 2018 Urban Areas Security Initiative (FY18 UASI) Grant award. No matching funds are required. The recommendations in this report are in compliance with the City's Financial Policies in that all grant-eligible costs are fully covered by grant funds.

*RHL:SJ:04190080*