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February 21, 2019

Paul Krekorian, Chair  
Budget and Finance Committee  
Room 435, City Hall

Dear Councilmember Krekorian:

At its meeting held February 20, 2019, the Personnel and Animal Welfare Committee considered reports from the City Administrative Officer (CAO) and the Department of Building and Safety relative to a Fiscal Year 2018-19 Interim Budget Request to authorize additional positions for inspections, engineering, and administrative support for the Department of Building and Safety (Council file No. 18-0600-S160). At that time, the Committee recommended that Council approve the CAO's recommendations, and further recommended that Council:

**INSTRUCT** the CAO and the Department of Building and Safety report in 30 days with recommendations for adding authority for one graphics design position to the Department of Building and Safety for Fiscal Year 2018-19.

Pursuant to the dual referral of this matter, the subject Council file is hereby transmitted to your Budget and Finance Committee for consideration.

Sincerely,

John White, Legislative Assistant  
Personnel and Animal Welfare Committee

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