

INFORMATION, TECHNOLOGY, AND GENERAL SERVICES COMMITTEE REPORT relative to a new Lease between the City and the First African Methodist Episcopal Assistance (FAME) Assistance Corporation for a Council District (CD) 8 Field Office located at 1968 West Adams Boulevard.

Recommendation for Council action:

AUTHORIZE the Department of General Services (GSD) to negotiate and execute a new Lease between the City and FAME Assistance Corporation for office space located at 1968 West Adams Boulevard, Los Angeles, California 90018, with a term of five years and one five-year option to extend, for use as a CD 8 Field Office under the terms and conditions substantially outlined in the subject Municipal Facilities Committee (MFC) report dated August 10, 2020, attached to Council File No. 18-0675.

Fiscal Impact Statement: The MFC reports that there is no additional impact on the General Fund anticipated in the current year, as funding budgeted within the GSD leasing account along with prior-year savings are sufficient to fully fund the Fiscal Year 2020-21 leasing costs of \$64,506.

Community Impact Statement: None submitted.

**TIME LIMIT FILE - OCTOBER 9, 2020**

**(LAST DAY FOR COUNCIL ACTION - OCTOBER 2, 2020)**

#### SUMMARY

At its regular meeting held on August 26, 2020, the Information, Technology, and General Services Committee considered the MFC report dated August 10, 2020 relative to authorizing the GSD to negotiate and execute a new Lease between the City and FAME Assistance Corporation, with a term of five years and one five-year option to extend, for use as a CD 8 Field Office. The proposed Lease includes approximately 1,698 square feet of rentable square footage, 280 square feet of basement level storage, and four parking spaces for a monthly cost of \$3,676, or \$44,112 annually. The landlord will cover all utilities, maintenance, custodial, and property taxes.

After providing an opportunity for public comment, the Committee moved to approve the recommendation contained in the subject MFC report, as detailed above. This matter is now transmitted to the Council for its consideration.

Respectfully Submitted,

INFORMATION, TECHNOLOGY, AND GENERAL SERVICES COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
LEE:	YES
BLUMENFIELD:	YES
RODRIGUEZ:	YES

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**-NOT OFFICIAL UNTIL COUNCIL ACTS-**