



What is Community Level Contracting?

Community Level Contracting is the practice of unbundling large contracts into work packages of \$100,000 or less to provide small businesses an opportunity to do business directly with the City as Prime contractors.

BCA partnered with the Bureau of Sanitation (BOS) on its Mobile Fleet Washing Services RFQ which resulted in two new contractors for the City. Of the two new contractors, one was referred by the Contractor Development Program and is a certified SLB, EBE, and SBE. BCA and BOS are continuing their partnership to develop other small contractor opportunities.

In the meantime, the BOE Street Maintenance and Stormwater Division has joined BOE's Sidewalk Division and LADOT in utilizing the On-Call Small Sidewalk Contractors list

Who is Involved? Key Players



The Small Sidewalk Repair Services Project

35 contractors recruited onto a Pre-Qualified On-Call List

13 contracts have been awarded

2/3 of contractors were first time bidders with the City. (That's 67% !)

Certifications of the Contractors:

- LBE: 40% (14 out of 35)
- MBE: 40% (14 out of 35)
- SBE: 40% (14 out of 35)
- EBE: 29% (10 out of 35)
- WBE: 9% (3 out of 35)
- DVBE: 6% (2 out of 35)



The Process



UNBUNDLING:

- Identifying upcoming contracts that can be broken into smaller contracts (ex. due to the wide spread of locations throughout the City, scope of work needed, etc.)
- BOS: Landscape Maintenance at various locations
- BSS: Landscape Maintenance of Median Islands



RECRUITMENT

- Partnering with community based organizations, agencies, and outlets (ex. Neighborhood Councils) for outreach.
- Create contracts and post an RFQ. Establish a Pre-Qualified On-Call List of Contractors
- Collaborate with City resource & partners to prepare contractors to be contract ready



BOARD APPROVAL & CONTRACT AWARD

- When a task order solicitation is opened, a contractor at the top of the list will be contacted until one accepts and then rotates to the bottom of the list



ACCOUNTABILITY & METRICS

- BCA Inspectors monitor contractor's work to ensure they are compliant and complete a quality job
- BCA reports metrics regarding certification of contractors and effectiveness of the program.

The Vision



DIVERSIFY THE CITY ECONOMY

Make City procurement accessible to everyone and reflective of the diversity of our local businesses.

CELEBRATE "CHAMPIONS OF THE COMMUNITY"



Give recognition to Departments, Bureaus, and People who implement Community Level Contracting

When we uplift small, local and diverse businesses, we uplift the economy of our entire city.

Community Level Contracting gives small businesses the chance to contribute to and be directly involved with the City. For small businesses, successfully completing a contract with the City is a game changer and can open doors to doing business with other public agencies. For the City, it is how we show our values through where we invest our money; it is City staff helping our City's people.