

0150-12190-0000

**T R A N S M I T T A L**

TO  
Council

DATE  
10-06-22

COUNCIL FILE NO.  
20-0841-S25

FROM  
Municipal Facilities Committee

COUNCIL DISTRICT  
1

At its meeting held on September 15, 2022, the Municipal Facilities Committee (MFC) approved the recommendation of the attached General Services Department (GSD) report, which is hereby transmitted for Council consideration. Adoption of the report would authorize GSD to negotiate and execute a lease amendment with the Los Angeles Mission, along with a sublease extension with People Assisting the Homeless (PATH), for approximately 6,271 square feet of space located at 1920 West Third Street, for the operation of an existing Bridge Housing site. The lease and sublease amendment terms are 36 months, with an optional three-year extension. Both amendments will run concurrently and are effective as of April 1, 2022.

There is no anticipated General Fund impact as no revenues will be generated by this lease. On June 7, 2022, Council approved 2022-23 funding totaling \$767,448 from the Additional Homeless Services – General City Purposes (AHS-GCP) Fund (C.F. 20-0841-S25). Construction costs will be funded by the Los Angeles Mission and future maintenance costs will be funded using available AHS-GCP funds.



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Matthew W. Szabo  
Chair, Municipal Facilities Committee

# CITY OF LOS ANGELES

CALIFORNIA

TONY M. ROYSTER  
GENERAL MANAGER  
AND  
CITY PURCHASING AGENT



ERIC GARCETTI  
MAYOR

DEPARTMENT OF  
GENERAL SERVICES  
ROOM 701  
CITY HALL SOUTH  
111 EAST FIRST STREET  
LOS ANGELES, CA 90012  
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September 15, 2022

Honorable City Council  
City of Los Angeles  
c/o City Clerk  
Room 395, City Hall  
Los Angeles, CA, 90012

Attention: Michael Espinosa, Legislative Assistant

**REQUEST AUTHORITY TO NEGOTIATE AND EXECUTE A LEASE AMENDMENT TO  
EXTEND A LEASE WITH LOS ANGELES MISSION AND A SUBLEASE EXTENSION  
WITH PEOPLE ASSISTING THE HOMELESS (PATH) AT 1920 W. 3rd STREET LOS  
ANGELES, CA TO OPERATE AN INTERIM HOUSING SITE**

The Department of General Services (GSD) requests authority to negotiate and execute a lease amendment with the Los Angeles Mission (LA Mission) and the sublease with People Assisting the Homeless (PATH) for the operation of A Bridge Home site located at 1920 W. Third Street Los Angeles, CA 90057 in Council District 1 for interim housing.

**BACKGROUND**

The City's Homeless Coordinator requested that GSD proceed with the negotiation of a 36-month extension lease with LA Mission for approximately 6,271 square feet (sf) at this existing A Bridge Home site for women and families. Subsequently, GSD will amend the sublease agreement with PATH. The site is located in Council District 1.

The facility was utilized as a shelter by a non-profit until December 2017 when the City leased it in 2018. The 10,271-sf property consists of two floors, including 6,271 sf of living space and a 4,000 sf basement. The lease agreement is calculated on the living space only. The facility accommodates approximately 28 women on the main floor and up to five families on the second floor. It also includes storage for residents, three bathrooms/showers, laundry facilities, supportive and community engagement services and security.



**TERMS AND CONDITIONS**

The lease and sublease amendments are effective as of April 1, 2022 for 36 months. A complete set of terms and conditions are outlined on the attached term sheets.

**BUILDING MAINTENANCE, UTILITIES, AND LANDSCAPING**

The landlord, LA Mission, maintains major building systems including plumbing, electrical, roofing, mechanical systems, and all doors including hardware, door frames, and door openers, except for reasonable use and wear and damage resulting from negligent or other acts or omissions by the provider.

Subsequently, PATH provides routine daily and limited preventative maintenance including interior and exterior light fixture lamps, interior paint, smoke detectors, fire extinguishers, localized plumbing drain backups which do not affect the mainline, and damage resulting from negligent or other acts or omissions by the provider.

Furthermore, the Landlord, LA Mission will also maintain any landscaping, if any.

**ENVIRONMENTAL**

On August 24, 2022, City Council determined that this interim housing project involved in this approval was exempt from the California Environmental Quality Act (CEQA) and approved the project (CF No. 20-0841-S25). In its action, Council determined the City's activities related to the homeless shelter at this site are statutorily exempt from CEQA under Public Resources Code Section 21080(b)(4) as a specific action necessary to prevent or mitigate an emergency; Public Resources Code section 21080.27 (AB 1197) applicable to City of Los Angeles emergency homeless shelters; and, because the project uses "Homeless Housing, Assistance and Prevention Program funds," it is exempt under Governor's Order N-32-20; as set forth in the Notice of Exemption in the Council's prior action.

**FUNDING**

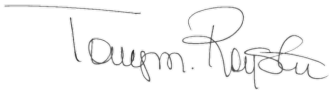
On June 7, 2022, the City Council approved CAO funding recommendations (CF 20-0841-S25) authorizing a total of \$767,448 from the Additional Homeless Services - General City Purpose (AHS-GCP) Fund through June 30, 2023. This includes \$613,200 that was approved for operational costs, and \$154,248 for leasing costs. Funds for construction were not recommended since site improvements will be funded by LA Mission.

**FISCAL IMPACT**

There is no anticipated impact to the General Fund at this time. In Fiscal Year 2022-23, the annual cost to operate this site is \$613,200 and \$154,248 to lease. Additional Homeless Services - General City Purpose (AHS-GCP) Funds can be recommended for any future costs, including maintenance that will be required in the future.

**RECOMMENDATION**

That the Los Angeles City Council, subject to the approval of the Mayor, authorize GSD to negotiate and execute a lease amendment to extend with the landlord, Los Angeles Mission and a subsequent sublease extension between the City of Los Angeles and People Assisting the Homeless (PATH) at 1920 W. Third Street Los Angeles, CA for an interim housing site under the terms and conditions substantially outlined in this report.



Tony M. Royster  
General Manager

Attachments: Term Sheet - LA Mission, Inc.  
Term Sheet - People Assisting the Homeless

## LEASING TERM SHEET

MFC DATE

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LANDLORD

ADDRESS

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TENANT

ADDRESS

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LOCATION

AGREEMENT TYPE

USE

SQUARE FEET

TERM

RENT START DATE

LEASE START DATE

OPTION TERM

HOLDOVER

SUBLET/  
ASSIGNMENT

TERMINATION

RENTAL RATE

ESCALATION

RENTAL ABATEMENT

ADDITIONAL RENT

PROPERTY TAX

OPEX

CAM

OTHER	None
SECURITY DEPOSIT	\$11,539 apply to base rent
MAINTENANCE/ REPAIR	Landlord <input type="button" value="v"/> <input type="text"/>
MAINTENANCE/ REPAIR DETAILS	Landlord fixes all common areas and general maintenance of site
TENANT IMPROVEMENTS	None
PARKING	Per current arrangement, modified on 30 day basis as needed
UTILITIES	Included in rent
CUSTODIAL	Included in rent
SECURITY	Landlord provides
PROP 13 PROTECTION	None <input type="button" value="v"/> <input type="text"/>
INSURANCE	City shall indemnify and hold harmless Landlord <input type="button" value="v"/>
OTHER:	<input type="text"/>

## LEASING TERM SHEET

MFC DATE

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LANDLORD

ADDRESS

---

TENANT

ADDRESS

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LOCATION

AGREEMENT TYPE

USE

SQUARE FEET

TERM

RENT START DATE

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SUBLET/  
ASSIGNMENT

TERMINATION

RENTAL RATE

ESCALATION

RENTAL ABATEMENT

ADDITIONAL RENT

PROPERTY TAX

OPEX

CAM

OTHER	None
SECURITY DEPOSIT	None
MAINTENANCE/ REPAIR	Tenant <input type="text"/>
MAINTENANCE/ REPAIR DETAILS	Master Landlord, LA Mission, shall be responsible for all common areas and general maintenance of site. Tenant shall be responsible for daily and preventative maintenance.
TENANT IMPROVEMENTS	None. Landlord shall perform some work under PATH's request
PARKING	As available on Premises
UTILITIES	PATH shall be responsible for all utilities
CUSTODIAL	PATH shall be responsible for all utilities
SECURITY	PATH shall be responsible for all security of the site
PROP 13 PROTECTION	None <input type="text"/>
INSURANCE	PATH shall indemnify and hold harmless Landlord
OTHER:	<input type="text"/>