

INFORMATION, TECHNOLOGY, AND GENERAL SERVICES COMMITTEE REPORT
relative to proposed additions to records disposition schedule for the Port of Los Angeles
(POLA), Accounting Division, Schedule HDX/01.

Recommendations for Council action:

1. APPROVE the two proposed additions to the records disposition schedule for the Accounting Division of the POLA, Schedule HDX/01.
2. FIND that the proposed additions to the records disposition schedule have been processed in accordance with the requirements of the Los Angeles Administrative Code Section 12.3.

Fiscal Impact Statement: None submitted by the City Attorney. Neither the City Administrative Officer nor the Chief Legislative Analyst has completed a financial analysis of this report.

Community Impact Statement: None submitted.

SUMMARY

At its regular meeting held on September 11, 2019, the Information, Technology, and General Services Committee considered a City Attorney report relative to two proposed additions to records disposition schedule for the POLA, Accounting Division, Schedule HDX/01.

After providing an opportunity for public comment, the Committee moved to approve the recommendations contained in the City Attorney report, as detailed above. This matter is now transmitted to the Council for its consideration.

Respectfully Submitted,

INFORMATION, TECHNOLOGY, AND GENERAL SERVICES COMMITTEE



<u>MEMBER</u>	<u>VOTE</u>
LEE:	YES
BLUMENFIELD:	ABSENT
RODRIGUEZ:	YES

LC 09/11/19

-NOT OFFICIAL UNTIL COUNCIL ACTS-