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April 15, 2021

Councilmember Curren Price, Chair
Economic Development and Jobs Committee
Attn: Adam Lid

RE: COUNCIL FILE TRANSMITTAL

On April 15, 2021, the Information, Technology, and General Services Committee considered a City Administrative Officer (CAO) report relative to regional procurement portal cost recovery and outreach, Council file No. 19-0078.

After consideration, the Committee moved to approve the report as amended. The amendments are as follows:

1. Receive and file Recommendation No. 1 of the CAO report dated March 11, 2021, attached to the Council file.
2. Instruct the Information Technology Agency (ITA) and Chief Procurement Officer (CPO) to monitor the program/portal usage and provide usage data to the CAO after 6 months following implementation of the program.
3. Adopt recommendations Nos. 2-5 of said CAO report.
4. Authorize the CPO to set internal and external policy on the use of the City's procurement system; and, Authorize the CPO to grant access to non-City organizations to use the regional solicitation platform to post non-City procurement opportunities.
5. Instruct the CAO to identify funding to support any unmet need of the program, verified by usage data, including the cost of additional licenses in the event the current number of licenses are not sufficient to support platform participation levels.

This file is now transmitted to the Economic Development and Jobs Committee.

Michael Espinosa
Legislative Assistant
Information, Technology, and General Services Committee
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<u>MEMBER</u>	<u>VOTE</u>
RAMAN:	YES
BLUMENFIELD:	YES
PRICE:	YES