

HOUSING COMMITTEE REPORT relative to a request for authority to execute a professional services contract with Global Environmental Network, Inc. (Global Environmental Network) for mandatory occupational health and safety training.

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. AUTHORIZE the General Manager, Los Angeles Housing and Community Investment Department (HCIDLA), or designee, to execute a professional services agreement with Global Environmental Network for the provision of mandatory occupational health and safety training services with a contract term of three years from April 1, 2019 through March 31, 2022 and a cumulative compensation amount not to exceed \$110,000, subject to the review and approval of the City Attorney as to form, compliance with the City's contracting requirements, and contingent upon the availability of special funds.
2. AUTHORIZE the Controller to establish a new appropriation account, 43R620 - Code Enforcement Training; and, APPROPRIATE \$50,000 within the Code Enforcement Trust Fund No. 41M/43; and to expend those funds upon proper demand of the General Manager, HCIDLA.
3. AUTHORIZE the General Manager, HCIDLA to prepare Controller's instructions and any technical adjustments consistent with Mayor and City Council actions, subject to the approval of the City Administrative Officer (CAO); and, REQUEST the Controller to implement these instructions.
4. INSTRUCT the HCIDLA to incorporate language into the subject agreement indicating that compensation of the contract is contingent upon the availability of special funds.

Fiscal Impact Statement: The CAO reports there is no impact to the General Fund. The proposed contract with Global Environmental Network will be provided by the Code Enforcement Trust Fund No. 41M. The recommendations contained in the April 4, 2019 CAO report are in compliance with the City Financial Policies in that funding for the proposed contract is available within the identified funds.

Community Impact Statement: None submitted.

Summary:

On April 10, 2019, your Committee considered April 4, 2019 CAO and February 25, 2019 HCIDLA reports relative to a request for authority to execute a professional services contract with Global Environmental Network to provide mandatory occupational health and safety training. According to the CAO, the HCIDLA is requesting approval to execute a professional services agreement with Global Environmental Network for the provision of Memorandum of Understanding (MOU) mandatory occupational health and safety training services with a contract term of three years from April 1, 2019 through March 31, 2022 and a compensation amount not to exceed \$110,000. The HCIDLA intends to expend \$50,000 during the current Fiscal Year (FY). The amounts for FYs 2020 and 2021 will be requested through the annual budget process. The proposed contract will be funded by the Code Enforcement Trust Fund.

The HCID is proposing to "piggyback" on the procurement completed by the Harbor Department (Harbor) to seek occupational health and safety training services. Harbor received three proposals and selected all three companies to provide health and safety training and services. The HCIDLA contacted the three pre-qualified vendors directly to request quotes and selected Global Environmental Network after reviewing quote submissions. Subsequent to the release of HCIDLA's February 25, 2019 report, the HCIDLA provided a revised Exhibit C, *Health and Safety Training and Personnel Services Rate Schedule*, which is attached to the report. The HCIDLA indicates that approval of this proposed agreement will allow it to provide annual mandatory training for 145 inspection personnel in compliance with the provisions of MOU No. 5, Inspectors Unit. Since the proposed contract will carry over into FYs without an adopted City budget, the City Attorney advised that language should be added to the agreement indicating that compensation is subject to the availability of special funds. After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the recommendations contained in the CAO report and detailed in the above recommendations. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

HOUSING COMMITTEE



<u>MEMBER</u>	<u>VOTE</u>
CEDILLO:	YES
KREKORIAN:	YES
HARRIS-DAWSON:	YES

ARL
4/10/19

-NOT OFFICIAL UNTIL COUNCIL ACTS-