

HOUSING COMMITTEE REPORT relative to request for authority to release a Request for Proposals (RFP) for occupancy monitoring and proposed Fourth Amendment to Contract No. C-125926 with the Community Development Commission (CDC) of Los Angeles County (County) and Emphasys Computer Solutions, Inc. (Emphasys).

Recommendations for Council action:

1. AUTHORIZE the General Manager, Los Angeles Housing and Community Investment Department (HCIDLA), or designee, to:
 - a. Prepare and release an RFP to solicit bids for Occupancy Monitoring Services, subject to the City Attorney review as to form, as detailed in Attachment 1 of the March 13, 2019 HCIDLA report, attached to the Council file.
 - b. Execute a Fourth Amendment to Contract No. C-125926 with the County CDC for the continued provision of an affordable housing listing service, to increase compensation by \$75,306, for a cumulative compensation amount not to exceed \$443,175, and to extend the contract term by 12 months from July 1, 2019 through June 30, 2020 for a revised contract term of five years, in substantial conformance with the draft amendment contained in the May 6, 2019 City Administrative Officer (CAO) report, attached to the Council file and subject to:
 - i. Review and approval of the City Attorney as to form.
 - ii. Compliance with the City's contracting requirements.
 - iii. Approval of the Mayor's Proposed 2019-20 Budget.
2. INSTRUCT the HCIDLA to report on the results of the RFP process and proposal evaluation and to request authority to negotiate and execute contracts with the selected contractor(s) along with funding recommendations.

Fiscal Impact Statement: The CAO reports that there is no impact to the General Fund. The contract resulting from the RFP and the proposed Fourth Amendment to Contract No. C-125926 with the Community Development Commission of the County of Los Angeles and Emphasys will be provided by the HOME Investment Partnership Program Fund No. 561, the Municipal Housing Finance Fund No. 815, and the Low and Moderate Income Housing Fund No. 55J. The recommendations are in compliance with the City's Financial Policies in that funding for the proposed activities is available within the identified funds.

Community Impact Statement: None submitted.

TIME LIMIT FILE - JUNE 3, 2019

(LAST DAY FOR COUNCIL ACTION - MAY 31, 2019)

Summary:

On May 8, 2019, your Committee considered May 6, 2019 CAO and March 13, 2019 HCIDLA reports relative to request for authority to release an RFP for occupancy monitoring and proposed Fourth Amendment to Contract No. C-125926 with the Community Development Commission of the County of Los Angeles and Emphasys. According to the CAO, the HCIDLA is requesting authority to release an RFP for contractors to provide occupancy monitoring services of affordable housing, in substantial conformance with the draft RFP included as Attachment 1 to the March 13, 2019 HCIDLA report. The HCIDLA is also requesting authority to execute a Fourth Amendment (Amendment) to the Cooperation Agreement (C-125926) with the Community Development Commission of the County of Los Angeles (County) and Emphasys for the continued provision of an affordable housing listing service where HCIDLA housing developments are posted for the public.

The CAO concurs with HCIDLA's recommendations with the addition of instructing HCIDLA to report back to the Mayor and Council on the results of the RFP and request authority to negotiate and execute contracts. RFP for Occupancy Monitoring The term of the contract resulting from the RFP is anticipated to be from January 1, 2020 through December 31, 2021, with two one-year renewal options, subject to contractor performance, availability of funding, and need. The initial compensation amount is not to exceed \$1,306,837, which was requested during the 2019-20 annual budget process and is subject to the Mayor and Council approval. Funding would be provided by the HOME Investment Partnership Program Fund No. 561, the Municipal Housing Finance Fund No. 815, and the Low and Moderate Income Housing Fund No. 55J. After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the recommendations contained in the CAO report. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

HOUSING COMMITTEE



<u>MEMBER</u>	<u>VOTE</u>
CEDILLO:	YES
KREKORIAN:	ABSENT
HARRIS-DAWSON:	YES

ARL
5/8/19

-NOT OFFICIAL UNTIL COUNCIL ACTS-