

HOUSING COMMITTEE REPORT relative to proposed Second Amendment to Contract No. C-128506 with Keyser Marston Associates, Inc. (Keyser Marston) for the continued provision of technical services related to Los Angeles Housing and Community Investment Department (HCIDLA) multifamily and homeownership projects.

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. AUTHORIZE the General Manager, HCIDLA, or designee, to:
 - a. Execute a Second Amendment to Contract No. C-128506 with Keyser Marston for the continued provision of technical services related to project feasibility and real estate underwriting of HCIDLA multi-family and homeownership projects, in substantial conformance with the draft Amendment attached to the May 1, 2019 City Administrative Officer (CAO) report and attached to the Council file and subject to the review and approval of the City Attorney as to form and compliance with the City's contracting requirements, to:
 - i. Increase compensation by \$65,000, for a cumulative compensation amount not to exceed \$480,000.
 - ii. Extend the contract term by four months from June 24, 2019 through October 23, 2019 for a revised total contract term of three years.
 - b. Prepare Controller instructions and make any necessary technical adjustments consistent with the Mayor and Council actions on this matter, subject to the approval of the CAO.
2. AUTHORIZE the Controller to transfer \$65,000 within the Low and Moderate Income Housing Fund, Fund 55J as follows:

<u>From:</u>	<u>Title</u>	
<u>Account Name</u>		<u>Amount</u>
43J412	Service Delivery	\$65,000

<u>To:</u>	<u>Title</u>	
<u>Account Name</u>		<u>Amount</u>
43M844	Technical Services	\$65,000

Fiscal Impact Statement: The CAO reports that there is no impact to the General Fund. The proposed Second Amendment to the contract with Keyser Marston will be provided by the Low and Moderate Income Housing Fund No. 55J. The recommendations are in compliance with the City's Financial Policies in that funding for the proposed amendment is available within the identified funds.

Community Impact Statement: None submitted.

TIME LIMIT FILE - JUNE 17, 2019

(LAST DAY FOR COUNCIL ACTION - JUNE 14, 2019)

Summary:

On May 8, 2019, your Committee considered a May 1, 2019 CAO and April 12, 2019 HCIDLA reports relative to proposed Second Amendment to Contract No. C-128506 with Keyser Marston for the continued provision of technical services related to HCIDLA multi-family and homeownership projects. According to the CAO, the HCIDLA is requesting authority to execute a proposed Second Amendment (Amendment) to Contract No. C-128506 with Keyser Marston for the continued provision of technical services related to project feasibility and underwriting of HCIDLA multi-family and homeownership projects. Additional details regarding the technical services can be found in the HCIDLA's April 12, 2019 report. The proposed Amendment would allow the HCIDLA to increase compensation by \$65,000, for a cumulative compensation amount of \$480,000, and increase the contract term by four months from June 24, 2019 through October 23, 2019, for a cumulative contract term of three years. The original contract, First Amendment, and proposed Second Amendment cumulatively total \$480,000.

Keyser Marston is a vendor selected from the CAO's pre-qualified list of consultants for technical services related to strategic planning for City-owned real estate assets and economic development, which will expire on June 23, 2019. The HCIDLA reports and the CAO confirmed that a new procurement is in progress and a new list of vendors is expected to be established on June 2019. The HCIDLA indicates that the proposed Amendment is needed to prevent a gap in services while the services are re-procured, a new vendor is selected, and a new contract is negotiated and executed. This CAO concurs with the recommendations of the HCIDLA. After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the recommendations contained in the CAO report. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

HOUSING COMMITTEE



<u>MEMBER</u>	<u>VOTE</u>
CEDILLO:	YES
KREKORIAN:	ABSENT
HARRIS-DAWSON:	YES

ARL
5/8/19

-NOT OFFICIAL UNTIL COUNCIL ACTS-