

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: July 27, 2020

To: The City Council

From: 
Richard H. Llewellyn, Jr., City Administrative Officer

Subject: **LOS ANGELES ADMINISTRATIVE CODE AMENDMENT PERTAINING TO NON-REPRESENTED SALARY CORRECTION FOR SENIOR BENEFITS ANALYST I (CODE 9109-1) AND SENIOR BENEFITS ANALYST II (CODE 9109-2)**

RECOMMENDATIONS

The City Administrative Officer recommends the following actions by the City Council and Mayor:

1. That the City Council, subject to the approval of the Mayor, adopt the attached ordinance, approved as to form and legality by the City Attorney, amending Schedule "A" of Section 4.61 of the Los Angeles Administrative Code, to reflect a salary change for the non-represented class and pay grades of Senior Benefits Analyst I (Code 9109-1) and Senior Benefits Analyst II (Code 9109-2).
2. That the City Council authorize the Controller and the City Administrative Officer to correct any clerical errors, or, if approved by the City Attorney, any technical errors in the above ordinance.

SUMMARY

A correction to the salary range numbers listed in the Schedule "A" ordinance (Ordinance No. 186352) for the operative dates of January 19, 2020, January 31, 2021, and June 19, 2022 for the non-represented classification and pay grades of Senior Benefits Analyst I (Code 9109-1) and Senior Benefits Analyst II (Code 9109-2), is necessary to maintain the intended salary parity with the represented classification and pay grades of Senior Administrative Analyst I (Code 1541-1) and Senior Administrative Analyst II (Code 1541-2).

The ordinance submitted herewith reflect the above-described changes.

FISCAL IMPACT

Any costs associated with the changes reflected in the attached ordinances will be absorbed within budgeted funds for the employing departments.

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Attachments