

COMMUNICATION FROM THE CHAIR, PERSONNEL AND ANIMAL WELFARE COMMITTEE relative to the re-exemption of one Assistant General Manager (Class Code 1745) for the Personnel Department from the Civil Service provisions of the City Charter.

Recommendation for Council action:

APPROVE the re-exemption of one Assistant General Manager (Class Code 1745) for the Personnel Department pursuant to Charter Section 1001(b).

Fiscal Impact Statement: Neither the City Administrative Officer nor the Chief Legislative Analyst has completed a financial analysis of this report.

Community Impact Statement: None submitted.

TIME LIMIT FILE - MARCH 25, 2020

(LAST DAY FOR COUNCIL ACTION - MARCH 25, 2020)

Summary:

On March 4, 2020, the Committee Chair considered a February 25, 2020 communication from the Mayor relative to the re-exemption of one Assistant General Manager (Class Code 1745) for the Personnel Department pursuant to Charter Section 1001(b). according to the Mayor, this Assistant General Manager position was previously approved for exemption under 1001(b) by Council and was subsequently filled. Charter Section 1001(b)(1) requires that, "When the position is vacated, the exemption shall terminate unless reauthorized in accordance with this subsection." The current Assistant General Manager has advised the department of his intention to retire in March, 2020. Charter Section 1001(b) allows up to 150 persons to be exempt, of which 144 are approved. Approval of this request will increase the count. As of February 25, 2020, this request will be in the 145th position of the 150 exemptions. There are an additional 50 exempt positions added by the City Council pursuant to Charter Section 1001(b)(4), of which 11 are filled. The Assistant General Manager position will report directly to the General Manager of the Personnel Department and assist in overseeing the planning, implementation, monitoring, evaluation, and overall administration of multiple functional areas and projects within the Personnel Department including, but not limited to:

- Client Services- Providing human resources support for 24 City departments which are separated into three distinct personnel services divisions. Functions will include coordinating and preparing discipline cases, resolving staffing issues, advising and responding to case law and proposed legislation affecting civil service employment.
- Human Resources and Payroll (HRP) Project- In collaboration with the Office of the Controller, the Information Technology Agency, and the City Administrative Officer, the Personnel Department is leading the effort to replace the City's existing, 20-year-old customized payroll system with a modern human resources and payroll solution with enhanced functionality.

After consideration and having provided an opportunity for public comment, the Committee Chair moved to recommend approval of the exemption as described in the February 25, 2020 communication from the Mayor and detailed in the above recommendation. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

COUNCILMEMBER PAUL KORETZ, CHAIR
PERSONNEL AND ANIMAL WELFARE COMMITTEE

MEMBER VOTE

KORETZ: YES

LEE: ABSENT

PRICE: ABSENT

ARL

3/4/20

-NOT OFFICIAL UNTIL COUNCIL ACTS-