

## TRANSMITTAL

To: **THE COUNCIL**

Date: **10/27/23**

From: **THE MAYOR**

TRANSMITTED FOR YOUR CONSIDERATION. PLEASE SEE ATTACHED.

A handwritten signature in black ink, appearing to read "Chris Thompson", with a long horizontal flourish extending to the right.

(Chris Thompson) for

**KAREN BASS**  
Mayor

**BOARD OF  
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# City of Los Angeles

CALIFORNIA



**KAREN BASS**  
MAYOR

**DEPARTMENT OF  
ANIMAL SERVICES**

221 N. Figueroa Street  
6<sup>TH</sup> Floor, Suite #600  
Los Angeles, CA 90012

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STAYCEE DAINS  
GENERAL MANAGER

CURTIS R. WATTS  
ASSISTANT GENERAL MANAGER  
Administration

ANNETTE G. RAMIREZ  
ASSISTANT GENERAL MANAGER  
Lifesaving

DR. JEREMY PRUPAS  
CHIEF VETERINARIAN

September 18, 2023

The Honorable Karen Bass  
Mayor, City of Los Angeles  
200 N. Spring Street, Room 303  
Los Angeles, CA 90012

Attention: Ms. Heleen Ramirez, Office of the Mayor

**RE: FINAL DISBURSEMENT OF LIQUIDATED FUNDS FROM ESTATE OF KENNETH G. ANDERSON (C.F. #20-0262) AND REQUEST TO TRANSFER FUNDS FROM THE ANIMAL WELFARE TRUST FUND TO THE GENERAL SERVICES DEPARTMENT TO RENOVATE THE TRAINING YARDS AT THE SOUTH LOS ANGELES ANIMAL SHELTER**

Recommendation for Council Action, subject to the approval of the Mayor:

1. **APPROVE** the transfer of \$168,417 from the Animal Welfare Trust Fund – Fund 859, Account 060056 – Rosemary Long Anderson Gift, to the General Services Department, in the amounts of \$31,062 to Account 001014 – Salaries Construction, and \$137,355 to Account 003180 – Construction Materials;
2. **FORWARD** these transfer instructions to the Mayor and City Council for approval.

**SUMMARY:**

Pursuant to Los Angeles Administrative Code Section 5.200(c), any monetary gift, contribution, or bequest to be accepted and used by the Department of Animal Services (Department) that exceeds \$25,000 must be approved by the City Council.

On August 24, 2018, Kenneth G. Anderson died in the County of Los Angeles. He was a longtime resident of the City of Los Angeles. His will, which was admitted to probate on November 19, 2018, directed the residue of his estate to be donated to an animal shelter (without naming a specific entity). At the time of his death, Mr. Anderson had prepared an unexecuted Living Trust designating the "Creating a Humane LA"

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SUBJECT: Transmittal to Mayor and Council

**FINAL DISBURSEMENT OF LIQUIDATED FUNDS FROM ESTATE OF KENNETH G. ANDERSON (C.F. #20-0262) AND REQUEST TO TRANSFER FUNDS FROM THE ANIMAL WELFARE TRUST FUND TO THE GENERAL SERVICES DEPARTMENT TO RENOVATE THE TRAINING YARDS AT THE SOUTH LOS ANGELES ANIMAL SHELTER**

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Department of Animal Services (Department) South Los Angeles Animal Shelter as the specific charitable entity with respect to the disposition of the residue of his trust estate whereas his will. The Estate's Executor believes the Animal Welfare Trust Fund is the appropriate charitable organization based upon its stated purpose to enhance the quality of life for shelter and other animals by funding animal supplies, medical equipment, improvements to Animal Shelters and other animal welfare-related projects undertaken by the Department.

In January 2020, the Department was contacted by Attorney James H. Sipple, on behalf of the Executor for the Estate of Kenneth G. Anderson notifying the Department that its South Los Angeles Shelter had been identified by the Estate's Executor to receive the residue of the descendant's substantial estate, should the court grant the Executor's petition scheduled for hearing on April 20, 2020, in the Central-Stanley Mosk Courthouse of the Superior Court of California, County of Los Angeles, 111 North Hill Street, Los Angeles, CA 90012.

On November 12, 2022, Mr. Sipple informed the City Attorney's Office that the Court approved the Petition for Final Distribution regarding the Estate of Kenneth Anderson on October 17, 2022, and that the Final Order for Distribution was received on November 11, 2022. Pursuant to the Court Order, the total sum of \$2,814,850.97, which was comprised of cash in the amount of \$2,814,310.72 and a U.S. coin and currency collection worth no more than face value of \$540.25 was to be distributed to the Animal Welfare Trust Fund. Mr. Sipple stated that the estate has a reserve of approximately \$5,000 to prepare the final income tax return and to handle any closing expenses. After the 2022 tax return filed on or before April 15, 2023, the Executor will provide an informal accounting and any remaining reserve will be distributed thereafter.

On December 22, 2022, the \$2,814,850.97 bequest was transferred to the City's bank account through an electronic funds transfer. In accordance with the bequest documents, the Department requested for the creation of a new appropriation account within the Animal Welfare Trust Fund entitled, "Rosemary Long Anderson Gift" for the bequest. The City deposited the funds on February 2, 2023. The Department reclassified the funds to the Rosemary Long Anderson Gift account on February 27, 2023.

Using the funds to renovate the training yard is in accordance with the bequest documents, as this renovation will provide for the health and welfare of the dogs that will be provided enrichment when they are walked and participate in playgroups.

On September 12, 2023, the Board of Animal Services Commissioners authorized to accept the Final Disbursement of Liquidated Funds from Estate of Kenneth G. Anderson (C.F. #20-0262) and Request to Transfer Funds from the Animal Welfare Trust Fund to the General Services Department to Renovate the Training Yards at the South Los Angeles Animal Shelter subject to the approval of the City Council and Mayor.

**FISCAL IMPACT:**

There will be no financial impact to the General Fund. This bequest will be deposited into the Animal Welfare Trust Fund – Fund No. 859, Account 060056 – Rosemary Long Anderson Gift, is to be used to provide the humane treatment of animals, including providing for their protection, health, safety, and welfare at the South Los Angeles Animal Shelter.

SUBJECT: Transmittal to Mayor and Council

**FINAL DISBURSEMENT OF LIQUIDATED FUNDS FROM ESTATE OF KENNETH G. ANDERSON  
(C.F. #20-0262) AND REQUEST TO TRANSFER FUNDS FROM THE ANIMAL WELFARE TRUST  
FUND TO THE GENERAL SERVICES DEPARTMENT TO RENOVATE THE TRAINING YARDS AT  
THE SOUTH LOS ANGELES ANIMAL SHELTER**

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Respectfully submitted,

A handwritten signature in black ink, appearing to be 'SD', followed by a horizontal line extending to the right.

Staycee Dains  
General Manager

Attachment: Adopted Board Report – Final Disbursement of Liquidated Funds from Estate of Kenneth G. Anderson (C.F. #20-0262) and Request to Transfer Funds from the Animal Welfare Trust Fund to the General Services Department to Renovate the Training Yards at the South Los Angeles Animal Shelter

cc: Jacqueline Reyes, City Administrative Officer  
Sharon Lee, Los Angeles Animal Services

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CHIEF VETERINARIAN

**Report to the Board of Animal Services Commissioners**

**MEETING DATE:** September 12, 2023

**PREPARED BY:** Sharon Lee

**REPORT DATE:** September 7, 2023

**TITLE:** Senior Management Analyst II

**SUBJECT: FINAL DISBURSEMENT OF LIQUIDATED FUNDS FROM ESTATE OF KENNETH G. ANDERSON (C.F. #20-0262) AND REQUEST TO TRANSFER FUNDS FROM THE ANIMAL WELFARE TRUST FUND TO THE GENERAL SERVICES DEPARTMENT TO RENOVATE THE TRAINING YARDS AT THE SOUTH LOS ANGELES ANIMAL SHELTER**

**BOARD ACTION RECOMMENDED:**

1. **APPROVE** the transfer of \$168,417 from the Animal Welfare Trust Fund – Fund 859, Account 060056 – Rosemary Long Anderson Gift, to the General Services Department, in the amounts of \$31,062 to Account 001014 – Salaries Construction, and \$137,355 to Account 003180 – Construction Materials;
2. **FORWARD** these transfer instructions to the Mayor and City Council for approval.

**BACKGROUND:**

On August 24, 2018, Kenneth G. Anderson died in the County of Los Angeles. He was a longtime resident of the City of Los Angeles. His will, which was admitted to probate on November 19, 2018, directed the residue of his estate to be donated to an animal shelter (without naming a specific entity). At the time of his death, Mr. Anderson had prepared an unexecuted Living Trust designating the Department of Animal Services (Department) South Los Angeles Animal Shelter as the specific charitable entity with respect to the disposition of the residue of his trust estate whereas his will. The Estate's Executor believes the Animal Welfare Trust Fund is the appropriate charitable organization based upon its stated purpose to enhance the quality of life for shelter and other animals by funding animal supplies, medical equipment, improvements to Animal Shelters and other animal welfare-related projects undertaken by the Department.

In January 2020, the Department was contacted by Attorney James H. Sipple, on behalf of the Executor for the Estate of Kenneth G. Anderson notifying the Department that its South Los Angeles "Creating a Humane LA"

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Shelter had been identified by the Estate's Executor to receive the residue of the descendant's substantial estate, should the court grant the Executor's petition scheduled for hearing on April 20, 2020, in the Central-Stanley Mosk Courthouse of the Superior Court of California, County of Los Angeles, 111 North Hill Street, Los Angeles, CA 90012.

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**SUMMARY:**

In accordance with the Department's February 19, 2020 report to the Board of Animal Services Commissioners, the Department is to prepare an annual report containing an account balance for the "Rosemary Long Anderson Gift" and include an itemized listing of all prior year expenditures and proposed future expenditures. The Department is requesting to use \$168,417 of the bequest to renovate the training yard at the South Los Angeles Animal Shelter.

The training yard at the South Los Angeles Animal Shelter needs to be renovated in order for staff and volunteers to safely walk and provide enrichment for dogs. The Department obtained the attached quote from the General Services Department for the renovation work, which consists of modifying the existing fence line to create an alternate gate opening, changing the gate function on the existing gate, removing landscaping along the fence line, building two shade sails throughout the yard, and adding two kennel runs (sally ports) with gates. Upon completion of the renovation work, the Department plans to install a plaque to recognize the Andersons for their bequest to the Department.

Using the funds to renovate the training yard is in accordance with the bequest documents, as this renovation will provide for the health and welfare of the dogs that will be provided enrichment when they are walked and participate in playgroups.

**FISCAL IMPACT:**

There will be no financial impact to the General Fund. The bequest deposited into the Animal Welfare Trust Fund – Fund No. 859, Account 060056 – Rosemary Long Anderson Gift, is to be used to provide the humane treatment of animals, including providing for their protection, health, safety, and welfare at the South Los Angeles Animal Shelter.

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Approved:



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Staycee Dains, General Manager

Attachment

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**BOARD ACTION:**

<input checked="" type="checkbox"/>	Passed	<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Passed with noted modifications	<input type="checkbox"/>	Continued
<input type="checkbox"/>	Tabled	<input type="checkbox"/>	New Date