

**INTRADEPARTMENTAL CORRESPONDENCE**

February 27, 2020  
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**TO:** Honorable Board of Police Commissioners

**FROM:** Executive Director, Board of Police Commissioners

**SUBJECT: RECOMMENDED ADJUSTMENTS TO INITIAL (NEW) AND RENEWAL ALARM SUBSCRIBERS PERMIT FEES FOR CALENDAR YEARS 2020-2022**

**RECOMMENDED ACTION:**

That the Board of Police Commissioners:

1. APPROVE and RECOMMEND adoption of the adjustments to the fee structure for initial (new) and renewal alarm permit fees; and,
2. TRANSMIT the report to the City Council.

**BACKGROUND**

The Mayor’s Executive Directive No. FM-3, directs all Departments to submit a report annually to the City Administrative Officer setting forth the costs for each special service it renders including recommendations for adjustments to the fee structure. Due to a class action lawsuit challenging the City’s fee for issuing burglar alarm permits, the Police Commission did not submit a recommended fee for the initial and renewal alarm permits for the 2020 calendar year because the fee was the subject of class action settlement pending court approval.

**DISCUSSION**

On February 26, 2020, the Los Angeles Superior Court entered final judgment approving a class action settlement in *Linderman, et al. v. City of Los Angeles*, Los Angeles Superior Court Case No. BC650785. Under the settlement, the City’s initial (new) fee for an alarm permit is \$43 and the annual renewal fee for an alarm permit is \$26 for the calendar years 2020-2022.<sup>1</sup> The City

<sup>1</sup> The settlement includes a one-time fee adjustment credit toward the annual renewal fee for an alarm permit for the 2021 calendar year. A fee adjustment credit in the estimated amount of \$14.31 will be included on all alarm-renewal invoices sent in the fall of 2020 for the 2021 calendar year. The fee adjustment credits are non-transferable and in-lieu payments for the fee adjustment credits are not available under the settlement to class members who do not timely pay the annual renewal fee for 2021 alarm permits.

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agreed to enact an ordinance amending Los Angeles Municipal Code Section 103.12 to reflect the updated fee schedule for the alarm permits pursuant to the settlement terms.

The Police Commission will conduct its next cost analysis of these fees in 2022 to set updated cost-based fees for the 2023 calendar year. If you have any questions, please contact me at (213) 236-1400.

  
RICHARD M. TEFANK, Executive Director  
Board of Police Commissioners

BOARD OF  
POLICE COMMISSIONERS  
Approved *March 3, 2020*  
Secretary *Maria Silva*