

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: October 15, 2020

To: The City Council

From: Richard H. Llewellyn, Jr., City Administrative Officer



Subject: **LOS ANGELES ADMINISTRATIVE CODE AMENDMENT TO ADD UNPAID HOLIDAYS FOR NON-REPRESENTED EMPLOYEES IN FY 2020-21**

RECOMMENDATIONS

It is recommended that the City Council, subject to approval by the Mayor:

1. Adopt the attached ordinance, approved as to form and legality by the City Attorney, amending Section 4.120 of the Los Angeles Administrative Code, to add two (2) unpaid holidays for non-represented employees during Fiscal Year 2020-21.
2. Authorize the Controller and the City Administrative Officer to correct any clerical errors, or, if approved by the City Attorney, any technical errors in the above ordinance.

SUMMARY

On September 14, 2020, the City Council adopted a recommendation to implement 18 furlough days for most civilian employees effective October 11, 2020. Through negotiations with our labor partners, cost saving letters of agreement were prepared and sent to Council for approval (CF# 20-0600-S56).

On October 13, 2020, the Los Angeles City Council adopted Fiscal Year (FY) 2020/21 Cost Savings Letters of Agreement (LOA) entered into between the City and 11 of the City's labor partners. These LOAs provide for two (2) unpaid days in addition to other agreed upon terms as cost savings to further delay and/or eliminate the need for furloughs. The attached amendment will allow the same two (2) unpaid days for non-represented employees.

FISCAL IMPACT

The fiscal impact reported in the original transmittal of the 11 LOA's was approximately \$21.4M in fiscal 2020-2021. That figure is inclusive of savings from non-represented employees.

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Attachment