

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

0590-00123-0025

Date: June 17, 2020

To: Budget and Finance Committee

From: Richard H. Llewellyn, Jr., City Administrative Officer Subject: **RESPONSE TO BUDGET MOTION 25 (C.F. 20-0600-S25) CITY CLERK –
SUPPORT FOR THE PLANNING AND LAND USE MANAGEMENT
COMMITTEE****RECOMMENDATION**

Instruct the City Clerk to place on the agenda of the first regular Council meeting on July 1, 2020, or shortly thereafter, the following instructions:

That the Council, subject to the approval of the Mayor:

1. Transfer \$160,000 from the Department of City Planning Fund No. 100/68, Account 001010, Salaries General, to the City Clerk Fund No. 100/14, Account 001010, Salaries General, to support the Planning and Land Use Management Committee; and,
2. Authorize the City Administrative Officer to make technical corrections as necessary to the above transaction to implement the Mayor and Council intentions.

DISCUSSION

Budget Motion Number 25 recommends that the 2020-21 Budget be amended to provide funding to support the Planning and Land Use Management (PLUM) Committee in light of increased and unique technical and legal workload demands. Specifically, the Motion recommends decreasing the Department of City Planning's (DCP) Salaries General Account by \$160,000 and increasing the City Clerk's Salaries General Account by a like amount. The funding source is the General Fund.

The proposed recommendation is similar to what was adopted for the 2019-20 Budget (C.F. 19-0600-S134), in that staff with technical planning expertise will support the work of the PLUM Committee. In light of the increasing workload demands, technical requirements of planning issues, and complex legal matters, this Office recommends approval of the \$160,000 transfer from the Planning Department to the City Clerk.

The transfer of \$160,000 from the DCP Salaries General Account would reduce DCP's salaries funding. As a result, DCP may be required to identify increased revenues or reduce expenditures to offset this budget reduction. This Office will monitor the DCP vacancies and advise on any issues that may arise as part of the Financial Status Reports.

FISCAL IMPACT STATEMENT

The recommendations in this report will have no negative impact on the General Fund and will result in no net increase to the 2020-21 Budget.

FINANCIAL POLICY COMPLIANCE

The recommendations in this report comply with the City's Financial Policies.

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