


**REPORT OF THE
LOS ANGELES UNIFIED SCHOOL DISTRICT REDISTRICTING COMMISSION**

DATE: June 9, 2021
TO: Honorable Members of the Los Angeles City Council
FROM: Andrew J. Westall, Executive Director 

COMMISSION BUDGET FY 2020-21

SUMMARY

As noted in Charter Section 802(b), “There shall be a Redistricting Commission to advise the Council on drawing of Board district lines. The Commission members shall be appointed in the following manner: one by each member of the Board of Education, four by the Council President, and four by the Mayor. Notwithstanding the provision of Section 501(d), one of the Council President's appointees, and one of the Mayor's appointees, must reside within the Los Angeles Unified School District but outside the limits of the City. No officer or employee of the School District shall be eligible to serve on the Commission. The Redistricting Commission shall appoint a director and other personnel, consistent with budgetary approval, which positions shall be exempt from the civil service provisions of the Charter.”

At a regular Commission meeting on June 9, 2021, the Los Angeles Unified School District Redistricting Commission approved a budget (See Attachment A). This budget report has been prepared for transmittal to the City Council for approval.

In a report to Council on the 2021 Redistricting Process dated May 7, 2020 (C.F. #20-0668; “2020 Redistricting Report”) the Chief Legislative Analyst set forth the following redistricting schedule based on a June 2022 primary and the release of the P.L. 94-171 population file, the key Census demographic file on which Redistricting will rely, in April 2021:

| | |
|----------------|---|
| July 2020 | Staff begin technical preparation (set up offices, etc.) |
| September 2020 | Redistricting Commissioners appointed |
| October 2020 | Commissioners begin to meet |
| June 2021 | Commission deliver their Redistricting proposals to Council |
| October 2021 | Council adopts plans |
| December 2021 | Council adopts final district ordinances |

The Council-approved allocation for the Commission was based on this schedule. However, largely because of the five-month delay by the Census Bureau in its release of P.L. 94-171 data until August/September 2021, the Commission’s ability to begin designing new district maps and consequently deliver its Redistricting proposal to Council will be necessarily adjusted from the schedule anticipated by

the 2020 Redistricting Report by approximately four months. The Commission’s schedule of key milestones is now as follows:

| | |
|---------------|---|
| November 2020 | Commissioners begin to meet |
| October 2021 | Commission deliver their Redistricting proposals to Council |
| November 2021 | Council adopts plans |
| December 2021 | Council adopts final district ordinances |

The extension of the Commission’s work schedule by the delayed release of Census redistricting data does not affect the actual Commission expenditures that may have been contemplated by a budget development process that assumed the shorter 2020 Redistricting Schedule. The Commission and its staff have been mindful of the City and LAUSD’s current budgetary issues during the COVID-19 pandemic, delivering a Commission-adopted budget that covers all the needed costs of the Commission’s work through November 2021 regardless of the actual allocation adopted in the FY2020-21 budget.

The Commission’s expenditures assume that holding in-person public hearings throughout the LAUSD will be allowable by October 2021, when the Commission will be taking public input on a draft map. The Commission-adopted budget also allows for a five percent (5%) reserve in the event that the Commission needs to make adjustments to the budget provided in Attachment A.

The Commission-approved budget provides for staffing costs, related costs, City department costs, office-related expenses, as well as an extensive outreach program to solicit public input in the drafting of new LAUSD School Board Member (Board of Education) District boundaries. The Commission anticipates holding seven public hearings between August and early September 2021 prior to issuing a draft map. A second round of public hearings will be held in October 2021 to solicit input on draft maps. A large portion of the costs of the Commission are dedicated to these public hearings and interaction with the public.

This action includes recommended approval of the budget as adopted by the Commission.

RECOMMENDATIONS

That the City Council approve the report and adopt the recommendations of the Los Angeles Unified School District Redistricting Commission and adopt the Commission’s recommendations to:

1. Approve, subject to approval of the Mayor, the Los Angeles Unified School District Redistricting Commission FY2020-21 Budget.
2. Authorize the Executive Director of the Commission, or designee, with the assistance of the Chief Legislative Analyst, to prepare Controller instructions and make any other technical adjustments consistent with the Mayor and Council actions on this matter and instruct the Controller to implement these instructions.

FISCAL IMPACT

Funds have already been appropriated in the FY-2020-21 Budget in the Unappropriated Balance account for this purpose.

ATTACHMENT A

LAUSD REDISTRICTING COMMISSION

ADOPTED BUDGET

| | | 2021 |
|--|-----------|----------------|
| Staffing Costs | | |
| Executive Director | \$ | 120,000 |
| Outreach Director | \$ | 70,000 |
| 1.00 Commission Executive Assistant (9734-1 Step 15) | \$ | 35,890 |
| Staffing Related Costs (e.g. health care, pension, benefits, etc.) | \$ | 10,767 |
| Subtotal | \$ | 236,657 |
| Other Support Staff/Professional Services | | |
| Consulting / Outreach services RFP | \$ | 100,000 |
| Consulting / Media services | \$ | 25,000 |
| Consulting / Mapping and Demographer services | \$ | 50,000 |
| Values and Principles Facilitator | \$ | 5,000 |
| Website Design | \$ | 1,000 |
| As-Needed Spoken Language Interpreter Services | \$ | 20,000 |
| As-Needed Document Translation Services | \$ | 20,000 |
| As-Needed Court Reporter Services | \$ | 20,000 |
| ITA / Council Audio / Channel 35 | \$ | 15,000 |
| City Clerk Support | \$ | 22,500 |
| City Attorney Support | \$ | 25,000 |
| Subtotal | \$ | 303,500 |
| Non-Personnel Expenses | | |
| Meeting Expenses (e.g. Location Fees, Snacks, Water, etc.) | \$ | 7,500 |
| Zoom Fees | \$ | 1,750 |
| Office Supplies | \$ | 3,000 |
| Postage | \$ | 500 |
| Network Ready Computers/Servers/Software | \$ | 78,000 |
| Phones | \$ | 5,500 |
| Alarm | \$ | 2,560 |
| Furniture | \$ | 1,500 |
| Subtotal | \$ | 100,310 |
| Totals | \$ | 640,467 |
| Contingency Reserve | 5.0% | \$ 32,023 |
| Grand Total | \$ | 672,490 |

Note: Non-Personnel expenditure allocation is subject to actual expenditure patterns. Transfers within each expenditure category may take place based on actual business needs.