

HOUSING COMMITTEE REPORT relative to authority to implement various actions relative to the City's award for the State of California Department of Housing and Community Development's 2020 Local Early Action Planning (LEAP) Grant.

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. APPROVE the use of grant funding to support the following Los Angeles Housing and Community Investment Department (HCIDLA) positions:

a. One existing Management Analyst (Class Code 9184-0) filled in lieu by a Management Assistant (Class Code 1539) from February 15, 2021 through June 30, 2021.

b. One existing vacant Housing Planning and Economic Analyst (Class Code 8504-0) through the end of the grant period ending on December 31, 2023.

2. AUTHORIZE the General Manager, HCIDLA, or designee, to:

a. Negotiate and Execute a sole source contract with the Liberty Hill Foundation to implement a public outreach and education program in underrepresented, underserved, low-income communities related to long range planning and housing policy initiatives, for a compensation amount not to exceed \$60,000 and contract term of three years from the date of execution, in substantial conformance with the draft contract attached to the City Administrative Officer (CAO) report dated March 23, 2021, attached to the Council file, subject to the approval of the City Attorney as to form and legality and compliance with the City's contracting requirements.

b. Execute a First Amendment to Contract Number C-135365 with IBI Group, Inc., to increase the compensation by \$100,000 for a new cumulative compensation amount not to exceed \$550,000, and extend the contract term by 11 months for a new end date of December 31, 2023, in substantial conformance with the draft Amendment attached to the CAO report dated March 23, 2021, attached to the Council file, subject to the approval of the City Attorney as to form and legality and compliance with the City's contracting requirements.

c. Prepare Controller instructions and make any necessary technical adjustments consistent with the Mayor and Council action on this matter, subject to the approval of the CAO; and, request the Controller to implement the instructions;

3. INSTRUCT the HCIDLA to submit a request to fill the Housing Planning and Economic Analyst vacancy through the hiring freeze exemption process, subject to

the Mayor and Council's approval of the Mid-Year Financial Status Report (C.F. 20-0600-S90) and reinstatement of the Managed Hiring process.

4. ADOPT Recommendation E of the HCIDLA transmittal dated March 15, 2021 relative to the City's 2020 LEAP grant award.

a. Authorize the Controller:

- i. Recognize a receivable of \$1,500,000 from the State in LAHD Small Grants and Awards Fund No. 49N.
- ii. Establish new accounts and appropriate funds within Fund No. 49N as follows:

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
43T792	HIMS Replacement	\$550,000
43TA14	Public Land Development Program	250,000
43TA15	Public Outreach	60,000
43T560	Translation Services	3,000
43T904	Admin Reserve	570,069
43T143	Housing and Community Investment Dept.	49,470
43T299	Reimbursement of General Fund Costs	<u>17,461</u>
Total:		\$1,500,000

- iii. Increase appropriations within HCIDLA Fund 100/43 as follows: Salaries General Account 001010 – \$43,017; and Leasing Account 006030 – \$6,453.

Fiscal Impact Statement: The CAO reports that there is no impact to the General Fund. The proposed grant activities will be funded by the California Department of Housing and Community Development's 2020 LEAP Grant.

Financial Policies Statement: The CAO reports that the recommendations in this report comply with the City's Financial Policies.

Community Impact Statement: None submitted.

Summary:

At a regular meeting held on March 24, 2021 the Housing Committee virtually considered CAO and HCIDLA reports relative to authority to implement various actions relative to the City's award for the State of California Department of Housing and

Community Development's 2020 Local Early Action Planning (LEAP) Grant. The CAO had staff come to the table to read their recommendations into the record and answer questions from Councilmembers. After providing an opportunity for public comment, the Committee approved the recommendations in the CAO report, as detailed above. This matter is now transmitted to Council for its consideration.

Respectfully Submitted,

Housing

APPROVED - (4) Yes; (1) Absent: Lee

-NOT OFFICIAL UNTIL COUNCIL ACTS-