

BUDGET AND FINANCE COMMITTEE REPORT relative to the creation of a Civil and Human Rights Department (CHRD) and related matters.

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. REQUEST the City Attorney to prepare and present an ordinance to:
 - a. Create a CHRD to support the work of the Civil and Human Rights Commission and to change the title and transfer the duties of the Civil and Human Rights Commission Executive Director to General Manager of the newly created department. The CHRD's duties will include working with the Civil and Human Rights Commission, the Commission on the Status of Women and Human Relations Commission and other related offices in other jurisdictions to serve and defend the liberties of Los Angeles's diverse communities.
 - b. Transfer the Commission on the Status of Women and the Human Relations Commission from the Housing and Community Investment Department to the newly created CHRD.
 - c. Amend Los Angeles Municipal Code (LAMC) Section 51.03 to replace the term 'Income status' with 'source of income' and to add 'primary language' as a protected class.
 - d. Establish a Civil and Human Rights Community Engagement Fund for the receipt, retention and disbursement of gifts, contributions and bequests for support to the CHRD and Commission, community outreach and engagement events, as well as capital expenses, including: resource fairs; translation services; volunteer stipends; consultant fees; and other programming and capital expense needs for the three commissions.
 - e. Change the title of the Civil and Human Rights Commission to the Commission on Civil Rights.
 - f. Delete the phrase 'Hearing Officers shall not be City employees' from the definition of a Hearing Officer in LAMC Section 51.02.
2. REQUEST the City Attorney to work with the General Manager, CHRD, with the assistance of the Chief Legislative Analyst (CLA) and City Administrative Officer (CAO), to further define the duties, responsibilities, goals and objectives of the CHRD.
3. APPROPRIATE \$1,195,474 from the Unappropriated Balance Fund No. 100/58, Account No. 580318 (UB Reserve for Preservation of City Services, Reinvestment in Disadvantaged Communities and Communities of Color, Reimagining Public Safety Service Delivery, and Target Local Hire Program) to the following Accounts, and in the amounts specified in the new CHRD Fund No. 100/15 along with the budgeted amount of \$417,554 for a sum of \$1,613,028 to be allocated as follows:

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
001010	General Salaries	\$900,000
003040	Contractual Services	507,000
007300	Equipment	<u>206,028</u>
		Total: \$1,613,028

4. RESOLVE that the employment authority in the CHRД for the four AS-NEEDED positions detailed below are APPROVED and CONFIRMED to support the CHRД, Commissions, and develop rules, regulations, and outreach programs to address discrimination and equity, and promote diversity within the City, subject to allocation by the Board of Civil Service Commissioners and pay grade determination by the CAO's Employee Relations Division:

<u>No.</u>	<u>Class Code</u>	<u>Class Title</u>
2	1535-2	Administrative Intern II
2	1502-0	Student Professional Worker

5. RESOLVE that the employment authority in the CHRД for the 14 positions detailed below are APPROVED and CONFIRMED in the CHRД through June 30, 2021 to support the CHRД, commissions, and develop rules, regulations, and outreach programs to address discrimination and equity, and promote diversity within the City, subject to allocation by the Board of Civil Service Commissioners, and pay grade determination by the Office of the CAO, Employee Relations Division:

<u>No.</u>	<u>Class Code</u>	<u>Class Title</u>
3	1538	Senior Project Coordinator
1	1537	Project Coordinator
3	9207	Human Relations Advocate
1	1368	Senior Administrative Clerk
1	9182	Chief Management Analyst (to serve as an Assistant General Manager)
1	9734-2	Commission Executive Assistant II
1	1117-3	Executive Administrative Assistant III
1	2496	Community Affairs Advocate
1	1358	Administrative Clerk
1	1539	Management Assistant

6. INSTRUCT the CLA, CAO, and General Manager, CHRД, to report to the IACRE Committee on the Office of Racial Equity including recommendations on the placement of the new Office of Racial Equity in the City hierarchy and its feasibility to be placed under the newly created CHRД.
7. INSTRUCT the CLA, Office of Immigrant Affairs, and General Manager, CHRД, to report to the IACRE Committee on the Office of Immigrant Affairs, under the purview of the Mayor's Office, with recommendations on how this Office can either work in consultation with or under the purview of the newly created CHRД.

8. INSTRUCT the CLA, in coordination with the CHRD, to report on adding the word 'equity' into the name of the Department.
9. AUTHORIZE the CAO to make any technical corrections to the above fund transfer instructions In order to effectuate the intent of this Motion.
10. EXEMPT the Human Relations Advocate, Chief Management Analyst, one Senior Project Coordinator and one Management Analyst from the Managed Hiring process; all other positions should be subject to Managed Hiring.

Fiscal Impact Statement: Neither the CAO nor the CLA has completed a financial analysis of this report.

Community Impact Statement: Yes

For: Hollywood Studio District Neighborhood Council

(Personnel and Animal Welfare Committee waived consideration of the above matter)

SUMMARY

At its regular meeting held on November 9, 2020, the Budget and Finance Committee considered a Motion (Cedillo - Bonin) relative to the creation of a CHRD and related matters. The IACRE Committee considered the item on October 19, 2020, and approved the Motion as amended.

The General Manager/Executive Director of the CHRD provided an overview of the department including the proposed budget and the presentation of the organization structure and answered related questions from the committee members. The programs under the new department's purview was also discussed. These include commission support for the Commission on Civil Rights, Commission on the Status of Women, Human Relations Commission (HRC), and the HRC's Transgender Advisory Council. The CHRD will engage the community at/through faith-based unity events, community diversity events, discrimination/anti-bias awareness training, hate crime prevention, and discrimination enforcement outreach.

After an opportunity for public comment was held, the Budget and Finance Committee moved to approve the recommendations of the IACRE Committee, as amended, as detailed above. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,

BUDGET AND FINANCE COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
KREKORIAN:	YES
PRICE:	YES
KORETZ:	YES

BLUMENFIELD: YES

BONIN: YES

MM11-9-20 Council file No. 20-0761

-NOT OFFICIAL UNTIL COUNCIL ACTS-