

ADMINISTRATIVE EXEMPTION and TRADE, TRAVEL, AND TOURISM COMMITTEE REPORT relative to the First Amendment to the Los Angeles World Airports (LAWA) Contract DA-5207 with Airport and Aviation Professionals, Inc. to extend the term through June 30, 2021, covering airline rates and charges liaison services at Los Angeles International Airport (LAX).

Recommendations for Council action:

1. ADOPT the determination by the Board of Airport Commissioners that the proposed action is administratively exempt from the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2(f) of the Los Angeles City CEQA Guidelines.
2. APPROVE the proposed First Amendment to Contract DA-5207 with Airport and Aviation Professionals, Inc. to extend the current agreement by one year to June 30, 2021 (for a total of four years), and reallocate funds from the existing contract authority, from capital to operating budget funds, for a not-to-exceed amount of \$200,000 to continue the provision of Airline Rates and Charges Liaison services at the LAX, subject to City Attorney approval as to form and the contractor's compliance with the City's Standard Provisions for Contracts, including the Living Wage Ordinance, Affirmative Action Program, Child Support Obligations Ordinance, Contractor Responsibility Program, Equal Benefits Ordinance, the First Source Hiring Program for all non-trade LAX Airport jobs, and the City Ethics Commission Form 55 pertaining to bidder contributions.
3. CONCUR with the action taken by the Board of Airport Commissioners on June 18, 2020, by Resolution No. 27041, authorizing the Chief Executive Officer, or designee, of LAWA to execute said First Amendment to Contract DA-5207 with Airport and Aviation Professionals, Inc.

Fiscal Impact Statement: The City Administrative Officer reports that approval of the First Amendment to Contract DA-5207 with Airport & Aviation Professionals, Inc. to continue the provision of Airline Rates and Charges Liaison services representing air carriers at the Los Angeles International Airport will have no impact on the City's General Fund. Funding for the Amendment, in the amount of \$200,000, is available to be transferred from existing capital funds in the LAWA Operating Budget "Rates and Charges Section" to contractual services. All costs for this Amendment will be recovered from landing fees, terminal rates and charges, and non-aeronautical revenues (e.g., concessions, parking lot revenue, rental cars, etc.). Both the underlying agreement and the First Amendment comply with the Department of Airports' adopted Financial Policies.

Community Impact Statement: None submitted.

TIME LIMIT FILE – AUGUST 24, 2020

(LAST DAY FOR COUNCIL ACTION – AUGUST 21, 2020)

Summary:

At the meeting held on August 13, 2020, your Trade, Travel, and Tourism Committee considered

the July 2, 2020, City Administrative Officer report, June 24, 2020 Board of Airport Commissioners transmittal, and Resolution, relative to Contract DA-5207 with Airport and Aviation Professionals, Inc. to extend the term through June 30, 2021. The reports attached to the Council file, includes background on the matter.

After an opportunity for public comment was held, the Committee moved to approved the recommendations reflected above. This matter is now forwarded to the City Council for its consideration.

Respectfully Submitted,

TRADE, TRAVEL, AND TOURISM COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
BUSCAINO:	YES
BONIN:	YES
KREKORIAN:	YES

EV
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-NOT OFFICIAL UNTIL COUNCIL ACTS-