

REPORT FROM

## OFFICE OF THE CITY ADMINISTRATIVE OFFICER

---

---

Date: June 25, 2021

CAO File No. 0220-05788-0001

Council File No. 20-1127

Council District: --

To: The Mayor and Council

From: Richard H. Llewellyn, Jr., City Administrative Officer 

Reference: Transmittal from the Mayor dated June 10, 2021

Subject: **FISCAL YEAR 2020 CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING PROGRAM GRANT – BUDGET MODIFICATIONS**

---

---

### RECOMMENDATIONS

That the Council:

1. Authorize the Mayor, or designee, to:
  - a. Negotiate and execute a Memorandum of Understanding with the Los Angeles World Airports for the distribution of the Fiscal Year 2020 Coronavirus Emergency Supplemental Funding Program grant funds, for the period of January 20, 2020 through January 20, 2022, for an amount not to exceed \$141,000.00, subject to the approval of the City Attorney as to form;
  - b. Prepare Controller instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions;
2. Authorize the Controller to:
  - a. Transfer funds between appropriation accounts upon request by the Mayor, pursuant to modifications of the grant, approved by the grantor;
  - b. Transfer and establish new appropriation account within the FY20 Coronavirus Emergency Supplemental Fund No. 63W, Department No. 46, to the General Fund for reimbursement as follows:

(Continued on Page 2)

**TRANSER FROM:**

<u>Fund/Dept.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
63W/46	46T170	Police	\$ 1,699,816.00
63W/46	46T904	LAWA Grant Allocation	634,970.00
63W/46	46T938	LAFD Grant Allocation	500,000.00
63W/46	46T135	Emergency Management	128,883.18
63W/46	46T935	EMD Grant Allocation	141,270.82
63W/46	46T146	Mayor	177,924.00
63W/46	46T299	Reimbursement of General Fund Costs	72,076.00
<b>Total</b>			<b>\$ 3,354,940.00</b>

**TRANSFER TO:**

<u>Fund/Dept.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
63W/46	46T304	Contractual Services	\$ 3,354,940.00
<b>Total</b>			<b>\$ 3,354,940.00</b>

- c. Decrease \$1,699,816.00 within Fund No. 100, Department No. 70, Account 001092, Overtime Sworn;
- d. Decrease \$128,833.18 within Fund No. 100, Department No. 35, Account 001090, Overtime General;
- e. Decrease \$177,924.00 within Fund No. 100, Department No. 46, Account No. 001020, Grant Reimbursed; and,
- f. Transfer cash from Fund No. 63W, Department No. 46, to the General Fund for reimbursement on an as-needed basis, upon presentation of proper documentation from City Departments, subject to the approval of the Mayor's Office of Public Safety.

**SUMMARY**

The Mayor's Office of Public Safety (Mayor's Office) requests authority to modify \$3,354,940 of the Fiscal Year 2020 Coronavirus Emergency Supplemental Funding (FY20 CESF) Program grant from the United States Department of Justice, Bureau of Justice Administration through allocations and transfers. The grantor approved the modifications on May 6, 2021. The grant award, as approved by Council in November 2020, has a grant performance period of January 20, 2020 through January 20, 2022, and provides funding to assist eligible states, local units of government, and tribes in preventing, preparing for, and responding to the Coronavirus Disease 2019 (COVID-19). No matching funds are required for this grant.

The recommendations in this report differ from the recommendations provided in the transmittal from the Mayor dated June 10, 2021, in that an instruction to the Controller has been added to establish a new appropriation account to reflect the grantor approved modifications. The Mayor's Office concurs with the recommendations and instructions incorporated in this report.

(Continued on Page 3)

**Requested Grant Modifications**

The City executed a contract with Carbon Health (Contract No. C-138299) for vaccine administration staff, site staffing, and logistical support for COVID-19 vaccine distribution by emergency order in an amount not to exceed \$16,000,000. A total of \$3,354,940 has been approved by the grantor for reallocation to support the Carbon Health contract as part of the COVID-19 Vaccination Response project in relation to the FY20 CESF Program grant. The Mayor’s Office reports that alternative funding sources were identified for the below departments that will no longer be supported by the FY20 CESF Program grant, as a result of the reappropriation of funding to the Vaccination Response efforts.

<b>Department/Category</b>	<b>Current Budget</b>	<b>Change</b>	<b>New Budget</b>
Los Angeles World Airports	\$ 775,970	\$ (634,970)	\$ 141,000
Los Angeles Fire Department	2,000,000	(500,000)	1,500,000
Emergency Management Department	587,889	(270,154)	317,735
Los Angeles Police Department	2,499,816	(1,699,816)	800,000
Mayor’s Office	511,885	(250,000)	261,885
Contractual Services	-	-	3,354,940
<b>Total</b>	<b>\$ 6,375,560</b>	<b>\$ (3,354,940)</b>	<b>\$ 6,375,560</b>

Additionally, the Mayor’s Office requests authority to decrease the Memorandum of Understanding contract amount with the Los Angeles World Airports (LAWA) by \$634,970 from the previously authorized amount of \$775,970 to a new contract amount of \$141,000.

**FISCAL IMPACT STATEMENT**

Approval of the recommendations within this report will have no additional impact to the General Fund and will provide for continued expenditure of the Fiscal Year 2020 Coronavirus Emergency Supplemental Funding Program grant award for grant-related projects. No matching funds are required for this grant.

**FINANCIAL POLICIES STATEMENT**

The recommendations provided in this report are in compliance with the City’s Financial Policies in that all grant funds will be utilized for grant-eligible activities.