

RULES, ELECTIONS, AND INTERGOVERNMENTAL RELATIONS COMMITTEE REPORT relative to a Second Amendment to a contract with Accela, Inc. (Contractor) for the continued provision of systems development, implementation, and subscription services for the Department of Cannabis Regulation (DCR) cannabis licensing system.

Recommendations for Council action:

1. AUTHORIZE the Executive Director, DCR, or designee, to execute a Second Amendment to Contract C-130126 with Contractor for the continued provision of systems development, implementation, and subscription services for the DCR's cannabis licensing system, revise the Scope of Work to update the Contractor hourly rate table and update references to Phase 2 work which has been completed, extend the contract term by seven years, and increase compensation by \$6,989,882, for a revised total compensation amount not to exceed \$9,454,616, in substantial conformance with the proposed Second Amendment included as Attachment 2 to the City Administrative Officer (CAO) report dated September 17, 2020, attached to the Council file, subject to the review and approval of the City Attorney as to form and compliance with the City's contracting requirements.
2. DIRECT the DCR to ensure that Contractor is in compliance with the City's insurance coverage requirements prior to the execution of Contract C- 130126.

Fiscal Impact Statement: The CAO reports that there is no impact to the General Fund. Funding for the proposed Second Amendment to Contract C- 130126 will be provided by the Cannabis Regulation Special Revenue Trust Fund No. 60E.

Financial Policies Statement: The CAO reports that the recommendations above comply with the City's Financial Policies in that the City's financial obligation is limited to funds budgeted for this purpose.

Community Impact Statement: None submitted.

TIME LIMIT FILE – NOVEMBER 16, 2020

(LAST DAY FOR COUNCIL ACTION – NOVEMBER 10, 2020)

SUMMARY

At the meeting held on September 23, 2020, your Rules, Elections, and Intergovernmental Relations Committee considered DCR and CAO reports relative to a Second Amendment to a contract with Contractor for the continued provision of systems development, implementation, and subscription services for the DCR's cannabis licensing system. After an opportunity for public comment was held, the Committee moved to approve the CAO's recommendations, as detailed above. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,

RULES, ELECTIONS, AND INTERGOVERNMENTAL RELATIONS COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
MARTINEZ:	YES
HARRIS-DAWSON:	YES
WESSON:	YES

ME 9/23/20

-NOT OFFICIAL UNTIL COUNCIL ACTS-