



**ERIC GARCETTI**  
**MAYOR**

January 26, 2020

Honorable Members of the City Council  
c/o City Clerk  
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Christine Diaz-Herrera to the Employee Relations Board for the term ending September 23, 2021. Ms. Diaz-Herrera will fill the vacancy created by Alicia K. Hancock, who withdrew from consideration.

I certify that in my opinion Ms. Diaz-Herrera is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in blue ink, appearing to read 'E. Garcetti', with a horizontal line extending to the right.

ERIC GARCETTI  
Mayor

EG:dlg

Attachment

## COMMISSION APPOINTMENT FORM

**Name:** Christine Diaz-Herrera  
**Commission:** Employee Relations Board  
**End of Term:** 9/23/2021

### Appointee Information

- 1. Race/ethnicity:** Latina
- 2. Gender:** Female
- 3. Council district and neighborhood of residence:**
- 4. Are you a registered voter?** Yes
- 5. Prior commission experience:**
- 6. Highest level of education completed:** J.D., University of California, Berkeley Law
- 7. Occupation/profession:** Investigator, Edison International
- 8. Experience(s) that qualifies person for appointment:** See attached resume
- 9. Purpose of this appointment:** Replacement
- 10. Current composition of the commission (excluding appointee):**

Commissioner	APC	CD	Ethnicity	Gender	Term End
Collins, Douglas	N/A	0	Caucasian	M	23-Sep-24
Hilyer, Rhonda	N/A	0	Caucasian	F	23-Sep-22
Lugo, Rosalinda	N/A	0	Latina	F	23-Sep-23
Miller, Anthony	N/A	0	Caucasian	M	23-Sep-20

# CHRISTINE DIAZ-HERRERA

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## SUMMARY OF QUALIFICATIONS

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- Experienced labor and employment litigator.
- Excellent oral and written communication and interpersonal skills with the ability to work with and collaborate with people from diverse backgrounds and experiences.
- Prior service as chief negotiator conducting labor negotiations with city employees represented by labor unions.
- Prior service as negotiator for union employees in labor negotiations with a public entity.

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## PROFESSIONAL EXPERIENCE

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**EDISON INTERNATIONAL** | Rosemead, CA

*July 2017 - Present*

*Investigator*

- Conduct a broad spectrum of internal investigations including but not limited to harassment, discrimination, conflicts of interest and retaliation.
- Handle complex investigations that involve significant concerns including the investigation of all levels of executives, Sr. Leadership, management, and employees that include and are not limited to regulatory, financial, and accounting issues.
- Interface, collaborate, and partner with stakeholders, senior management, clients and team members.
- Prepare well-written and comprehensive investigative reports that contain factual, fair, and objective support for any conclusions reached in the investigation.
- Provide accurate and timely briefings to senior management and executive leadership regarding the results of the various investigations.

**LOS ANGELES COUNTY OFFICE OF EDUCATION** | Downey, CA

*May 2016 - December 2016*

*Deputy General Counsel*

- Provide advice to Division/Department administrators, and the Board of Education on legal aspects regarding matters of the law to help minimize risk to LACOE.
- Practice labor and employment litigation.
- Conduct internal workplace investigations.
- Draft and/or review contracts, leases, policies, settlement agreements, and other legal documents for the Superintendent, Division/Department leadership staff, and the Board of Education.
- Represent LACOE in court administrative agency hearings.
- Conduct disciplinary hearings related to employee discipline and terminations.

**ATKINSON, ANDELSON, LOYA, RUDD & ROMO, PLC** | Cerritos, CA

*September 2012 – May 2015*

*Associate Attorney*

- Practiced labor and employment litigation for public entities involving ADA, FLSA, FMLA, torts, wage and hour, discrimination, whistleblower, and disability claims.
- Defended employers in administrative proceedings before the Department of Fair Employment and Housing, and Equal Employment Opportunity Commission.
- Defended employers in recognition and unfair practice proceedings before the National Labor Relations Board and the Public Employment Relations Board.
- Counseled clients on employment issues such as employee discipline and adherence to federal and state family and medical leave laws.
- Drafted employee handbooks and other personnel policies.
- Chief negotiator for collective bargaining agreement with city employees.

- Conducted internal workplace investigations regarding allegations of financial impropriety, violation of company code of conduct, conflict of interest, discrimination, harassment, nepotism, and sexual harassment.

**SIDLEY AUSTIN, LLP** | Los Angeles, CA

*September 2008 – September 2012*

*Litigation Associate*

- Practiced commercial and business litigation involving contract, fraud, business tort, tort product liability, white collar crime, accountant liability matters, securities litigation, government investigations, and employment law.
- Conducted legal research, analyzed complex legal questions, prepared legal memoranda and drafted numerous documents and motions in federal and state court, including answers, motions to dismiss, motions to compel, motions for summary judgment, mediation statement briefs, and interrogatories.
- Engaged in negotiations and conferences with opposing counsel and communicated with clients regarding substantive and procedural matters.
- *Pro Bono*: Drafted several briefs in support of reinstating military benefits and adjusting discharge status of United States Army veteran. Represented battered women in court hearings for permanent restraining order. Conducted opening statement, closing statement, and cross-examination in court.

**Hon. Stephen Reinhardt, U.S. Court of Appeals for the Ninth Circuit** | Los Angeles, CA *Summer 2006*

*Extern*

- Performed legal research and drafted bench memoranda; discussed pending matters with judge and clerks.

**SEIU, Local 434B** | Los Angeles, CA

*March 2001 - July 2005*

*Public Policy Director*

- Negotiated contracts with representatives of Los Angeles Board of Supervisors to expand health care benefits, which resulted in obtaining benefits for an additional 25,000 home healthcare workers.

**Assemblywoman Gloria Romero** | Los Angeles, CA

*June 2000 - March 2001*

*Field Representative*

- Liaison between Assemblywoman and elected officials within the district.
- Liaison between Assemblywoman and labor unions.
- Attended city council meetings and other community events on behalf of the Assemblywoman.

## **EDUCATION**

**University of California, Berkeley Law (Boalt Hall)**

*May 2008*

*Juris Doctorate*

*Honors*: Association of Trial Lawyers of America Judicial Extern Fellow

*Activities*: Managing Editor, Berkeley La Raza Law Journal; Co-Chair, La Raza Law Students Association;

Appointed Member, Student Liaison Committee for Faculty Appointments

**University of California, Santa Cruz**

*June 2000*

*Bachelor of Arts, Politics and Legal Studies*

## **BAR ADMISSIONS & PROFESSIONAL ASSOCIATIONS**

- California *2008*
- United States Court of Appeals *2012*
- United States District Court, Central District *2013*
- Latina Lawyers Bar Association, Board of Trustees *2009-2019*
- Los Angeles County Bar Association, Litigation Section
- Mexican American Bar Association
- Women Los Angeles Lawyers Association



**ERIC GARCETTI**  
**MAYOR**

January 26, 2020

Dear Ms. Diaz-Herrera:

I am pleased to inform you that I hereby appoint you to the Employee Relations Board for the term ending September 23, 2021. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Claudia Luna in my office at (213) 978-0621 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the Ethics Commission at (213) 978-1960.

Ms. Christine Diaz-Herrera  
January 26, 2020  
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As part of the City Council confirmation process, you will need to meet with Councilmember Paul Koretz, the Chair of the Personnel and Animal Welfare Committee, to answer any questions he may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Personnel and Animal Welfare Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Claudia Luna will assist you during the confirmation process if you have questions.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read "Eric Garcetti", with a horizontal line extending to the right.

ERIC GARCETTI  
Mayor

EG:dlg

Attachment I  
Ms. Christine Diaz-Herrera  
January 26, 2020

### Nominee Check List

**I. Within three days:**

- \_\_\_\_\_ **Get fingerprinted to complete a background check.**  
No appointment is necessary. Bring the Mayor's letter to:  
Background Unit of Employment Services Division, Personnel  
Department Building, 700 East Temple Street, Room 235, Los Angeles,  
California 90012. Phone: (213) 473-9343.

**II. Within seven days:**

Mail or email the following forms to: Claudia Luna, Office of the Mayor, Office of  
Legislative and External Affairs, City Hall, 200 N. Spring Street, Los Angeles, CA  
90012 or email: Claudia.Luna@lacity.org.

- \_\_\_\_\_ **Remuneration Form**
- \_\_\_\_\_ **Undated Separation Forms**
- \_\_\_\_\_ **Background Check Release**
- \_\_\_\_\_ **Commissioner Information Sheet/Voluntary Statistics**

**III. Within 21 days:**

File the following forms with the City Ethics Commission. *If you are required to  
file, you will receive these forms via email from that office.*

- \_\_\_\_\_ **Statement of Economic Interest ("Form 700")**  
*IMPORTANT:* The City Council will not consider your nomination until  
your completed form is reviewed by the Ethics Commission.
- \_\_\_\_\_ **CEC Form 60**

**IV. As soon as possible, the Mayor's Office will schedule a meeting with you and:**

- \_\_\_\_\_ **Councilmember Paul Koretz, Chair of the Council Committee  
considering your nomination.**

Staff in the Mayor's Office will assist you with these arrangements.