

ADMINISTRATIVE EXEMPTION and TRADE, TRAVEL, AND TOURISM COMMITTEE REPORT relative to amending the Port of Los Angeles (POLA) agreement with Knight Communications, Inc.

Recommendations for Council action:

1. ADOPT the determination by the Board of Harbor Commissioners (BOHC) that the proposed action is administratively exempt under the California Environmental Quality Act (CEQA) in accordance with Article II, Section 2.f of the Los Angeles City CEQA Guidelines.
2. APPROVE the POLA Resolution No. 20-9680 for the First Amendment to POLA Agreement No. 18-3550 with Knight Communications, Inc., extending the term by two years, for a total of five years, and increasing the amount by \$3,600,000, for a new total not-to-exceed compensation amount of \$8,400,000, for maintenance and support services for POLA's Port Police Information Technology (IT) systems.

Fiscal Impact Statement: The City Administrative Officer (CAO) reports that this action will not impact the General Fund. The proposed amendment to POLA's agreement will allow Knight Communications, Inc., to continue providing POLA Police IT systems maintenance and support services for an additional two years, and increase the contract amount by \$3.6 million, for a total term of five years and cost not to exceed \$8.4 million. The POLA has budgeted \$1,700,000 in the Harbor Revenue Fund for costs under the agreement in Fiscal Year 2021. Funding for subsequent years is subject to appropriation of funds through the POLA annual budget process.

Community Impact Statement: None submitted.

TIME LIMIT FILE – DECEMBER 7, 2020

(LAST DAY FOR COUNCIL ACTION – DECEMBER 4, 2020)

SUMMARY

In a report to the Mayor dated September 28, 2020, the CAO states POLA requests approval of the First Amendment to the contract with Knight Communications, Inc. Pursuant to the agreement, Knight Communications provides 24-hour, seven-days-a-week maintenance and support services to assist and supplement POLA IT Division staff responsible for maintenance of Port Police IT systems. These systems include the tactical radio system, interoperable radio system, computer aided dispatch system, and physical security information management system. The IT Division is also responsible for technology installations, such as in-vehicle radios, and upgrades and enhancements to meet POLA Police public safety technology, operational, and compliance requirements. Knight Communications supports and supplements these functions, providing help desk support, expertise the IT Division does not have, and hardware and software procurement. The agreement may also be used to pay for required third party costs such as software license fees, equipment and parts, and vendor support.

The CAO goes on to report that the proposed amendment holds the base monthly fee and as-

needed service rates at current, Year 3 levels for both Years 4 and 5. According to the CAO, Knight Communications is an IT outsourcing company, headquartered in Claremont, California, with experience servicing city governments and public safety agencies.

On July 23, 2020, BOHC approved POLA's request. The CAO concurs with this action.

At its meeting held October 20, 2020, the Trade, Travel, and Tourism Committee recommended that Council approve the proposed amendment of the POLA agreement with Knight Communications, as recommended by BOHC and the CAO.

Respectfully Submitted,

TRADE, TRAVEL, AND TOURISM COMMITTEE



<u>MEMBER</u>	<u>VOTE</u>
BUSCAINO:	YES
BONIN:	YES
KREKORIAN:	YES

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-NOT OFFICIAL UNTIL COUNCIL ACTS-