

PLANNING AND LAND USE MANAGEMENT COMMITTEE REPORT relative to a request for funding from the Development Services Trust Fund for plexiglass modifications at Development Services Centers.

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. AUTHORIZE the Controller to:

- a. Appropriate \$151,102 from the Development Services Trust Fund, Fund 58V, Department 8 for the installation of plexiglass guards at public counters at Development Services Center (DSC) locations as well as associated public counters at Figueroa Plaza, Marvin Braude Constituent Services Center, Sawtelle Building, San Pedro City Hall, and the Westchester Municipal Building that are operated by Department of City Planning (DCP), Department of Public Works (DPW), Bureau of Engineering, Bureau of Sanitation, Los Angeles Department of Transportation (LADOT), and Los Angeles Fire Department (LAFD).
- b. Establish accounts within the Development Services Trust Fund, Fund 58V, Department 8 the following:

<u>Account Title</u>	<u>Amount</u>
TBD DSC Plexiglass Modifications - DCP	\$48,591
TBD DSC Plexiglass Modifications - Engineering	66,963
TBD DSC Plexiglass Modifications - Sanitation	10,619
TBD DSC Plexiglass Modifications - Transportation	9,944
TBD DSC Plexiglass Modifications - Fire	<u>14,985</u>
Total:	\$151,102

- c. Transfer \$151,102 from the DSC Plexiglass Modifications accounts within Fund 58V, Department 8, to the Department of General Services, Fund 100, Department 40, accounts as follows:

<u>Transfer from Fund No. 58V/8</u>		<u>Transfer to Fund No. 100/40</u>	
<u>Account Title</u>	<u>Amount</u>	<u>Account Title</u>	<u>Amount</u>
TBD DSC Plexiglass Modifications -DCP	\$48,591	001101 Hiring Hall Construction	\$21,473
		001121 Benefits Hiring Hall Construction	11,450
		003180 Construction Materials	<u>15,668</u>
		Total	\$48,591
TBD DSC Plexiglass Modifications -	\$66,963	001014 Salaries Construction	\$4,071

Engineering		Projects			
			001101	Hiring Hall Construction	25,844
			001121	Benefits Hiring Hall Construction	15,975
			001121	Construction Materials	<u>21,073</u>
				Total	\$66,963
TBD	DSC Plexiglass Modifications - Sanitation	\$10,619	001101	Hiring Hall Construction	\$4,438
			001121	Benefits Hiring Hall Construction	2,362
			003180	Construction Materials	<u>3,819</u>
				Total	\$10,619
TBD	DSC Plexiglass Modifications Transportation	\$9,944	001101	Hiring Hall Construction	\$5,207
			001121	Benefits Hiring Hall Construction	2804
			003180	Construction Materials	<u>1,933</u>
				Total	\$9,944
TBD	DSC Plexiglass Modifications - Fire	\$14,985	001101	Hiring Hall Construction	\$6912
			001121	Benefits Hiring Hall Construction	3691
			003180	Construction Materials	<u>4382</u>
				Total	\$14,985
	GRAND TOTAL:	\$151,102		GRAND TOTAL:	\$151,102

2. AUTHORIZE the Director of Planning, City Engineer, Director of the Bureau of Sanitation, General Manager of the LADOT, and LAFD Chief, or designees, to prepare Controller instructions and any necessary technical adjustments consistent with the Mayor and Council actions on this matter, subject to the approval of the City Administrative Officer (CAO), and instruct the Controller to implement those instructions.
3. AUTHORIZE the reimbursement of funds from the City's General Fund, Fund 100,

Department No. TBD, to the Development Services Trust Fund, Fund 58V, Department 8, immediately or as soon as practicable upon receipt of the reimbursement of proceeds from the U.S. Federal Emergency Management Agency or alternative source(s) as determined and approved by the Mayor and/or City Council.

Fiscal Impact Statement: The CAO reports that there is no impact to the General Fund. The recommendations in the CA report comply with the City's Financial Policies in that the proposed funding for the installation of plexiglass guards at public counters at Development Services Center locations will be fully supported by the Development Services Trust Fund No. 58V. As of the preparation of this report, the Fund has a balance of \$41.5 million and has sufficient funds to fund the cost of this request.

Financial Policies Statement: The recommendations in the CAO report, dated November 6, 2020, comply with the City's Financial Policies in that the proposed work will be supported by special funds, which are supported by dedicated funding sources, and spending is to be limited to the mandates of the funding source.

Community Impact Statement: None submitted.

Summary

At a regular meeting held on December 3, 2020, the PLUM Committee considered a CAO report, dated November 6, 2020 and a CAO Addendum, dated December 1, 2020. A Representative from the CAO provided an overview of the matter. After providing an opportunity for public comment, the Committee recommended to approve the recommendations in the CAO report and addendum. This matter is now submitted to the Council for consideration.

Respectfully Submitted,

PLANNING AND LAND USE MANAGEMENT COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
HARRIS-DAWSON:	YES
BLUMENFIELD:	YES
PRICE, JR.:	YES
CEDILLO:	YES
LEE:	YES

LC 12/03/20

-NOT OFFICIAL UNTIL COUNCIL ACTS-