

HOUSING AND HOMELESSNESS COMMITTEE REPORT relative to proposed Second Amendment to Contract No. C-138119 with Interwest Consulting Group, Inc. (Interwest Consulting) to provide tenant relocation assistance services.

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. AUTHORIZE the General Manager, Los Angeles Housing Department (LAHD), or designee, to:
 - a. Execute an amendment to City Contract No. C-138119 with Interwest Consulting for the tenant relocation assistance services, to increase the compensation amount by \$3,000,000 for a revised total maximum allowable compensation not to exceed \$7,700,000, and extend the contract term by 12 months for a revised contract term of 48 months from December 1, 2020 through November 30, 2024, in substantial conformance with the draft amendment attached to the September 21, 2023 LAHD and November 3, 2023 City Administrative Officer reports, attached to the Council File and subject to the review and approval of the City Attorney as to form, contractor performance, and compliance with the City's contracting requirements.
 - b. Prepare Controller instructions and any technical adjustments consistent with the Mayor and Council actions related to this matter, subject to the approval of the City Administrative Officer (CAO)
2. AUTHORIZE the Controller to expend funds from the Rent Stabilization Trust Fund No. 440/43, Account No. 43Y208 – Relocation Services Provider Fee, upon written request from LAHD.

Fiscal Impact Statement: The CAO reports that funding for the proposed amendment was approved in the 2023-24 Adopted Budget, Rent Stabilization Trust Fund No. 440. The City's financial obligation will be limited to funds appropriated for this purpose pursuant to the Standard Provisions for City Contracts. The recommendations stated in the November 3, 2023 CAO report, attached to the Council File, will have no additional impact to the General Fund.

Fiscal Policy Statement: The CAO reports that the recommendations stated in the November 3, 2023 CAO report, attached to the Council File, complies with the City's Financial Policies in that one-time revenues will be used to support one-time expenditures.

Community Impact Statement: None submitted.

TIME LIMIT FILE – JANUARY 15, 2024

(LAST DAY FOR COUNCIL ACTION – JANUARY 12, 2024)

Summary:

On November 29, 2023, your Committee considered a November 3, 2023 CAO report relative to proposed Second Amendment to Contract No. C-138119 with Interwest Consulting to provide tenant relocation assistance services. According to the CAO, the LAHD is requesting authority to execute a second amendment to City Contract No. C-138119 with Interwest Consulting to provide tenant relocation assistance services to qualified displaced tenants under the Los Angeles Municipal Code (LAMC) to increase funding by \$3,000,000, for a new total of \$7,700,000, and extend the contract term by twelve months with an end date of November 30, 2024.

Funding to support the tenant relocation assistance services contract was included in the Fiscal Year 2023-2024 Adopted Budget, Rent Stabilization Trust Fund No. 440. On March 16, 2020, the LAHD released a Request for Proposals (RFP) to solicit responses from qualified firms to provide displaced tenants relocation assistance services as required under the LAMC (Council File No. 19-0600). The contractor selected, Interwest Consulting, was approved on January 1, 2021 (Council File No. 20-1484) to provide relocation services when landlords displace tenants for no-fault evictions.

In accordance with LAMC sections 46.06, 46.07, 151.09.G, 165.06.A, Interwest will assess the needs of the displaced tenants and assist them in finding replacement rental units. The original contract was for a term of three years, from December 1, 2020 through November 30, 2023, with a compensation amount not to exceed \$4,500,000. The first amendment increased the amount by \$200,000 using a one-time funding source from the Foreclosure Registry Trust Fund (Penalty sub fund), for a new total contract amount of \$4,700,000, and expanded the scope of work to include the Senate Bill 8 (SB 8) Right of Return. The proposed second amendment would increase the compensation amount by \$3,000,000, for a new total contract amount not to exceed \$7,700,000. It would also extend the term an additional 12 months for a total of 48 months. After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the recommendations contained in the CAO report. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

Housing and Homelessness Committee

COUNCILMEMBER	VOTE
RAMAN:	YES
BLUMENFIELD:	YES
HARRIS-DAWSON:	ABSENT
RODRIGUEZ:	YES
LEE:	YES

ARL
11/29/23

-NOT OFFICIAL UNTIL COUNCIL ACTS-