

HOUSING COMMITTEE REPORT relative to authority to approve contractor selected through a Request for Proposals to provide Tenant Relocation Assistance Services and to execute contract.

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. AUTHORIZE the General Manager, Los Angeles Housing and Community Investment Department (HCIDLA), or designee, to:

- a. Execute a contract with Interwest Consulting Group, Inc. dba CPSI to provide relocation assistance services to qualified displaced tenants under the Los Angeles Municipal Code, with a compensation amount not to exceed \$4,500,000 and a contract term of three years to commence on or about December 1, 2020, in substantial conformance with the draft contract attached to this report, subject to the approval of the City Attorney as to form, contractor's performance, funding availability, and compliance with the City's contracting requirements.
- b. Prepare Controller instructions and any technical adjustments consistent with the Mayor and Council actions related to this matter, subject to the approval of the City Administrative Officer (CAO).

2. AUTHORIZE the Controller to:

- a. Increase appropriations in the amount of \$61,378 within the Rent Stabilization Trust Fund No. 440/43, Account No. 43T208 - Relocation Services Provider Fee from the available cash balance.
- b. Transfer appropriations totaling \$438,622 within the Rent Stabilization Trust Fund No. 440/43 as follows:

From:	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
	43N208	Relocation Services Provider Fee	\$114,640
	43P208	Relocation Services Provider Fee	63,809
	43R208	Relocation Services Provider Fee	<u>260,173</u>
		Total:	\$438,622

To:	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
	43T208	Relocation Services Provider Fee	\$438,622

Fiscal Impact Statement: The CAO reports that there is no impact to the General Fund. Funding for the proposed contract will be provided by the Rent Stabilization Trust Fund No. 440.

Financial Policies Statement: The CAO reports that the recommendations in this report comply with the City' Financial Policies in that the City's financial obligation is limited to funds budgeted for this purpose according to the City's Standard Provisions.

Community Impact Statement: None submitted.

SUMMARY:

At a regular meeting held on December 9, 2020 the Housing Committee telephonically considered CAO and HCIDLA reports relative to authority to approve contractor selected through a Request for Proposals to provide Tenant Relocation Assistance Services and to execute contract. After providing an opportunity for public comment, the Committee approved the recommendations in the CAO report dated December 1, 2020, as detailed above. This matter is now transmitted to Council for its consideration.

Respectfully Submitted,

HOUSING COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
CEDILLO:	YES
KREKORIAN:	YES
HARRIS-DAWSON:	YES

KK 12/9/2020

**-NOT OFFICIAL UNTIL COUNCIL ACTS-**